

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

Sheboygan County Courthouse Annex  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**June 1, 2010**

**Called to Order: 4:31 PM**

**Adjourned: 5:14 PM**

**PRESENT:** Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer.

**OTHERS PRESENT:** Jim TeBeest, Gail Ulezelski, Building Services.

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:31 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted May 27, 2010 at 1:45 PM.

### **APPROVAL OF MINUTES**

Moved by Glavan/seconded by Epping to approve May 18, 2010 minutes as printed; motion carried.

### **APPROVAL OF VOUCHERS**

Moved by Glavan/seconded by Raml to approve as presented; motion carried.

**CORRESPONDENCE** – None at time of mailing.

### **DISCUSSION/ACTION UNIVERSITY OF WISCONSIN SHEBOYGAN EROSION TO LUTHERAN HIGH**

Riprap may be ineffective on that steep of hill. Land Conservation Department is working on plan and designs.

### **DISCUSSION/ACTION 2011 BUDGET GOAL AND TARGET OPTIONS**

Cost estimates/number of personnel per position for Building Services presented. Chairman Procek anticipates the Executive Committee will decide on scenario #7 requiring Building Services to cut \$78,664 for 2011 and University of Wisconsin Sheboygan \$8,372. Epping suggested reviewing the agreement with the Sheboygan County Museum. Raml again expressed sharper and deeper cuts can only be experienced by cutting personnel though not an advocate of that. It was noted the Department cut 10% of the work force and privatization of cleaners proved unsuccessful in the past. More information will be available during the Leadership Conference. Until that time, TeBeest presented a preliminary scenario to work from.

### **DISCUSSION/ACTION FIVE YEAR CAPITAL PLAN (2011-2015)**

Three projects, all were delayed from last year –

**1040 – Roof Replacements** (2011- UWS Learning Resources & HHS North; 2012 – UWS Commons & Restore Rocky Knoll Annex; 2013 – Detention Center Phase I; 2014 – Detention Center Phase II; and, 2015 Administration Building & LEC Juvenile). Improvements should reflect “built-up” instead of “single membrane”. Moved by Glavan/seconded by Raml to approve; motion carried.

**1045 – Air Conditioning Units** (2011 – ADRC Building Rooftop / 4 Tower Sites). Moved by Glavan/seconded by Raml to approve; motion carried.

**1055 – Sewer & Water Lateral Replacement at the Courthouse and Annex Building.**

Moved by Epping/seconded by Glavan to approve in order to finish project started in 2010; motion carried.

**DISCUSSION/ACTION NO SMOKING LAW COMPLIANCE PLAN**

Indoor Smoking Ban in Wisconsin goes into effect July 5, 2010. Intend to letter concrete by back entry way to the Courthouse with “No Smoking” and place signage reflecting “No Smoking Beyond This Point” as determined by State Department of Commerce.

**DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.**

**DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – June 15, 2010 @ 4:30 PM.

**ADJOURNMENT**

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary