

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

May 27, 2021

Called to Order: 3:30 PM

Adjourned: 4:18 PM

MEMBERS PRESENT: Vice Chair Roger TeStroete, Secretary Ed Procek and Members Charlette Nennig and Vicky Schneider

MEMBERS ABSENT: Chair Fran Damp

OTHERS PRESENT: Human Resources Director Dennis Miller, Planning and Conservation Director Aaron Brault, Finance Director Wendy Charnon Health and Human Services Director Matt Strittmater and County Treasurer Laura Henning-Lorenz

OTHERS PRESENT: Sheriff Cory Roeseler and Supervisor Brian Hoffmann
(via teleconference)

Vice Chair TeStroete called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Vice Chair TeStroete confirmed the meeting was posted May 26, 2021 at 9:00 AM, subsequently amended and posted May 26, 2021 at 2:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of April 22, 2021 as presented was made by Supervisor Nennig. Supervisor Schneider seconded the motion. Motion carried unanimously.

Sheriff Cory Roeseler requested approval for a change in Table of Organization (Changing Corrections Rehabilitation Corporal to Corrections Rehabilitation Coordinator) along with the related Vacant Position Request. A motion was made by Supervisor Nennig granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Finance Director Wendy Charnon requested approval for the Vacant Position Request for Accounting Manager – Health and Human Services. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Planning and Conservation Director Aaron Brault requested approval for an Equity Increase for employee 111619. A motion was made by Supervisor Nennig granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for a Change in the Table of Organization (Accounting Specialist to Staff Accountant) along with the related Vacant Position Request. A motion was made by Supervisor Schneider granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Thursday, May 27, 2021

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request of Senior Lead Public Health Professional. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

County Treasurer Laura Henning-Lorenz requested approval for two (2) Vacant Position Requests for Limited Term Employees (Tax Collection and Land Information.) A motion was made by Supervisor Schneider granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller requested approval for the revised Policy 910 – Face Masks/ Social Distancing. A motion was made by Supervisor Procek granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller requested approval for the revised Policy 704 – FMLA. After discussion a motion was made by Supervisor Schneider to hold this over to the June meeting for further information to be gathered. Supervisor Nennig seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller reviewed the 1st quarter variance reports and the Human Resources Department activities with the Committee, to include the department is presently at full staff, ongoing Bio-Screens, and Tyler Munis training.

A motion to approve the vouchers as presented was made by Supervisor Procek. Supervisor Nennig seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Nennig. Supervisor Schneider seconded the motion. Motion carried unanimously with adjournment at 4:18 PM.

Penny Elsner
Recording Secretary

Ed Procek
Secretary