

## **SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES**

Sheboygan County Airport Department  
Aviation Heritage Center – Conference Room  
N6191 Resources Dr., Sheboygan Falls WI 53085

**April 5, 2010**

**Called to Order: 9:00 A.M.**

**Adjourned: 10:00 A.M.**

**MEMBERS PRESENT:** Mark Winkel, Harold Riemer, Jerry Holub, Richard Bemis and Mick Anic

**OTHERS PRESENT:** Greg Schnell, Charles Mayer, Peggy Feider, Lee Kunze, Ron Burrows and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Winkel presiding. Chairman Winkel noted that the meeting was posted on March 31, 2010 at 9:45 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

It was moved by Supervisor Holub and seconded by Supervisor Anic to approve the minutes of March 8, 2010 Transportation Committee meeting as distributed. Motion carried.

The Committee reviewed the purchase orders. It was moved by Supervisor Reimer and seconded by Supervisor Bemis to approve and sign the Payment Voucher Report for the Airport and Highway Department. Motion carried.

Commissioner Schnell distributed copies of Wisconsin County Highway Association constitution and bylaws. This item will be on the next agenda for discussion. Commissioner Schnell also distributed the March/April Wisconsin County Highway Association Informer.

Citizen input, none.

Commissioner Schnell presented a request from the Hingham Reformed Church to have their 8<sup>th</sup> Annual Hingham Memorial Day Run/Walk on Monday, May 30, 2010. Supervisor Bemis made a motion and Supervisor Holub seconded the motion to approve the request contingent upon the organization understanding they would be responsible for any cost to the Highway Department, they provide liability insurance and receive approval from the other municipalities they will travel through for permission to use their roads. Motion carried.

Commissioner Schnell provided Supervisors Winkel and Holub information for the 2010 Summer Highway Conference in Wisconsin Dells June 7-9, 2010.

Commissioner Schnell requested approval for the 2010 Spring Meeting WCHA NE Region Commissioner and Committee members on April 15, 2010. Supervisor Bemis made a motion and Supervisor Riemer seconded the motion to approve attendance for Commissioner Schnell and any Committee member to attend. Motion carried.

Commissioner Schnell advised that staff is readying the equipment for spring operations, all snow fence is down, crews are performing brush cutting in some municipalities, restoration work is being performed on CTH "O" and design of the roundabout at CTH "OK" and "EE" is being worked on with some changes necessary for the Sheboygan Water Utility. The Adell shed will be closed by April 30, 2010; there was discussion regarding where the funds from the sale will go and regarding the RFP for the sale of the shed. There was discussion regarding the 2011 budget and being prepared to answer what services we provide that other counties do not provide.

The Committee reviewed the lease rates for individual hangar lot no. 31. Motion by Supervisor Bemis and seconded by Supervisor Holub to increase the rate to 11¢ sq/ft hangar lot area for 2010 and for 2011. Motion carried.

Airport Manager Mayer distributed copies of the Wisconsin Bureau of Aeronautics 2010-2015 six year airport improvement plan and the county five year capital plan. Airport Manager Mayer noted that the airport has capital projects programmed through 2013 which are targeted at the reconstruction of runway 13-31, parallel taxiways and terminal apron.

Ron Burrows reported to the Committee that fuel sales for March were slow. Frontline Aviation activities are doing well. He is working with British Petroleum (BP) regarding increased FBO support services that will be needed to accommodate the increase in aircraft operations for both the NASCAR race and PGA events this summer.

The Committee reviewed the commercial hangar lot lease rate, fuel flowage fee and deicing surcharge fee for the Burrows Aviation (formerly Western Shore Aviation) facility lease for the upcoming one year lease period of June 1, 2010 through May 31, 2011.

Motion by Supervisor Holub and seconded by Supervisor Riemer to increase the commercial hangar lot lease rate to .1390¢ per sq/ft of lot area per year, commencing June 1, 2010. Motion carried.

Motion by Supervisor Riemer and seconded by Supervisor Holub to maintain the current deicing surcharge fee rate at \$.0075 (3/4 cent) per gallon on all av-gas and jet-A fuel and to increase the fuel flowage fee from \$.09125 (9 1/8 cent) to \$.11125 (11 1/8 cent) per gallon effective as of January 1, 2011. Motion carried.

Airport Manager Mayer reported to the Committee that there will be a pre-bid meeting for the runway 13-31 reconstruction project on April 6, 2010 at 10:00 a.m. at the airport. Construction start is still planned for early May with completion targeted for the end of July.

Airport Manager Mayer shared with the Committee information he received from Adam Payne and Patrick Drinan regarding a meeting in March with Representative Van Akkeren concerning a possible Wisconsin bond program (Midwest Disaster Recovery) that may be available to Morgan Aircraft. Airport Manager Mayer indicated that according to Tom Strand, Morgan Aircraft is still pursuing funding from private investors.

Airport Manager Mayer informed the Committee that the NASCAR race at Road America on June 19 will likely result in a huge increase in aircraft operations for the airport. Officials from British Petroleum (BP) have been providing Mayer with airport operations data based upon previous NASCAR events around the country and recommendations on how SBM and it's FBO should be preparing to accommodate the NASCAR generated air traffic.

Airport Manager Mayer informed the Committee that the Wisconsin Bureau of Aeronautics (WBOA) will be conducting a public hearing at SBM on April 8 at 11:00 a.m. regarding the funding of aeronautical services and airport infrastructure improvements to support aircraft operations associated with the 2010 PGA event.

Motion by Supervisor Bemis and seconded by Supervisor Holub to adjourn at 10:00 a.m. Motion carried.