**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES**

Administration Building

508 New York Avenue – Room 302

Sheboygan WI 53081

**August 22, 2022 Called to Order: 3:30 P.M. Adjourned: 4:35 P.M.**

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Thomas Wegner, Secretary Christian Ellis, Committee Members Kathleen Donovan and Carl Nonhof

ALSO PRESENT: **In Person:** Dennis Miller, Hollynn Gahagan, Rachel Libera, Ryan McRoberts, Cory Roeseler, Cindy Sarkady, Crystal Fieber, Alayne Krause

**Remote:** Greg Schnell, Matt Strittmater

Chairperson Procek called the meeting to order at 3:30 P.M., in Conference Room 302 of the Administration Building and certified the meeting is in compliance with the open meeting law. The meeting notice was posted at 9:00 A.M. on August 19, 2022.

Approval of July 11, 2022 minutes – A motion was made by Supervisor Wegner to approve the minutes. Supervisor Donovan seconded the motion. Motion carried.

Victim Witness Supervisor, Ryan McRoberts requested approval for Consideration of Vacant Position Request for Administrative Manager. A motion was made by Supervisor Wegner to approve the request. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director, Dennis Miller requested approval Consideration of Vacant Position Request for Register in Probate. A motion was made by Supervisor Nonhof to approve the request. Supervisor Donovan seconded the motion. Motion carried.

County Sheriff, Cory Roeseler requested approval for Consideration of Vacant Position Request for LTE Administrative Clerk-Secretary I. A motion was made by Supervisor Wegner to approve the request. Supervisor Donovan seconded the motion. Motion carried.

UW Area Extension Director, Cindy Sarkady requested Consideration of Salary/Equity Adjustment Request. A motion was made by Supervisor Wegner to approve the request. Supervisor Nonhof seconded the motion. Motion carried.

Transportation Director, Greg Schnell requested Consideration to hire above midpoint for Maintenance Technician. A motion was made by Supervisor Wegner to approve the request. Supervisor Ellis seconded the motion. Motion carried.

Health and Human Services Director, Matt Strittmater requested approval of the Consideration of Table of Organization Changes including DBM change for the Administrative Assistant, removal of the Administrative Specialist and changing two Public Health Professionals positions from 1.0 to .8. A motion was made by Supervisor Wegner to approve the request. Supervisor Ellis seconded the motion. Motion carried.

Health and Human Services Director, Matt Strittmater requested approval of the Consideration of Vacant Position Request for HHS Manager-Community Programs Supervisor. A motion was made by Supervisor Ellis to approve the request. Supervisor Donovan seconded the motion. Motion carried.

Corporation Counsel, Crystal Fieber requested Consideration of 2023 Proposed Budget. A motion was made by Supervisor Wegner to approve the request. Supervisor Ellis seconded the motion. Motion carried.

Deputy County Administrator, Alayne Krause requested Consideration of RES. - - Renewing Corporation Counsel Contract. A motion was made by Supervisor Wegner to approve the request. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director, Dennis Miller shared information on the 2022 WCA DEI Meeting Information.

Human Resources Director, Dennis Miller shared an overview of Rocky Knoll Incentives

Human Resources Director, Dennis Miller reviewed the Year to Date Human Resources Department and Benefits Budget

Human Resources Director, Dennis Miller provided Human Resources Department updates and comments.

Vouchers were reviewed. A motion was made by Supervisor Wegner to approve the request. Supervisor Ellis seconded the motion. Motion carried.

Approval of Attendance at Other Meetings or Functions. Supervisor Christian Ellis requested to attend the WCA DEI Meeting on August 25, 2022. Supervisor Wegner to approved the request. Supervisor Donovan seconded the request. Motion carried.

Supervisor Ellis made a motion to adjourn. Supervisor Wegner seconded the motion. Motion carried with adjournment at 4:35 P.M.

 Hollynn Gahagan Christian Ellis

 Recording Secretary Secretary