

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

May 4, 2010

Called to Order: 4:30 PM

Adjourned: 5:49 PM

PRESENT: Ed Procek, Jim Glavan, John Raml, Tom Epping

ABSENT: John Oppeneer

OTHERS PRESENT: Carl Buesing, Corporation Counsel; Bernie Rammer, City-County Purchasing Agent; Ed Janairo, University of Wisconsin Sheboygan; Bill Holbrook, Bob Harker, Sheboygan County Museum; Jim TeBeest, Gail Ulezelski, Building Services

CALL TO ORDER

Chairperson Procek called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted April 30, 2010 at 1:45 PM.

APPROVAL OF MINUTES

April 13, 2010 minutes on record as printed (new Committee members cannot approve minutes from previous meeting).

APPROVAL OF VOUCHERS

Moved by Glavan/seconded by Raml to approve as presented; motion carried.

CORRESPONDENCE –

- Introduction of those in attendance.
- City of Sheboygan New Street Lighting and Tree Planting Project – Began Tuesday, May 4, 2010. Be aware of “no parking” in various areas around the Courthouse complex.
- University of Wisconsin Sheboygan and Building Services Responsibility Overview – held over until next meeting.

DISCUSSION/ACTION SHEBOYGAN COUNTY MUSEUM EASEMENT ACCESSES

Both Bob Harker and Bill Holbrook on behalf of the Sheboygan County Museum thanked the Committee for what the County does and provides for the Museum. With the potential sale of the Sunny Ridge north building, they expressed concerns regarding easement access to their Museum overhead door and parking during special events and inclement weather.

Carl Buesing, Corporation Counsel indicated numerous easement documents were drafted with the sale of Sunny Ridge south building. Area was already committed to LSS. All parties involved are cooperating as much as possible; and are doing as much as possible to preserve the interests of the Museum and Sheboygan County.

DISCUSSION/ACTION UNIVERSITY OF WISCONSIN SHEBOYGAN EROSION TO LUTHERAN HIGH

Drainage ditches along the south side of Lutheran High are filling up with silt; not sure what Sheboygan County's responsibility is. Meeting at 1:30 on Wednesday – May 5, 2010 to view and discuss the problem.

DISCUSSION/ACTION 2010 1st QUARTER VARIANCE REPORTS

- University of Wisconsin Sheboygan – Moved by Glavan/seconded by Raml to approve as presented; motion carried.
- Building Services – Moved by Raml/seconded by Epping to approve as presented; motion carried.

DISCUSSION/ACTION VEHICLE USE POLICIES

- University of Wisconsin Sheboygan – Moved by Glavan/seconded by Epping to approve as presented; motion carried.
- Building Services – moved by Glavan/seconded by Epping to amend the last sentence to read, "Personal use of all County vehicles is prohibited, but may be taken home overnight during an outage and **if approved** by the Director"; then approve as amended. Motion carried.

DISCUSSION/ACTION PROPERTY COMMITTEE REPRESENTATIVE ON LOSS PREVENTION COMMITTEE

Moved by Epping/seconded by Raml to appoint Glavan; motion carried.

DISCUSSION/ACTION USDA LEASE RENEWAL REQUIREMENTS, IMPROVEMENTS AND RATE

Solicitation offer submitted. Numerous changes totaling approximately \$53,000 may be necessary if accepted; but, would be recouped in the first five years of the lease. Will report back.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.

DATE / TIME/ LOCATION NEXT MEETING

Tuesday – May 18, 2010 @ 4:30 PM.

ADJOURNMENT

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,
Gail Ulezelski
Recording Secretary