

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Airport Department
Aviation Heritage Center – Conference Room
N6191 Resources Dr., Sheboygan Falls WI 53085

February 1, 2010

Called to Order: 9:30 A.M.

Adjourned: 10:45 A.M.

MEMBERS PRESENT: Mark Winkel, Harold Riemer, Jerry Holub, Richard Bemis and Mick Anic

OTHERS PRESENT: Greg Schnell, Charles Mayer, Adam Payne, Peggy Feider, Lee Kunze, Mindy Smith, Ron Burrows, Don Waage, Tom Herschelman, Jeff Grady and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:30 a.m. Chairman Winkel presiding. Chairman Winkel noted that the meeting was posted on January 27, 2010 at 9:00 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

It was moved by Supervisor Holub and seconded by Supervisor Riemer to approve the minutes of January 18, 2010 Transportation Committee meeting as distributed. Motion carried.

The Committee reviewed the purchase orders. It was moved by Supervisor Holub and seconded by Supervisor Bemis to approve and sign the Payment Voucher Report for the Airport and Highway Department. Motion carried.

Supervisor Holub made a motion and Supervisor Bemis seconded the motion to allow any member to attend the non-motorized meeting February 2, 2010.

Correspondence:

County Administrator, Adam Payne, discussed the County fiscal outlook, distributed copies of preliminary budget reduction projections by department for 2011 and advised he will be at the February 8, 2010 Transportation Committee meeting to discuss this issue further.

Jeff Grady, a representative of Great Midwest Marathon and Endurance Festival Sports Management, presented a request to the Transportation Committee for use of various county trunk highways May 29 through May 31, 2010. After discussion Supervisor Holub made a motion and Supervisor Riemer seconded the motion to hold the request over until the February 8, 2010 meeting at which time the Town of Sheboygan Falls board will have made a determination if they are going to allow the use of town roads. Motion carried.

Commissioner Schnell presented a request from the Leukemia & Lymphoma Scenic Shore 150 Bike tour on Saturday and Sunday July 24 and 25th, 2010 from Mequon WI to Sturgeon Bay WI. Supervisor Holub made a motion and Supervisor Bemis seconded the motion to authorize the event contingent upon the organization understanding they would be responsible for any cost to the Highway Department, they provide liability insurance and contact the other municipalities they will travel through for permission to use their roads. Motion carried.

Commissioner Schnell advised the Committee of receipt of an invoice for the 2010 railroad consortium participation and requested the Committee authorize Corporation Counsel to prepare a resolution appropriating funds for participation in East Wisconsin Counties Railroad consortium for 2010 in the amount of \$25,000. Motion by Supervisor Riemer and seconded by Supervisor Holub to authorize the preparation of the resolution to be presented to County Board. Roll call vote with Supervisors Riemer, Anic, Bemis and Holub voting "AYE" and Supervisor Winkel voting "NAY". Motion carried.

Commissioner Schnell discussed the winter operations.

The Committee reviewed the 2010 lease rate for the Sheboygan County Aviation Corporation. Motion by Supervisor Holub and seconded by Supervisor Bemis to increase the rate by 1.6% (consumer price index) to \$750.00 for 2010. Motion carried.

Mindy Smith reported to the Committee that the airport activity for January was o.k. for Burrows Aviation and that they sold 46,000 gallons of fuel for the month.

Airport Manager Mayer reported to the Committee that on Tuesday, January 19, Airport, MSA and Town of Sheboygan Falls officials met at the Woodland Road haul site for the third time to inspect and evaluate the structural condition of the road. The representatives then convened with the full Sheboygan Falls Town Board to work out road repair issues and have agreed to notify LaLonde Construction Company that portions of the haul road will need additional repairs, which are to be done in spring. Said work is defined in a January 20, 2010 memo that was dispatched by MSA.

Airport Manager Mayer reported to the Committee that the standard form agreement between MSA Professional Services and Sheboygan County had been finalized by County Corporation Counsel and was signed by MSA and County officials. Also completed were the airport water and well construction and escrow agreement, as approved by Brian Morgan, Tom Strand, County Corporation Counsel and Transportation Committee. County officials have signed said document and are awaiting a signature and escrow deposit from Brian Morgan.

Airport Manager Mayer reported that the runway 13-31 rebuild engineering is 65% complete and that Wisconsin Bureau of Aeronautics and MSA expect to have this project under construction by early May, with completion just prior to the PGA event in August. The project will be let as a base bid with two alternate bid items in the event bid prices exceed the project budget. Airport Manager Mayer indicated that the alternative bid items may be completed later in the year once Wisconsin Bureau of Aeronautics receives additional funding under the federal 2010 AIP.

Airport Manager Mayer reported that taxiway B rebuild project is tentatively scheduled to start right after the PGA event (late August) and that the taxiway F-1 and F-2 rebuilds are being scheduled for May 2011.

The Committee reviewed a January 27, 2010 vacant position analysis request as submitted by the Airport Manager. The request is to fill an LTE grounds maintenance position for the upcoming summer/winter season. Motion by Supervisor Holub and seconded by Supervisor Bemis to approve the request and forward to the Human Resources Committee for consideration. Motion carried with Supervisor Riemer voting "NAY".

Airport Manager Mayer indicated that the 4th quarter variance report for the Airport was not ready for Committee review at this time.

Airport Manager Mayer reviewed the 2009 and 2008 annual vehicle usage log reports with the Committee.

The Committee reviewed a draft of the Airport Departments 2009 annual report and received for information.

Airport Manager Mayer reported that the mild "no-snow" weather has allowed the department to catch up on equipment, perimeter fencing and other maintenance tasks.

The Committee changed the meeting time for the meetings held at the Airport to start at 9:00 a.m. for the rest of this term.

Motion by Supervisor Bemis and seconded by Supervisor Holub to adjourn at 10:45 a.m. Motion carried.

Ann Gottowski
Recording Secretary

Harold Riemer
Committee Secretary