

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Administration Building  
508 New York Avenue  
3<sup>rd</sup> Floor, Conference Room 302  
Sheboygan, WI 53081

**January 11, 2010**

**Called to Order: 10:44 AM**

**Adjourned: 12:33 PM**

**MEMBERS PRESENT:** Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten, Vice Chairperson; Supervisor Eustacio Medina, Secretary; Supervisor Constance Ziegelbauer; Supervisor Brian Hoffmann

**ALSO PRESENT:** Michael Taubenheim, Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:44 a.m. It was noted the agenda was posted on January 6, 2010 at 4:30 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Hoffmann and seconded by Supervisor Medina to approve the minutes of the November 23<sup>rd</sup> meeting. Motion carried.

Mr. Taubenheim advised the Committee that Rocky Knoll is working with the union representatives of AFSCME on 3 MOU's (Memos of Understanding). The first two address job position/classification and compensation issues and the third is dealing with the Environmental Services Department.

Rocky Knoll is moving forward with Phase I of the Electronic Health Record (EHR) system – to begin within the next 2 weeks. The first phase will focus on the Clinical MDS process which will help establish reimbursement rates and our billing components by using the new Point Click Care software. Phase II, planned to be launched Mid-February, is where the nurses will input their data into the system; and Phase III, to begin in March, is where the nurse aides completing the activities of daily living and will then input their data on the kiosks that will be mounted in the hallways. This system will allow us to collect our data more quickly and will enhance our services while allowing the center to optimize reimbursement.

Mr. Taubenheim informed the Committee that Rocky Knoll is working in preparation for the “July 10<sup>th</sup> No Smoking in Public Buildings” policy. He will plan to submit to the Committee within the next month outlining Rocky Knoll's plans for the ban of smoking and use of tobacco products on our campus.

Mr. Taubenheim reported that with the sale of the north building of Sunny Ridge, which was a licensed nursing facility, he plans to check into what happened to the CON and license for the beds from that facility and will advise the Committee of his findings.

Mr. Taubenheim informed the Committee that JoAnne Ochowicz, Director of Nursing, will attend a three-day Wisconsin Director of Nursing Symposium in Lake Geneva, WI on Feb. 7-10, 2009.

Mr. Taubenheim provided the Committee with a summary of the results of their Annual State Survey that was held from November 11-17, 2009. The details explained that Rocky Knoll had received 11 Federal, 7 Safety Code, and 3 State Citations. The resurvey was done on December 29, 2009 – and was cleared.

Mr. Taubenheim indicated that the sale of the towable pump that Rocky Knoll had purchased quite a few years ago along with Little Elkhart is "on hold" due to the fact that the pump was acquired through a grant program. Little Elkhart Sanitary District is checking with the DNA authorities to determine when we will be able to sell it without any penalties.

Mr. Taubenheim presented the Center's Financial Results for October and November of 2009. The census continues to be down countywide with the economy continuing to be a major factor. A motion was made by Supervisor Hoffmann and seconded by Supervisor Ziegelbauer to accept the October and November 2009 financials as presented. Motion carried.

The follow up of the joint meeting of the Health & Human Services and Health Care Center Committee was discussed. Mr. Taubenheim, Administrator at Rocky Knoll Health Care Center and Mr. Tom Eggebrecht, Director of Health & Human Services, have been meeting together the past couple of months to resolve the situations on trying to find common ways of moving forward on the Health & Human Services and Health Care Center Committees meeting jointly once a month. It was concluded that the two committees will work to meet jointly once a month at this time.

A motion was made by Supervisor Ziegelbauer and seconded by Supervisor Otten to approve the attendance of Supervisor Hoffmann at the Rocky Knoll Health Care Center Annual State Survey Exit Interview Meeting on November 17, 2009. Motion carried.

Vouchers were reviewed. A motion was made by Supervisor Ziegelbauer and seconded by Supervisor Otten to approve the vouchers as presented.

There was no public comment.

The list of scheduled meetings was reviewed noting the change to the upcoming Health Care Center Foundation meeting to be held at 3:30 p.m. on Monday, January 11, 2009 instead of the originally scheduled meeting on Monday, January 25, 2009.

A motion was made by Supervisor Ziegelbauer to adjourn the meeting which was seconded by Supervisor Medina. Motion carried and meeting was adjourned.

Jill Daane  
Recording Secretary