

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

July 13, 2010

Called to Order: 10:01 AM

Adjourned: 11:38 AM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten; Supervisor Val Schultz, Supervisor Eustacio Medina, Supervisor Dale Cary

ALSO PRESENT: Michael Taubenheim, Administrator-RK; Michael Maistelman, Attorney at Law of Maistelman & Associates, LLC

Chairperson Conrardy called the meeting to order at 10:01 a.m. It was noted the agenda was posted on July 6, 2010 at 4:15 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Medina to approve the minutes of the June 22nd meeting. Motion carried.

Mr. Taubenheim informed the Committee that Rocky Knoll's census is up about 2-3 patients per day this month over last month.

Mr. Taubenheim informed the Committee that Rocky Knoll had received a complaint investigation about three weeks ago. When the State Surveyors visited the Facility for the complaint, they observed a staff member delivering care and not washing her hands and therefore, issued a citation for F441 Infection Control for hand washing. The original complaint citation (F498) was dropped. The staff member has received a discipline action and the State Surveyors have accepted our Plan of Correction for F441.

Mr. Taubenheim advised the Committee of the following planned travel for Heidi Washatko, Area Nurse Manager, who will be attending a Nonviolent crisis Intervention Certification Seminar in Milwaukee on July 13-16. Victoria Roe, Area Nurse Manager, and Margaret Jaworski, CNA, plan to attend the Alzheimer's Association Seminar on Reducing Risks of Falls for Alzheimer's and Dementia Patients in Milwaukee on July 15. Michael J. Taubenheim, Administrator, and Jennifer Lloyd, Nurse Supervisor/Program Development, will visit the Trempealeau County Health Care Center in Whitehall, WI, on July 15th, and the Lakeview Health Center in West Salem, WI, on July 16th.

Mr. Taubenheim presented the Committee a Vacant Position Analysis for an Area Nurse Manager position at Rocky Knoll. We have received the retirement notice from one of our current Area Nurse Managers to become effective September 1, 2010, however, we are looking to fill this position by August 1, 2010 to allow for training and orientation. A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve the request to fill the vacant Area Nurse Manager position. Motion carried.

Mr. Taubenheim requested approval to cancel the July 27th Health Care Center Committee meeting as the agenda was going to be fairly light and there will be a few members out of town. A motion was made by Supervisor Cary and seconded by Supervisor Schultz to cancel the July 27th Health Care Center Committee Meeting. Motion carried.

Mr. Taubenheim informed the Committee that the towable pump that was co-owned with Little Elkhart has been sold and Rocky Knoll split the proceeds with Little Elkhart equaling \$3,337.50 each.

Mr. Taubenheim wanted to share with the Committee the Network Voice Communication Section contained in the Rocky Knoll Strategic Plan. He pointed out the tax levy reductions that have taken place since 2007 and the savings that Rocky Knoll has made. Mr. Taubenheim wanted the Committee to clearly understand the importance of having a reliable communication program within the health care industry and asked for their support if a debate would need to take place on the Network Voice Communication projects at Rocky Knoll.

Mr. Taubenheim provided the Committee with a list of the Rocky Knoll Health Care Center acronyms to ease in the definitions of abbreviations when studying the Strategic Plan Manual.

Mr. Taubenheim updated the Committee on the #2 well pump. The Property Committee approved \$29,500 out of the building services contingency fund and that amount has been transferred to Rocky Knoll's books. Rocky Knoll has contracted with Sixel & Schwinn to replace this pump. They will be here next week to start the install and plan to have the #2 well functioning within 2 weeks.

Vouchers were reviewed. A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

Chairperson Conrardy advised the Committee that Brian Hoffmann, now a member of the Rocky Knoll Foundation Committee, has been attending the Foundation Meetings at the Facility on a regular basis and is asking for approval to cover his expenses. A motion was made by Supervisor Otten and seconded by Supervisor Medina to cover Brian Hoffmann's expenses. Motion carried.

Public comment was received.

There was no closed session – to be scheduled in August.

A motion was made by Supervisor Cary to adjourn the meeting which was seconded by Supervisor Schultz. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary