

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

December 12, 2022

Called to Order: 3:30 PM

Adjourned: 4:17 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Members Kathleen Donovan, Christian Ellis, and Carl Nonhof

ALSO PRESENT: **In Person:** Health and Human Services Director Matt Strittmater and Sheriff Cory Roeseler
Remote: Supervisor Gerald Jorgensen, Transportation Director Greg Schnell, Rocky Knoll Administrator Kayla Clinton, and Interim Finance Director Jeremy Fetterer

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted December 9, 2022 at 4:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of November 14, 2022 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director Greg Schnell requested approval for the 2023 Blanket Vacant Position Request for Maintenance Workers and Technicians for the Transportation and Airport Departments. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Transportation Director Greg Schnell requested approval for the Vacant Position Request for 12 Limited Term Employees (LTE's.) A motion was made by Supervisor Nonhof granting approval. Supervisor Ellis seconded the motion. Motion carried.

Transportation Director Greg Schnell requested approval for Hiring an Employee Above the Midpoint of the Salary Range. A motion was made by Supervisor Donovan granting approval. Supervisor Wegner seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for Community Engagement Supervisor. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for Child and Family Resource Unit Supervisor. A motion was made by Supervisor Ellis granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for a Child and Family Resource Unit Supervisor Limited Term Employee (LTE.) A motion was made by Supervisor Nonhof granting approval. Supervisor Donovan seconded the motion. Motion carried.

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Health and Human Services Director Matt Strittmater requested approval for the Vacant Position Request for Clinical Services Supervisor. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Sheriff Cory Roeseler requested approval for the 2023 Blanket Vacant Position Request for Correctional Officers, Telecommunicator/Dispatchers and Deputies. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval for a change in Table of Organization (adding graduate nurse and dining staff) to include the Vacant Position Request for Director of Dining Services and Registered Dietician. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Rocky Knoll Administrator Kayla Clinton requested approval for a Pay Policy Exception Request for Medication Assistant. A motion was made by Supervisor Donovan granting approval. Supervisor Ellis seconded the motion. Motion carried.

Interim Co-Human Resources Director Alayne Krause reported on current Human Resources initiatives, including participation in open enrollment, onsite flu vaccine clinics, annual all management training, the InHealth Clinic and Wellness contracts, and the status of vacant positions.

Interim Co-Human Resources Director Alayne Krause requested approval for 2022 Budget Carry Over Request. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 4:17 PM.

Penny Elsner

Recording Secretary

Christian Ellis

Secretary