

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

May 12, 2021

Called to Order: 3:30 P.M.

Adjourned: 4:35 P.M.

MEMBERS PRESENT:

In-Person: William Goehring, Roger Te Stroete, Thomas Wegner, Robert Ziegelbauer
Remote: Keith Abler

MEMBERS ABSENT:

ALSO PRESENT:

In-Person: Aaron Brault, Adam Payne, Ashley Meyer, Edward Procek, Gerald Jorgensen, Laura Henning-Lorenz, Wendy Charnon

Remote: Alayne Krause, Brian Hoffmann, Chad Broeren, Cory Roeseler, Crystal Fieber, Evan Grossen, Jeremy Fetterer, Jeremy Fredericks, Kayla Clinton, Matt Strittmater, Natascha Rowell, Stefanie Albrecht, Vern Koch

Chairperson Goehring called the meeting to order. Ashley Meyer verified that the meeting notice was posted on May 10, 2021 at 5:00 P.M. in compliance with the open meeting law.

Supervisor Wegner moved to approve the minutes of April 14, 2021. Motion seconded by Supervisor Ziegelbauer. Motion Carried

Correspondence – None

County Administrator Report – County Administrator, Adam Payne informed the committee that the May County Board meeting will be hybrid. He also noted some aspects of the U.S. Department of the Treasury's guidance on the American Rescue Plan. Administrator Payne mentioned that the County Board Leadership Forum will be on June 17, 2021.

Finance Director Report – Finance Director, Wendy Charnon informed the committee that the Industrial Development and Revolving Loan Fund Agency will have its first meeting on May 17, 2021. She also informed the committee that funds have started to come in from the American Rescue Plan, the annual audit is underway, and of the resignation of the Accounting Manager at Health and Human Services.

The Committee discussed Resolution No. 02 – Authorizing Application to Department of Natural Resources for Grant to Control Agricultural or Urban Storm Runoff Pollution Sources. Supervisor Ziegelbauer moved to recommend that the Resolution be adopted. Motion seconded by Supervisor Te Stroete. Motion Carried

Inspector, Chad Broeren presented a Budget Adjustment for Alliant Energy Foundation Community Grant. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried

Treasurer, Laura Henning-Lorenz presented a Vacant Position Request for a Limited Term Employee for Land Records. Supervisor Ziegelbauer moved to approve the request. Motion seconded by Supervisor Te Stroete. Motion Carried

Treasurer, Laura Henning-Lorenz presented a Vacant Position Request for a Limited Term Employee for Tax Collection. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried

Kayla Clinton presented a request to utilize contingency funds for training. Supervisor Abler moved to approve the request. Motion seconded by Supervisor Ziegelbauer. Motion Carried

Finance Director, Wendy Charnon presented a Vacant Position Request for Health and Human Services Accounting Manager. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Ziegelbauer. Motion Carried

Finance Director, Wendy Charnon presented a request for adjustments to the Fund Balance Policy. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Ziegelbauer. Motion Carried

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for March.

The Committee Reviewed the 1st Quarter Variances.

Finance Director, Wendy Charnon presented the Investment Statements for March.

Vouchers were reviewed. Supervisor Te Stroete moved to approve the expenditures Motion seconded by Supervisor Wegner. Motion Carried

Supervisor Te Stroete requested approval for meeting with the State of Wisconsin Transportation Commissioner on May 3, 2021 to discuss the Cty Hwy D project. . Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Ziegelbauer. Motion Carried Iteratively

Supervisor Wegner moved to adjourn. Motion seconded by Supervisor Ziegelbauer. Motion Carried

The next scheduled meeting will be Wednesday, May 26, 2021 at 3:30 p.m.

Ashley Meyer
Recording Secretary

Keith Abler
Secretary