

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

January 22, 2024

Called to Order: 2:00 PM

Adjourned: 2:11 PM

MEMBERS PRESENT: Chair Edward Procek, Member(s) Kathleen Donovan, Carl Nonhof

Remote: Vice Chair Tom Wegner, Secretary Christian Ellis

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Kayla Clinton and Dave Loomis

Remote: None

Chair Procek called the meeting to order at 2:00 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted January 19, 2024 at 1:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of January 8, 2024 as presented was made by Supervisor Donovan. Supervisor Nonhof seconded the motion. Motion carried.

Rocky Knoll Health Care Center Administrator, Kayla Clinton requested approval of a Table of Organization change. A motion was made by Supervisor Donovan granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Rocky Knoll Health Care Center Administrator, Kayla Clinton requested approval of a second Table of Organization change. A motion was made by Supervisor Nonhof granting approval. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director, David Loomis provided an update regarding the Human Resources Department including staffing of the department, safety committee, and the work being done around the compensation program including benchmarking other government agencies on the use of incentive-based compensation.

A motion to approve the vouchers was made by Supervisor Donovan. Supervisor Ellis seconded the motion. Motion carried.

A motion to have Supervisor's Wegner and Ellis's signatures added to the vouchers was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

A motion to adjourn was made by Supervisor Donovan. Supervisor Nonhof seconded the motion. Motion carried with adjournment at 2:11 PM.

David Loomis

Recording Secretary

Christian Ellis

Secretary