

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

June 22, 2010

Called to Order: 10:01 AM

Adjourned: 11:15 AM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten; Supervisor Val Schultz, Supervisor Eustacio Medina, Supervisor Dale Cary

ALSO PRESENT: Michael Taubenheim, Administrator-RK; John Brill, Building Services Supervisor; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:01 a.m. It was noted the agenda was posted on June 18, 2010 at 9:00 AM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Otten to approve the minutes of the June 8th meeting. Motion carried.

Mr. Taubenheim informed the Committee that the new Area Nurse Manager, Ms. Victoria Roe, has been with Rocky Knoll for two weeks now and has been doing a great job and is an asset to our team.

Mr. Taubenheim informed the Committee that Rocky Knoll as part of it's cost analysis process is reviewing our current medical oxygen supplier for the past year. As part of our strategic plan process and by using a cost savings measures, oxygen is one of our supply cost areas that we look at. As a result of this process we have decided to contract another company which will realize some significant cost saving s for Rocky Knoll for the up coming year. We are also reviewing our pharmacy services and medical supplies providers.

There were no travel notifications to report on.

Mr. Taubenheim has presented the Committee a handout where Rocky Knoll has received some additional pricing on the repair/purchase of the well pump to Well #2 by obtaining three bids. After careful review of these bids, it has been determined that we should replace this 38-year old pump, rather than to attempt to rebuild it. The pricing came in where we have decided to proceed with Sixel & Schwinn proposal to replace this pump. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to proceed with Sixel & Schwinn to replace this pump. Motion carried.

Mr. Taubenheim has asked the Committee to approve the 5 Year Plan Capital Project funding request for the telephone/voice communications system and network modifications. Communications System so we can present it to the Finance Committee. The two parts of the project respectively are \$95,000 and \$65,000 for a total of \$160,000 which would be a substantial cost savings to the Facility. The current phone system is old and outmoded with no parts or technical support available from the manufacturer and is not capable of meeting our current needs at Rocky Knoll. The facility is utilizing several use cell phones to augment what the phone system cannot support.

This new system would be compatible with the future plans of the County and would allow us to supply residents with a phone in their rooms as they do not have phones with our current program. A motion was made by Supervisor Otten and seconded by Supervisor Medina to provide this Capital Project Funding Request to the Finance Committee. Motion carried.

Mr. Taubenheim updated the Committee of a VPA (Vacant Position Analysis) for a Nurse Supervisor position at Rocky Knoll. This is a request to fill the 2nd shift Nurse Supervisor position that has become vacant within the past couple of weeks. A motion was made by Supervisor Schultz and seconded by Supervisor Otten. Motion carried.

There were two areas on the Strategic Plan that Mr. Taubenheim wanted to share with the Committee. The first handout compared the savings program for the three vendors of oxygen services - SMS, Omnicare, and Lakeshore. The other piece of information that Mr. Taubenheim is very pleased to advise the Committee is that AFSCME had a ratification vote where they did ratify the MOU (Memorandum of Understanding) for the graduated benefit position. The handout displayed the cost reduction programs that have been successfully put into place that displayed the potential cost savings impact summary. The cost savings program summary indicated that the annual savings would be approximately \$539,988 and over a 3-year savings of \$1.7M.

Vouchers were reviewed. A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the vouchers as presented. Motion carried.

Supervisor Cary made a motion and Supervisor Schultz seconded the approve Supervisor Otten's attendance at the Finance Committee Meeting to be held later today (June 22). Motion carried.

Public comment was received.

A motion was made by Supervisor Schultz to adjourn the meeting which was seconded by Supervisor Medina. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary