

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

January 19, 2010

Called to Order: 4:30 PM

Adjourned: 4:56 PM

PRESENT: Jim Glavan, Adrian Van Dixhorn, Eustacio Medina, Tom Epping, Edward Procek

OTHERS PRESENT: Jim TeBeest, Gail Ulezelski, Building Services

CALL TO ORDER

Chairperson Glavan called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted January 14, 2010 at 9:30 AM. 2:15 PM.

APPROVAL OF MINUTES

Moved by Van Dixhorn/seconded by Medina to approve December 15, 2009 minutes as mailed; motion carried.

APPROVAL OF VOUCHERS

Moved by Procek/seconded by Epping to approve as presented; motion carried.

CORRESPONDENCE –

- University of Wisconsin Sheboygan will not have carry over request.

DISCUSSION/ACTION ENERGY SAVINGS STATUS

Savings exceed expectations; approximately 6.7% (\$19,000) saved in natural gas and 8.8% (\$32,000) in electrical costs. Total savings goal was \$50,000.

DISCUSSION/ACTION AGRICULTURAL BUILDING

- Name Change to ADRC Building – Moved by Epping/seconded by Van Dixhorn to change County ordinances accordingly to reflect ADRC Building; motion carried.
- Federal Lease Requirements – Building surveyed in order to meet requirements of Federal government. Concerns include ADA handles for the sink; guards on pipes below restroom sinks; and, brail signage. Committee agreed to make necessary changes.

DISCUSSION/ACTION PROJECT STATUS

TeBeest reported two light poles will be replaced in spring around the University of Wisconsin Sheboygan Information Technology Center; there is a problem with the Emergency Notification fire alarm panel for the Courthouse; display ad out for Law Enforcement Center air condition units 6 & 7; vendor quoting to replace door hardware in Law Enforcement Center; the HVAC control upgrades experiencing problems with interface communicating with Rocky Knoll chiller; pre-construction meetings underway for the Morgue upgrade; site visits conducted relating to Detention Center Security System upgrade; and the Sheboygan County Economic Development Corporation moved in on the 2nd floor of the Administration Building. Concerns regarding lease to be addressed with Corporation Counsel.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.

DATE / TIME/ LOCATION NEXT MEETING

Wednesday – February 3, 2010 @ 4:30 PM, Building Services Conference Room.

ADJOURNMENT

Moved by Epping/seconded by Van Dixhorn to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary