

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Building
1011 North 8th Street
Sheboygan, WI 53081
Room 413

July 6, 2010

Called To Order: 8:00 A.M.

Adjourned: 9:35 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT: Supervisor Vernon Koch – Secretary and Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Joan Kettermann, Elizabeth Mahloch, Martin Bonk, Jean Beinemann, Carol Bukovic, Kim Pagel, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:00 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the July 6, 2010 meeting of the Health and Human Services Committee was posted on June 30, 2010, at 3:00 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: June 15, 2010

Supervisor Van Der Male moved and Supervisor Van Dixhorn seconded to approve the minutes of the June 15, 2010 Health and Human Services Committee meeting with the correction of Called to Order: 8:24 A.M. instead of Called to Order: 8:00 A.M. Motion carried.

ANNOUNCEMENTS AND CORRESPONDENCE

Supervisor Feider informed the Committee that Supervisor Koch will not be in attendance at today's Health and Human Services Committee Meeting.

Supervisor Feider thanked the Committee members and Tom Eggebrecht and the Division Managers for their attendance at the Public Hearings which were held on June 24, 2010. Tom Eggebrecht elaborated on some of the testimonials given at the Public Hearings.

Tom Eggebrecht informed the Committee that discussion has occurred with the Law Committee in regards to moving the Intoxicated Driver Intervention Contract for Services with Wisconsin Community Services (WCS) from the Jail to Health and Human Services. Tom will keep the Committee informed on future discussions with the Law Committee on this subject.

Tom Eggebrecht informed the Committee that on June 29, 2010, he and Jean Beinemann met with a group who are in the process of forming a Community-Based Health Clinic. They are requesting office space at this Department for a period of six months. Tom will be looking into the feasibility of this request and will bring it back for a recommendation from the Health and Human Services Committee.

Tom Eggebrecht informed the Committee that he and Joan Ketterman have been meeting with Michael Taubenheim in looking at Rocky Knoll Health Care Center providing additional mental health treatment and stabilization.

Tom Eggebrecht informed the Committee that he received a card of thanks from the Wisconsin Express program. Participants in Wisconsin Express explore intercultural and interprofessional issues they will likely encounter as future health care professionals. The goal of the program is to encourage students, as they begin their professional careers, to develop personal and group strategies to respond to the challenges and opportunities of an increasingly complex healthcare system and diverse society.

Tom Eggebrecht clarified for the Committee that Dave Roettger was selected as the Environmental Health Supervisor. This question was brought up in follow-up to the Public Hearings.

Tom Eggebrecht informed the Committee that the Department is looking at our Corporation Counsel office to assist the District Attorney's Office in handling cases that fall under the Children's Code. The Department currently has an on-site Assistant Corporation Counsel who spends approximately 40% of her time at the Department handling our Chapter 51 and Guardianship cases and approximately 60% of her time at Child Support handling Child Support cases. Tom informed the Committee that he may be coming back to the Committee with a draft proposal on this issue.

UPDATE REPORT ON TRANSITIONAL JOBS GRANT APPLICATION – Division of Economic Support

Elizabeth Mahloch informed the Committee the Joint Finance Committee approved funding for this proposal.

Sheboygan County Economic Support was awarded funding, based on their submitted grant application, to provide case management, job search and job retention services to non-custodial parents to facilitate their entry into the unsubsidized labor market and to help them retain employment by the Department of Children and Families. Elizabeth informed the Committee that they are still waiting on the start date of this initiative.

PROGRESS AND DISCUSSION – 2011 BUDGET PREPARATIONS

Supervisor Feider informed the Committee that the 2011 budget kick-off meeting occurred on June 29, 2010. Supervisor Feider thanked Tom Eggebrecht and the Managers for attending this meeting.

Tom Eggebrecht summarized testimonials that were given at the Public Hearings on June 24, 2010. Tom also went over assumptions that will be figured in when preparing the Department's 2011 budget. There is approximately a \$1.1 million gap that needs to be closed by this Department.

The Health and Human Services Department's meeting with County Administrator Adam Payne is scheduled for August 5, 2010 at 10:00 a.m. It was recommended that the Committee be in attendance at this meeting. An internal timetable for the 2011 budget will be emailed to all the Committee members.

PRESENTATION ON LEVY CONTRIBUTION BY HEALTH AND HUMAN SERVICES PROGRAMS FOR 2009 – Carol Bukovic

Carol Bukovic presented to the Committee a Health and Human Services Program Summary Report. This report provides information concerning state grants, tax levy utilized, and major expense category costs for each of the program areas for 2009. Carol also presented a Health and Human Services Program overview report document. This document is a companion document to the Program Summary Report that helps describe the services and program information for each area.

REVIEW AND APPROVAL OF FIVE YEAR CAPITAL PROJECT REQUEST – Carol Bukovic

Carol Bukovic presented a Five-Year Capital Project Request regarding electronic medical records, Medicaid and Medicare Billing Development, and the Dictation System.

After discussion, Mr. Nyenhuis moved and Mr. Burg seconded to approve the Five Year Capital Project Request and forward this request to the Finance Committee. Motion carried.

REVIEW AND APPROVE MAY FINANCIAL STATEMENT – Carol Bukovic

Carol Bukovic presented the Financial Statement for year to date May 31, 2010.

After discussion, Mr. Nyenhuis moved and Supervisor Wheeler seconded to approve the Financial Statement for year to date May 31, 2010. Motion carried.

PRESENTATION ON THE WISCONSIN WAY BLUEPRINT FOR CHANGE

Due to time constraints, this item was deferred to a future meeting.

REVIEW AND APPROVE VOUCHERS

After questions were answered, Mr. Burg moved and Supervisor Van Der Male seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Wheeler moved and Mr. Nyenhuis seconded to approve the attendance of the following Committee members at the following meetings:

- **June 18, 2010 – WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION EASTERN REGION MEETING** – Supervisor Feider and Curtiss Nyenhuis
- **June 21, 2010 – SHEBOYGAN COUNTY LAW COMMITTEE** – Supervisor Feider
- **June 24, 2010 – HEALTH AND HUMAN SERVICES PUBLIC HEARING** – Supervisor Feider and Mr. Nyenhuis
- **June 24, 2010 – HEALTH AND HUMAN SERVICES PUBLIC HEARING** – Supervisor Feider, Supervisor Van Der Male, Supervisor Otten, and Supervisor Van Dixhorn
- **June 29, 2010 – SHEBOYGAN COUNTY FINANCE COMMITTEE** – Supervisor Feider

Motion carried.

PUBLIC INPUT ON AGENDA ITEMS

None

PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS

None

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit Virchow Krause Report
- Visits to Provider Agencies

ADJOURNMENT

At 9:35 a.m., Supervisor Van Der Male moved and Supervisor Van Dixhorn seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary

UNOFFICIAL