

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

Sheboygan County Courthouse Annex  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**May 18, 2010**

**Called to Order: 4:30 PM**

**Adjourned: 5:45 PM**

**PRESENT:**

Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer

**OTHERS PRESENT:**

Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest,  
Gail Ulezelski, Building Services

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:30 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted May 13, 2010 at 2:00 PM.

### **APPROVAL OF MINUTES**

Moved by Epping/seconded by Glavan to approve May 4, 2010 minutes as printed; motion carried.

### **APPROVAL OF VOUCHERS**

Moved by Epping/seconded by Glavan to approve as presented; motion carried.

### **CORRESPONDENCE –**

- University of Wisconsin Sheboygan and Building Services Responsibility Overview - TeBeest and Janairo gave respective overviews of departmental operations for Building Services and University of Wisconsin Sheboygan.
- Prevailing Wage Seminar Memo – For informational purposes from TeBeest regarding a seminar he recently attended.
- Sunny Ridge Campus Use Agreement – Memo from Carl Buesing, Corporation Counsel regarding how the Museum parking will be affected with the potential sale of Sunny Ridge North Building.

### **DISCUSSION/ACTION UNIVERSITY OF WISCONSIN SHEBOYGAN EROSION TO LUTHERAN HIGH**

TeBeest will be meeting with the Land Conservation Department staff to discuss ways to eliminate soil erosion from going over the property lot line. Will report findings at next meeting.

### **DISCUSSION/ACTION 2010 BUDGET OPTIONS**

During a recent Committee Chairpersons meeting, eight different scenarios were handed out and reviewed relating to the \$3.9 million deficit facing Sheboygan County for the 2011 budget. Further direction will be provided at the next meeting on May 24, 2010. Raml and Epping noted sharper and deeper cuts can only be experienced by cutting services and/or (high price) personnel. TeBeest was asked to prepare cost estimates per position. Committee members were reminded the Department already cut 10% of its work force

**DISCUSSION/ACTION GERBER LAKE HOUSE YARD MAINTENANCE**

The tenant moved out and Building Services had been asked to mow the grass around the house. After further review, the Planning Department prefers the area grow natural; no mowing required.

**DISCUSSION/ACTION STATE CONTRACT LIGHT BULB PRICING**

The bulbs currently being purchased by Building Services from Englewood Electrical are 31¢ cheaper than the ones through the State contract.

**DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS** – Moved by Epping/seconded by Glavan to approve committee attendance at Committee Chairpersons meetings for the duration of this term (2010-2012); motion carried.

**DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – June 1, 2010 @ 4:30 PM.

**ADJOURNMENT**

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary