

## **SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING**

Sheboygan County Health and Human Services Building  
1011 North 8<sup>th</sup> Street  
Sheboygan, WI 53081  
Room 413

**February 16, 2010**

**Called To Order: 8:20 A.M.**

**Adjourned: 9:15 A.M.**

**MEMBERS PRESENT:** Supervisor John Van Der Male – Chair; Supervisor Roger Otten – Vice Chair; Supervisor Dale Cary – Secretary; Supervisor Peggy Feider, Supervisor Kris Wheeler, Supervisor Vernon Koch, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

**MEMBERS ABSENT:** Dr. Philip Walker

**ALSO PRESENT:** Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Carol Bukovic, Jean Beinemann, Kirsten Robley, and Julie Schaefer

Supervisor Van Der Male called the meeting to order at 8:20 a.m.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an e-mail noting that the agenda for the February 16, 2010 meeting of the Health and Human Services Committee was posted on February 11, 2010 at 11:45 a.m.

### **REVIEW AND APPROVE MINUTES: February 2, 2010**

Supervisor Koch moved and Supervisor Wheeler seconded to approve the minutes of the February 2, 2010 Health and Human Services Committee meeting. Motion carried.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Martin Bonk introduced Kirsten Robley to the Committee. Kirsten was hired in December as a Social Worker in the Child Protective Services Ongoing Unit.

Tom Eggebrecht informed the Committee that Dave Such will be facilitating further meetings with the Management Team to continue the Health and Human Services Committee 2010 goals and objective process and the Department will also be revisiting the process in summer to help with the 2011 budget process.

Tom Eggebrecht informed the Committee that there is a Wisconsin County Human Services Association Regional Meeting this Friday, February 19, 2010. Tom informed the Committee that he has not yet received an agenda for this meeting. If Committee members are interested in attending, they should contact Tom and he will work on getting an agenda.

Tom Eggebrecht reminded the Committee that the Human Service Lobby Day is March 4, 2010 and registration is due tomorrow, February 17, 2010. Supervisor Van Der Male and Supervisor Feider indicated they will be attending.

Tom Eggebrecht informed the Committee that TV8 plans to tape a segment on the Aging and Disability Resource Center for the Plymouth area.

### **CMHC PROGRESS REPORT – Carol Bukovic**

Carol Bukovic informed the Committee that the consultant was here last week and the focus was on private pay billing. Carol also informed the Committee that she plans on presenting a PowerPoint presentation at one of the March Health and Human Services Committee Meetings on CMHC, focusing on the progress and goals of the software program.

Tom Eggebrecht informed the Committee that he and Carol met with the Finance Committee on February 8, 2010 to clear up any perception that software installation may be impacting receipt of any department revenues.

### **YEAR END FINANCIAL UPDATE – Carol Bukovic**

Carol Bukovic informed the Committee that all grants will be reconciled by the end of February. Carol also informed the Committee that the Department will meet and may even exceed the target of a one percent reduction in levy use. Carol will present a written report at the next Committee meeting.

### **REVIEW AND APPROVE 2009 ANNUAL REPORT**

Tom Eggebrecht presented the 2009 Health and Human Services Annual Report, focusing on 2009 goals and objectives, budget concerns, and the challenges ahead. Tom informed the Committee that he will be including in the final report a thank you to his predecessor, Ann Wondergem, and also a thank you to the Division Managers.

Supervisor Feider moved with the revisions noted by Tom Eggebrecht and Supervisor Otten seconded to approve the 2009 Health and Human Services Annual Report. Motion carried.

### **OPTIONS FOR 2011 SERVICE REVISION**

Tom Eggebrecht informed the Committee with the scenarios County Administrator Adam Payne presented at the February 2, 2010 Health and Human Services Committee Meeting, it is relevant to start 2011 budget planning now. Tom informed the Committee that if the ½% county sales tax is not approved, the projection is that the Health and Human Services Department 2011 budget will have an approximate \$900,000 and \$1.8 million shortfall, and Tom is looking for the Committee's input on how to address this challenge. There was discussion on the Program Evaluation and Prioritization Final Report, software programs that work collaboratively in all Divisions, and the Department's purchase of service vendors.

Supervisor Feider indicated she would like a more thorough review of our purchase of service vendors at a future meeting.

### **REVIEW AND APPROVE VOUCHERS**

Mr. Nyenhuis moved and Supervisor Cary seconded to approve the expense vouchers as presented. Motion carried.

### **APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS**

Supervisor Cary moved and Mr. Burg seconded to approve the attendance of the following Committee members at the following meetings:

- **February 4, 2010 – SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION COMMITTEE PUBLIC HEARING** – Supervisor Otten and Supervisor Wheeler
- **February 5, 2010 – SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION COMMITTEE PUBLIC HEARING** – Supervisor Feider

- **February 8, 2010 – SHEBOYGAN COUNTY FINANCE COMMITTEE MEETING –**  
Supervisor Van Der Male, Supervisor Otten, Supervisor Feider, Supervisor Wheeler, and  
Supervisor Koch

Motion carried.

**PUBLIC INPUT ON AGENDA ITEMS**

None

**PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS**

None

**REQUEST FOR FUTURE AGENDA ITEMS**

- Presentation by Environmental Health Supervisor Bruce Kress

**ADJOURNMENT**

At 9:15 a.m., Supervisor Koch moved and Supervisor Cary seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer  
Recording Secretary

Dale Cary  
Committee Secretary