

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

July 6, 2010

Called to Order: 4:30 PM

Adjourned: 5:52 PM

PRESENT: Ed Procek, Jim Glavan, Tom Epping, John Oppeneer

ABSENT: John Raml

OTHERS PRESENT: Carl Buesing, Corporation Counsel; Mike Taubenheim, Administrator – Rocky Knoll Health Care; Bob Harker, Executive Director – Sheboygan County Museum; Jim TeBeest, Gail Ulezelski, Joe Leon, Building Services

CALL TO ORDER

Chairperson Procek called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted July 1, 2010 at 11:45 AM.

APPROVAL OF MINUTES

Moved by Epping/seconded by Glavan to approve June 15, 2010 minutes as printed; motion carried.

APPROVAL OF VOUCHERS

Moved by Glavan/seconded by Oppeneer to approve as presented; motion carried.

CORRESPONDENCE –

- Parking Lot Use Request (7th & Pennsylvania Avenue) – Request from City of Sheboygan to utilize parking lot for staging during the 4th of July parade. Verbal approvals received from Carl Buesing, Corporation Council, Mike Vandersteen, County Board Chairman and Chairperson Procek.
- Finalization of Sale of Sunny Ridge – Closed June 30, 2010. No longer will be required to mow lawn or plow snow. Will be required to share cost to re-roof in 2012 per agreement signed when LSS purchased the south portion.

DISCUSSION/ACTION UNIVERSITY SHEBOYGAN COUNTY MUSEUM FUNDING

Carl Buesing, Corporation Counsel indicated the lease (property only) is approximately 40 years old, with 20 years remaining. It is Buesing's interpretation a resolution drafted several years ago under direction of a different County Board funding with increases of CPI plus 1% is not binding to another County Board. At one point, the County Board was only asked to subsidize a capital project. It was suggested Bob Harker, Director – Sheboygan County Museum meet with Buesing and report back at a later date.

DISCUSSION/ACTION HEALTH & HUMAN SERVICES PARKING LOT USE REQUEST

John Michael Kohler Arts Center requests permission to utilize the Health & Human Services parking lot for vendor parking during the Arts Festival weekend, July 17 and 18, 2010. Moved by Epping/seconded by Oppeneer to approve the request for parking only; motion carried.

DISCUSSION/ACTION TAYLOR PARK

- Sign Verbiage and Location – Various options discussed including Erie/Taylor Avenue location versus Taylor Drive, electronic including County Museum and without Rotary logo. It was the consensus the Museum is a historic entity within the realms of Taylor Park and thus the park sign should be a stand alone sign facing Taylor Drive (TA). TeBeest was directed to get cost estimates for sign similar to City parks, including estimates for an electronic one.
- Rotary Ribbon Cutting – August 30, 2010 – Moved by Epping/seconded by Glavan to waive park rental fee; motion carried.

DISCUSSION/ACTION COMMITTEE APPOINTMENT TO MARSH ADVISORY BOARD

Moved by Glavan/seconded by Oppeneer to appointment Epping; motion carried.

DISCUSSION/ACTION CONTINGENCY FUND REQUESTS

- Caulk Administration Building Windows (above Lobby roof) – Moved by Epping/seconded by Glavan to approve \$950; motion carried.
- Rocky Knoll Well #2 Pump and Piping – Moved by Glavan/seconded by Oppeneer to approve contingency fund request of \$29,500 which includes some consultation expense completed by Lane Northwest; motion carried.

DISCUSSION/ACTION OF 2011 BUDGET GOAL AND TARGET OPTIONS KICK OFF GOAL

Discussion focused on possible options to meet preliminary Department \$2,611,279 levy goal. TeBeest was asked to reduce Highway Department snow removal and consider outside contractors. Maintaining contingency funds is a higher priority than snow removal as lot at 7th & Pennsylvania Avenue can be better utilized. Verifying Museum funding is also a necessity.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS

Moved by Glavan/seconded by Epping to authorize Committee attendance at July 13, 2010 Finance Committee meeting for 5-Year Capital Plan; motion carried.

DATE / TIME/ LOCATION NEXT MEETING

Tuesday – July 20, 2010 @ 4:30 PM, Building Services Conference Room.

ADJOURNMENT

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary