

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Building
1011 North 8th Street
Sheboygan, WI 53081
Room 413

July 20, 2010

Called To Order: 8:00 A.M.

Adjourned: 10:08 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT: Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Joan Kettermann, Elizabeth Mahloch, Martin Bonk, Dale Hippensteel, Jean Beinemann, Kim Pagel, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:00 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the July 20, 2010 meeting of the Health and Human Services Committee was posted on July 15, 2010, at 1:45 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: July 6, 2010

Mr. Nyenhuis moved and Supervisor Van Dixhorn seconded to approve the minutes of the July 6, 2010 Health and Human Services Committee meeting with the correction on page 2, last paragraph, changing Payment to Payne. Motion carried.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that Governor Doyle announced on Monday, July 12, 2010 the creation of the Transitional Jobs Demonstration Project. Sheboygan County Economic Support is 1 of 17 organizations accepted to be involved in this initiative.

Tom Eggebrecht informed the Committee that the Department's application has been accepted by the State to provide 1915i Community Recovery Services.

Tom Eggebrecht informed the Committee that the request for office space from the group who is in the process of forming a Community-Based Health Clinic has been pushed back. Tom is looking into the feasibility of this request and will bring it back for a recommendation from the Health and Human Services Committee when the Community-Based Health Clinic's timeline for this request is defined.

Tom Eggebrecht informed the Committee the Senior Picnic will be on Wednesday, July 21, 2010 at Riverview Park.

Tom Eggebrecht informed the Committee that the Law Committee defeated the County Resolution on the Statewide Smoking Ban. A question has been raised as to whether the Health and Human Services Committee would consider this Resolution. Tom will bring the Resolution to the Committee for formal discussion and possible action at the next meeting.

Tom Eggebrecht informed the Committee there are no new updates on moving the Intoxicated Driver Intervention Contract for Services with Wisconsin Community Services (WCS) from the Jail to Health and Human Services as more information is needed.

Tom Eggebrecht informed the Committee that Wisconsin Way will no longer be on the agenda as the Committee received a report on Wisconsin Way in their July issue of the Wisconsin Counties magazine. A copy of the article will be sent to the Citizen Members of the Committee.

Tom Eggebrecht read a letter of support from a citizen that was submitted after the Public Hearings indicating the citizen's support of Meals-on-Wheels and the Transportation Program.

Tom Eggebrecht clarified that up to 2 Committee members can attend the initial Department budget review meetings. Supervisors Feider and Van Dixhorn agreed to attend these meetings.

Tom Eggebrecht informed the Committee that per advisement from Human Resources Director Michael Collard, the acceptance of resignation item on today's agenda will be changed to Review Resignation of Alcohol and Other Drug Abuse (AODA) Counselor I – Division of Community Programs and Elder Services.

Joan Kettermann informed the Committee that she will be retiring sometime between now and the beginning of January.

PROGRESS AND DISCUSSION – 2011 BUDGET PREPARATIONS

➤ Presentations from Division Managers

Tom Eggebrecht gave an overview of where the State is at in their 2011 budget planning process and how it affects the Department in putting together their 2011 budget. Tom also informed the Committee that the Department is looking at many avenues in their 2011 budget planning.

Division of Social Services Manager Martin Bonk, Division of Community Programs and Elder Services Manager Joan Kettermann, Division of Economic Support Manager Elizabeth Mahloch, and Division of Public Health Manager Dale Hippensteel and Public Health Supervisor Jean Beinemann each informed the Committee at their progress in putting together their proposed 2011 budgets, focusing on revenue enhancement and cost-saving reductions.

Supervisor Feider thanked the Division Managers and their staff for thinking creatively in coming up with cost reductions and their willingness to share this information.

REVIEW RESIGNATION OF ALCOHOL AND OTHER DRUG ABUSE (AODA) COUNSELOR I – Division of Community Programs and Elder Services

Joan Kettermann informed the Committee that Michelle Wulff has tendered her letter of resignation effective September 10, 2010.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR ALCOHOL AND DRUG ABUSE (AODA) COUNSELOR II – Division of Community Programs and Elder Services

Joan Ketterman presented to the Committee a Vacant Position Analysis (VPA) for an Alcohol and Drug Abuse (AODA) Counselor II and explained the necessity of filling this position.

After discussion, Supervisor Wheeler moved to approve the Vacant Position Analysis (VPA) for an Alcohol and Drug Abuse (AODA) Counselor II and forward this request to the Human Resources Committee. Supervisor Koch seconded the motion which carried on a roll call vote of the Committee of Ayes: 4, Supervisors Wheeler, Koch, Van Der Male, and Citizen Member Nyenhuis; Noes: 3, Supervisors Van Dixhorn and Otten and Citizen Member Burg; Absent: 1 Citizen Member Dr. Walker.

REVIEW AND APPROVE VOUCHERS

Supervisor Van Der Male moved and Mr. Nyenhuis seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Wheeler moved and Mr. Nyenhuis seconded to approve the attendance of the following Committee members at the following meetings:

- **July 13, 2010 – JOINT MEETING OF THE AGING UNIT ADVISORY COMMITTEE AND THE AGING AND DISABILITY RESOURCE CENTER GOVERNING COMMITTEE – Mr. Nyenhuis**

Motion carried.

PUBLIC INPUT ON AGENDA ITEMS

None

PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS

None

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit Virchow Krause Report
- Visits to Provider Agencies

ADJOURNMENT

At 10:08 a.m., Supervisor Wheeler moved and Supervisor Van Der Male seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary