

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073  
Shah West Conference Room

**June 8, 2010**

**Called to Order: 10:03 AM**

**Adjourned: 11:21 AM**

**MEMBERS PRESENT:** Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten; Supervisor Val Schultz, Supervisor Eustacio Medina, Supervisor Dale Cary

**ALSO PRESENT:** Michael Taubenheim, Administrator RK; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:03 a.m. It was noted the agenda was posted on June 4, 2010 at 11:30 AM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Medina to approve the minutes of the May 25<sup>th</sup> meeting. Motion carried.

Mr. Taubenheim informed the Committee that Rocky Knoll has filled the vacant Area Nurse Manager position with Ms. Victoria Roe RN, coming from another care center where she was a Nurse Supervisor.

Mr. Taubenheim updated the Committee that Rocky Knoll has an MOU (Memorandum of Understanding) with the AFSCME union for a three-year graduated benefit proposal. They would be hired at the same wage structure but the benefits would be graduated over a course of a three-year period. The Executive Committee has approved this MOU and now the general membership of AFSCME will vote on June 10.

Mr. Taubenheim informed the Committee that we have a fire alarm system with a ground fault problem. The Sheriff's Department has been notified that our system is down right now. We will have a maintenance person on the premises until the system is back up and running.

Mr. Taubenheim had a meeting with the Corporate Counsel regarding our receivables. We have worked out a good plan for Corporate Counsel and Rocky Knoll. The Committee was updated on how Rocky Knoll is doing on a County basis.

Rocky Knoll has leased to Plymouth Rock Campground the large field located to the east of the Facility. They had a 5-6 year lease that has expired in 2009. Mr. Taubenheim will approach the County Administrator to recommend a year-to-year lease going forward. The lease needs to be addressed soon as Road America has the NASCAR event coming up. Also, Rocky Knoll has a plan to allow our staff to come in and out of the Facility with ease and to secure our property from those attending the event.

Mr. Taubenheim expressed concern with two issues, one being FMLA (Family Medical Leave Act) as Rocky Knoll has noticed that this process is being abused and is costing the Facility thousands of dollars annually. The other issue he expressed concern over is the County's data network which has been leaving Rocky Knoll without network service at least five times within the last seven days. A more reliable system is required so that the Center can operate more efficiently.

There were no travel notifications to report on.

Mr. Taubenheim provided the Center's Financial Report for April of 2010. The census continues to be down with the economy continuing to be a major factor. Even though the census has been down, our revenues have been holding on a per patient day basis at Rocky Knoll. A motion was made by Supervisor Otten and seconded by Supervisor Schultz to accept the April 2010 financials. Motion carried.

Mr. Taubenheim updated the Committee on the repair/purchase of the well pump to Well #2 at Rocky Knoll which has been shut down due to corrosion to the pump as well as erratic readings. There was also discussion on the gauge of the pipe for the well. Currently we have two bids for the project and our Purchasing Agent is working to obtain a third bid. Mr. Taubenheim asked for permission of the Committee to contact them once we have all three bids and when we have a legitimate number to get a consensus to move forward with a recommendation.

Mr. Taubenheim gave a copy of the strategic plan binder to each Committee member and after their review if they have any questions to contact him. This binder reports not on one solid plan but a composite of many current factors that are in place for the overall facility.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

Lastly, Mr. Taubenheim expressed his gratitude to the Committee about receiving their approval on the funds that were necessary for the Employee Recognition Banquet which was held last month. We have received many positive comments.

A motion was made by Supervisor Otten to adjourn the meeting which was seconded by Supervisor Medina. Motion carried. Meeting adjourned.

Jill Daane  
Recording Secretary