

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Airport Department
Aviation Heritage Center – Conference Room
N6191 Resources Dr., Sheboygan Falls WI 53085

May 3, 2010

Called to Order: 9:00 A.M.

Adjourned: 9:55 A.M.

MEMBERS PRESENT: Mark Winkel, Jerry Holub, Richard Bemis, Charlie Conrardy and Tom Wegner

OTHERS PRESENT: Greg Schnell, Charles Mayer, Peggy Feider, Lee Kunze, Ron Burrows, Mindy Smith, Greg Cayon, Mike Vandersteen and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Winkel presiding. Chairman Winkel noted that the meeting was posted on April 29, 2010 at 3:45 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

The Committee reviewed the purchase orders. It was moved by Supervisor Holub and seconded by Supervisor Conrardy to approve and sign the Payment Voucher Report for the Airport and Highway Department. Motion carried.

Airport Manager Mayer reported that the April issue of Airport Business magazine carried an article about Sheboygan County Airport's preparations for PGA.

Supervisor Winkel shared with the Committee a letter he received from Robert Ziegelbauer, Local 1749 president.

Supervisor Holub reported that he recently provided an airport update to the PGA Spec Committee.

Ron Burrows had asked that the county electrician make the final repairs needed to get gate 9B back in operation.

The Committee received the Highway Department 1st quarter variance report for information.

The Committee requested the UW Milwaukee Cycling Club's request to use county trunk highways for the Tour of America's Dairyland bicycle race in Town of Greenbush on June 24, 2010 be put on the May 10, 2010 agenda and that the club provide a route map.

Supervisor Conrardy made a motion and Supervisor Wegner seconded the motion to allow any Transportation Committee member or any appointed Transportation Committee member to attend the monthly legislative breakfast meetings for the 2010-2012 term of office; all quarterly meetings of the Sheboygan County unit of the Wisconsin Towns Association; spring meeting of the Wisconsin County Highway Commissioner and Committeeman's Association Northeast Region; summer and winter meetings of the Wisconsin County Highway Association; Wisconsin County Highway Director meetings; Railroad Consortium meetings; Wisconsin County Association Steering Committee meetings; joint Resources and Transportation and Citizens Advisory and Technical Committee. Motion carried.

Supervisor Holub made a motion and Supervisor Bemis seconded the motion to approve the highway department vehicle inventory report and related policy as presented and that Commissioner Schnell forward said report to the County Administrator, County Clerk and County Purchasing Agent. Motion carried.

Supervisor Holub made a motion and Supervisor Bemis seconded the motion to recommend to the County Board Chairman that Supervisor Conrardy serve a term on the Transportation Coordinating Committee. Motion carried.

Commissioner Schnell advised the Committee that the crews are working on the third phase of CTH "O", preparing the asphalt plant for production, performing concrete repair on STH 32 near Cedar Grove, working with the City of Sheboygan on a bridge on 14th Street and working on a box culvert on Moenning Road. There was interest in the scrapers that are for sale but the offers have not been adequate. The crushing operation is up and running and the pits are being stocked. There was discussion on the STH 67 closures and the lack of signing.

Airport Manager Mayer distributed airport manuals to the two new members of the Transportation Committee and provided a brief overview.

The Committee reviewed the current membership on the County Airport Advisory Committee. Motion by Supervisor Bemis and seconded by Supervisor Wegner to recommend to the County Board Chairman that Mark Winkel and Jerald Holub continue to serve another term on the Airport Advisory Committee as representative of the Transportation Committee. Motion carried.

Airport Manager Mayer distributed the January 5, 2010 airport department vehicle inventory and use policy. Motion by Supervisor Holub and seconded by Supervisor Conrardy to approve the report as presented and that Airport Manager Mayer forward said report to the County Administrator, County Clerk and County Purchasing Agent. Motion carried.

Airport Manager Mayer distributed and provided the Committee with summary of the Airport Department 1st quarter variance report. The Committee accepted the report for information.

Mindy Smith (Burrows Aviation) noted that the 2010 fuel sales were up 3,000 gallons compared to April 2009.

Airport Manager Mayer briefed the Committee on information gathered from an April 26, 2010 meeting with Jeff Grady, Coordinator for the upcoming Great Midwest Bike Marathon scheduled for May 30-31. Motion by Supervisor Conrardy and seconded by Supervisor Bemis to allow the southern portion of airport grounds (grassed area along west side of Resource Drive) to be used by marathon participants on both days of said event, contingent upon certificate of insurance listing Sheboygan County as an additional insured and a letter of approval from the Town of Sheboygan Falls board regarding event location. Motion carried.

Airport Manager Mayer briefed the Committee regarding the proposed 3^d Annual T-28 Clinic (July 22-26) at SBM. Motion by Supervisor Conrardy and seconded by Supervisor Bemis to authorize Airport Manager Mayer to secure an FAA airspace waiver that will allow for a 30 minute runway and airspace closure between 2:00 p.m. and 4:00 p.m. on July 24 and July 25 for T-28 aerobatic practices and that County Corporation Counsel review/approve participant waiver and FAA airspace waivers, also required will be an o.k. from Tom Watry at Aero-Insurance Company that the county airport liability insurance coverage does not prohibit such activity. Motion carried.

Airport Manager Mayer updated the Committee regarding progress in securing airport user fee status from U.S. Customs for locating a customs office at the airport.

Airport Manager Mayer updated the Committee regarding the bidding results of the runway 13-31 reconstruction project along with proposed timeline for completion.

Airport Manager Mayer updated the Committee regarding ongoing expense tabulation and state aid funding that is to cover 100% of airport support services expenses due to the upcoming PGA event.

Motion by Supervisor Bemis and seconded by Supervisor Holub to adjourn at 9:55 a.m. Motion carried.

Ann Gottowski
Recording Secretary

Tom Wegner
Committee Secretary