

**SHEBOYGAN COUNTY PLANNING, RESOURCES,
AGRICULTURE, & EXTENSION COMMITTEE MINUTES**

Gerber Lake Residence
W5235 Gerber Lake Road
Plymouth WI

June 3, 2010

Called to Order: 4:15 PM

Adjourned: 7:51 PM

MEMBERS PRESENT: Supervisor Jack Van Dixhorn, Supervisor Michael Ogea, Supervisor James Baumgart, and Supervisor Al Bosman

MEMBERS ABSENT: Supervisor Adrian Van Dixhorn

OTHERS PRESENT: Scott McMurray, Three Guys and a Grill; Lil Pipping; Fritz Goebel; Ellen Schleicher, Register of Deeds; Jim Hulbert, Jim Whipple, and Shawn Wesener, County Planning & Resources Department

Chairman J. Van Dixhorn called the meeting to order at 4:15 PM. Director Hulbert reported the meeting notice had been posted June 2, 2010 at 8:30 AM and the meeting was in compliance with the Wisconsin Open Meeting Law.

The Committee reviewed the site and discussed the potential for a group campsite on the developed portion of the property.

The Committee recessed at 4:40 pm and traveled to Room 5024 at the UW Extension Office, UW Sheboygan Campus, 5 University Drive, Sheboygan using personal vehicles.

The Meeting reconvened at 5:10 PM.

Chairman J. Van Dixhorn opened the meeting for public input. No additional input was received.

Scott McMurray, Three Guys and a Grill, gave an update on activities at the Marsh Park. The Committee reviewed the repairs to the exterior of the Marsh Lodge. Director Hulbert explained the proposed exterior repairs to replace rotting logs on the structure. The Committee reviewed the proposed options for the repairs. **Supervisor Baumgart moved and Supervisor Bosman seconded to approve the repair with the treated log option not to exceed \$6996.00. Motion Carried.** The Committee reviewed the proposed repairs to the kiosk at the Marsh Lodge. **Supervisor Bosman moved and Supervisor Baumgart seconded to approve the kiosk repair not to exceed \$2043.00. Motion carried.**

The Committee reviewed the proposed water heater replacement. Bernie Rammer, Purchasing Agent provided two options for the replacement. Mr. McMurray indicated a preference for two on-demand water heaters and offered to pay the difference. **Supervisor Ogea moved and Supervisor Baumgart seconded to approve the replacement of the water heater with two on-demand water heaters not to exceed \$3270.00 in cost to the County. Motion carried.**

The Committee reviewed the land dedication to the County in the Emerald Hills Subdivision. Counsel Buesing reviewed the parcel history and the proposed land dedication to Sheboygan County. **Supervisor Ogea moved and Supervisor Bosman seconded to direct Counsel to draft a resolution accepting the parcel without conditions on the use and immediately offering the parcel for sale with neighboring property owners and the Town given the first opportunity for purchase. Motion carried.**

The Committee reviewed the bids for rural address signs. Bernie Rammer, Purchasing Agent, reviewed the bid specifications, opened bids, and reviewed them with the Committee. **Supervisor Ogea moved and Supervisor Bosman seconded to award the rural address sign project to Lange Enterprises. Motion carried.**

The Committee reviewed the bids for the Old Plank Road Tunnel restoration project. Bernie Rammer, Purchasing Agent, reviewed the bid specifications, opened bids, and reviewed them with the Committee. **Supervisor Bosman moved and Supervisor Baumgart seconded to accept the bid from Central Restoration pending review of qualifications and authorizing the Planning Director and Purchasing Agent discretion on review and product substitution as proposed in an alternate bid. Motion carried.**

The Committee reviewed the travel of Ellen Schleicher, Register of Deeds, to Door County to attend the Wisconsin Register of Deeds Association Conference June 9 – 11, 2010. **Supervisor Bosman moved and Supervisor Ogea seconded to approve the travel. Motion carried.**

Ellen Schleicher, Register of Deeds, provided an update of the Department's software and computer upgrade project.

Ellen Schleicher, Register of Deeds, reviewed the flat recording fee that will be implemented, the recording fee for all documents will be \$30, starting June 25th, 2010.

Ellen Schleicher, Register of Deeds, discussed a need to redact documents as part of a back-scanning project making additional documents available via web-based applications. This project will likely need to be bid out.

Director Hulbert announced the retirement of the Department's Planning Technician III and a Zoning Administrator. The Committee reviewed the proposed approach for staffing the vacancies. Director Hulbert proposed the filling of the Zoning Administrator position and the filling of a Planning Technician I position with the current Secretary II, leaving a vacancy in the Secretary I, II position in the Department. **Supervisor Bosman moved and Supervisor Ogea seconded to approve the proposal and fill the requested positions resulting in a vacant Secretary position. Motion carried.**

The Committee reviewed options for the Gerber Lake residence and developed portion of the property. Bernie Rammer, Purchasing Agent, is still exploring options with salvage companies and house movers. Mr. Rammer explained that the asbestos removal cost is estimated at \$1600.00.

The Committee reviewed other Department program updates. Director Hulbert updated the Committee on the hazardous waste collection program. Jim Whipple gave an update on the Parks and Recreation fee program implementation.

There were no meetings and functions received for approval.

The Committee reviewed the request for Aaron Brault to travel to Boulder Colorado, June 9-11 paid by Bikes Belong. **Supervisor Baumgart moved and Supervisor Bosman seconded to approve the travel request. Motion carried.**

Supervisor Baumgart moved and Supervisor Bosman seconded to approve the vouchers as presented. Motion carried with Supervisor Ogea opposed.

Supervisor Bosman moved and Supervisor Baumgart seconded to adjourn. Motion carried; meeting adjourned at 7:51 PM.

Shawn Wesener
Recording Secretary

Al Bosman
Committee Secretary

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