

## **SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING**

Sheboygan County Administration Building  
508 New York Avenue  
Sheboygan, WI 53081  
Room 302

**March 16, 2010**

**Called To Order: 8:00 A.M.**

**Adjourned: 10:15 A.M.**

**MEMBERS PRESENT:** Supervisor John Van Der Male – Chair; Supervisor Roger Otten – Vice Chair; Supervisor Dale Cary – Secretary; Supervisor Peggy Feider, Supervisor Kris Wheeler, Supervisor Vernon Koch, and Mr. Curtiss Nyenhuis

**MEMBERS ABSENT:** Mr. Eldon Burg and Dr. Philip Walker

**ALSO PRESENT:** Tom Eggebrecht, Martin Bonk, Joan Ketterman, Dale Hippensteel, Elizabeth Mahloch, Carol Bukovic, Kim Pagel, Michael Wingender, Sandra Muesegades, Julie Schaefer, County Board Chair Michael Vandersteen, Interim Finance Director Mary Wegmann, Lee Guenther, Dave Rammer, Dr. Mary Polchert–Marian University Nursing Instructor; Marian University Nursing Students–Catherine Gerwin, Megan Tinkle, Kayla Anhalt, and Staci Bogenschetz

Supervisor Van Der Male called the meeting to order at 8:00 a.m.

Supervisor Van Der Male informed the Committee that Mr. Eldon Burg is excused from today's meeting.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an e-mail noting that the amended agenda for the March 16, 2010 meeting of the Health and Human Services Committee was posted on March 11, 2010 at 2:30 p.m.

### **REVIEW AND APPROVE MINUTES: March 2, 2010**

Supervisor Otten moved and Supervisor Koch seconded to approve the minutes of the March 2, 2010 Health and Human Services Committee meeting. Motion carried.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Jean Beinemann introduced Marian University Nursing Instructor, Dr. Mary Polchert and Marian University nursing students Catherine Gerwin, Megan Tinkle, Kayla Anhalt, and Staci Bogenschetz. The students are currently interning in the Division of Public Health.

Tom Eggebrecht elaborated on an issue Rocky Knoll Health Care Center Administrator Michael Taubenheim brought up at the March 8, 2010 Legislative Breakfast regarding the lack of a safety net for Family Care participants. Tom informed the Committee this is a statewide concern and has been addressed through correspondence from Senator Scott Fitzgerald to DHS Secretary Karen Timberlake. A meeting with local representatives on the topic is planned for May.

Tom Eggebrecht informed the Committee there is a Town Hall Meeting on March 24, 2010 at UW-Sheboygan in the Wombat Room focusing on teenage alcohol and drug use.

Tom Eggebrecht informed the Committee that there is a program on March 30, 2010 at the United Way Building on the Wisconsin Safe Haven Law. There are two times that participants can attend: 9:00 a.m. to 10:00 a.m. or 1:00 p.m. to 2:00 p.m.

Tom Eggebrecht informed the Committee that Wisconsin Community Services will be at the next Committee meeting to do a presentation on treatment in the jail setting.

Tom Eggebrecht reminded the Committee of the Aging and Disability Resource Center Open House which will be occurring on Thursday, March 25, 2010, from 3:00 p.m. to 6:30 p.m. During the Open House, a special Health Fair for small non-profit groups will be available.

#### **REPORT ON HUMAN SERVICES DAY AT THE CAPITOL**

Tom Eggebrecht informed the Committee that he, Supervisor Van Der Male, and Supervisor Feider attended the March 4, 2010 Human Services Day at the Capitol. Tom reported to the Committee that they were able to meet with each Representative or one of their aides. Issues that were brought to their attention were the age of juvenile court jurisdiction, the use of federal stimulus funds, human services financing and county homes: multi-county collaboration, and the Visions Proposal.

Supervisor Feider informed the Committee that there was a very good turnout for Human Services Day. Supervisor Feider also appreciated Tom Eggebrecht being able to personalize these issues to Sheboygan County when speaking with the Representatives.

#### **TB UPDATE – Division of Public Health**

Jean Beinemann informed the Committee that March is Tuberculosis Awareness Month. Sandra Muesegades gave a PowerPoint presentation on 2008 Tuberculosis (TB) statistics, focusing on what TB is, how it is spread, TB infection versus TB disease, targeted testing, site of disease, age distribution and race/ethnicity of TB cases in Wisconsin, new cases of TB in Wisconsin, cases of multi-drug resistant TB in Wisconsin, reporting TB to the Health Department, and Division of Public Health case management services provided. In 2008, Sheboygan County had three active cases and one multi-drug resistant TB case.

#### **REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR AN ENVIRONMENTAL HEALTH SUPERVISOR – Division of Public Health**

Dale Hippensteel presented to the Committee a Vacant Position Analysis (VPA) for an Environmental Health Supervisor and explained the necessity of filling that position.

Mr. Nyenhuis moved and Supervisor Otten seconded to approve the Vacant Position Analysis (VPA) for an Environmental Health Supervisor and forward the request to the Human Resources Committee. Motion carried.

#### **STATISTICAL REPORTS – Division of Economic Support**

Elizabeth Mahloch presented 2009 statistics on the Economic Support programs. Elizabeth informed the Committee that there was a 38.80% increase in benefits issued and caseloads increased by 8.08%. FoodShare cases increased by 25.44%, and Energy Assistance applications increased by 20.50%. Elizabeth informed the Committee that there is no waiting list for these programs. Program requirements require a processing timeline of 30 days with the exception of the FoodShare program which requires a 7 day processing timeline.

#### **REVIEW AND APPROVE 2009 YEAR END FINANCIAL REPORT AND JANUARY 2010 FINANCIAL STATEMENT – Carol Bukovic**

Carol Bukovic presented the 2009 Year End Financial Statement and the January 2010 Financial Statement.

The 2009 Year End Financial Statement exceeded the agency's 1% Reduction Target plan for 2009. Tom Eggebrecht thanked Carol and the Division Managers for their hard work in reaching this target.

Mr. Nyenhuis moved and Supervisor Feider seconded to approve the 2009 Year End Financial Report and January 2010 Financial Statement. Motion carried.

### **CMHC PRESENTATION**

Carol Bukovic gave a PowerPoint presentation on the CMHC Management Information System, focusing on the project vision, summary of core software needs, software integration and reduction, accomplishments, future progress, new challenges, project budget, and projected timelines.

### **REVIEW AND APPROVE VOUCHERS**

After questions were answered, Supervisor Otten moved and Supervisor Koch seconded to approve the expense vouchers as presented. Motion carried.

### **APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS**

Supervisor Cary moved and Supervisor Koch seconded to approve the attendance of the following Committee members at the following meetings:

- **March 4, 2010 – WISCONSIN COUNTIES ASSOCIATION COUNTY AMBASSADOR PROGRAM AND HUMAN SERVICES LOBBY DAY – MADISON** – Supervisor Van Der Male and Supervisor Feider
- **March 8, 2010 – ½% COUNTY SALES TAX PRESENTATION – MEAD PUBLIC LIBRARY** – Supervisor Otten
- **March 9, 2010 – SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES JOINT MEETING OF THE AGING AND DISABILITY RESOURCE CENTER GOVERNING COMMITTEE AND THE AGING UNIT ADVISORY COMMITTEE** – Supervisor Feider and Mr. Nyenhuis

Motion carried.

### **PUBLIC INPUT ON AGENDA ITEMS**

None

### **PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS**

None

### **REQUEST FOR FUTURE AGENDA ITEMS**

- Presentation by Environmental Health Supervisor Bruce Kress
- Purchase of Service Vendor Review
- Presentation on "Give Kids a Smile Day"

### **ADJOURNMENT**

At 10:15 a.m., Supervisor Wheeler moved and Supervisor Cary seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer  
Recording Secretary

Dale Cary  
Committee Secretary