

## SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**February 16, 2010**

**Called to Order: 4:30 PM**

**Adjourned: 4:58 PM**

**PRESENT:** Jim Glavan, Adrian Van Dixhorn, Eustacio Medina, Tom Epping, Edward Procek

**OTHERS PRESENT:** Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services.

### CALL TO ORDER

Chairperson Glavan called the meeting to order at 4:30 PM.

### CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted February 9, 2010 at 11:30 AM.

### APPROVAL OF MINUTES

Moved by Van Dixhorn/seconded by Epping to approve February 3, 2010 minutes as mailed; motion carried.

### APPROVAL OF VOUCHERS

Moved by Epping/seconded by Medina to approve as presented; motion carried.

**CORRESPONDENCE** – None.

### DISCUSSION/ACTION OPEN BIDS, REFER/AWARD LAW ENFORCEMENT CENTER CONDENSING UNITS REPLACEMENT

HVAC CONTRACTORS:	Aldag- Honald Sheboygan	J&H Heating Port Washington	Kleeman Inc. Sheboygan	Mannenbach Mechanical Kiel	Mechanical Technologies Green Bay
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1A. BASE BID	\$21,977	\$13,595	\$23,555	\$24,835	\$23,410
1B. OWNER PURCHASE	\$28,900	\$30,695	\$29,295	\$28,900	\$28,900
1C. TOTAL	\$50,877	\$44,290	\$51,455	\$53,735	\$52,310

(\$52,850  
actual)

Voluntary Alt.

2A. BASE BID					
2B. OWNER PURCHASE				(\$8,670)	

Voluntary Alt.

3A. BASE BID				(\$1,400)	
3B. OWNER PURCHASE					

			1A. Does not include hot gas bypass. 1B. Includes sales tax per spec.	1A. Does not include hot gas bypass. 2B. Substitute Carrier for Trane. 3A. If not need drive replacement.	Recommend w/o hot gas bypass.
REMARKS					
Bid Security	5%	5%	10%	5%	5%

All bidders substituted R-410A for specified R-22; manufacturer no longer makes R-22 units.

Moved by Epping/seconded by Van Dixhorn to refer bids back to TeBeest for review and report back with recommendations at the next meeting; motion carried.

#### **DISCUSSION/ACTION 4<sup>th</sup> QUARTER VARIANCE REPORTS**

- University of Wisconsin – Moved by Procek/seconded by Epping to accept as presented; motion carried.
- Building Services – Moved by Epping/seconded by Medina to accept as presented; motion carried.

#### **DISCUSSION/ACTION BUILDING SERVICES ANNUAL REPORT**

Moved by Van Dixhorn/seconded by Epping to approve as presented; motion carried.

#### **DISCUSSION/ACTION CONTINGENCY FUND REQUEST**

- Marsh Heat Exchanger – Moved by Epping/seconded by Van Dixhorn to replace cracked heat exchanger at a cost of \$2,700; motion carried.

#### **DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.**

#### **DATE / TIME/ LOCATION NEXT MEETING**

Wednesday – March 3, 2010 @ 4:30 PM, Building Services Conference Room.

#### **ADJOURNMENT**

Moved by Van Dixhorn/seconded by Medina to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary