

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

*\*Corrected*

*\*Sheboygan County Museum  
3110 Erie Avenue  
Sheboygan, WI  
Conference Room*

**August 3, 2010**

**Called to Order: 4:31 PM**

**Adjourned: 6:05 PM**

**PRESENT:** Ed Procek, Jim Glavan, John Oppeneer, John Raml

**ABSENT:** Tom Epping

**OTHERS PRESENT:** Carl Buesing, Corporation Counsel; Bob Harker, Executive Director, Carol Kolzow, President - Sheboygan County Museum; Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:31 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted July 29, 2010 at 2:00 PM.

### **APPROVAL OF MINUTES**

Moved by Glavan/seconded by Raml to approve July 6, 2010 minutes as printed; motion carried.

### **APPROVAL OF VOUCHERS**

Moved by Glavan/seconded by Oppeneer to approve as presented; motion carried.

### **CORRESPONDENCE – None.**

### **DISCUSSION/ACTION COUNTY OBLIGATIONS RELATIVE TO COUNTY MUSEUM**

Carl Buesing, Corporation Counsel indicated Sheboygan County signed a 99-year lease with the Historical Society in 1948 to lease 1.31 acres. In 1988 the Property Committee negotiated, re-wrote and approved a lease but it was not approved by the full County Board. In 1993-1994, the Museum went through a major expansion to which the County provided some monetary support and in-kind services with funding of operating costs limited to 1993 budget plus increase of consumer price index plus 1% at the sole discretion of the County Board. This is not contractual or under lease. Thus from a legal perspective, the County is not obligated to any funding level.

### **DISCUSSION/ACTION 2011 BUDGET REQUEST**

- Sheboygan County Museum – Harker presented a budget request at 3% over 2010 or \$90,966.51 plus \$3,380.52 for copier lease. Discussion focused on not funding the Museum or holding funding at 0% over last year. Moved by Raml/seconded by Glavan to approve the 2011 Museum funding at the 2010 level of \$88,317; motion carried. Moved by Raml/seconded by Oppeneer to approve funding request for the copy machine lease at \$3,380.52 and include with the 2011 budget request; motion carried 3-1 (Glavan voted against). Moved by Oppeneer/seconded by Raml to direct Buesing and TeBeest to meet with appropriate parties from the Museum and revisit the lease between Sheboygan County and the Museum and report back; motion carried.

### **DISCUSSION/ACTION SIGNAGE**

- Taylor Park Entrance – Moved by Glavan/seconded by Raml to approve the design of sign #3 with logo centered to be placed by the entrance to Taylor Park in time for the August 30, 2010 playground ribbon cutting; motion carried.
- Taylor Park Playground – Moved by Glavan/seconded by Raml to approve proposed Rotary funded plaque and post placement as presented; motion carried.
- University of Wisconsin Sheboygan – The University is currently working with the State for signage along I-43 and may possibly be installing an electronic sign at one of the entrances to the Campus. Currently discussing options for six directional signs with three different vendors and will report back.
- Parking Lot Signage Wording – Signs at Health & Human Services lot need replacing but question arose regarding fines if signs say “visitor” parking. Buesing suggested “visitor” sign at south entrance and “employee only” sign at other entrances. Questions also arose whether some small signs in County parking lots are legal as Ordinance governing lots is not referenced. Committee directed Buesing and TeBeest to review and report back.

### **DISCUSSION/ACTION COMMITTEE APPOINTMENTS (2) TO BUDGET REVIEW MEETING – AUGUST 6, 2010**

Moved by Oppeneer/seconded by Raml to appointment Glavan and Raml as Property Committee representatives; motion carried.

### **DISCUSSION/ACTION 2<sup>nd</sup> QUARTER VARIANCE REPORTS**

- University of Wisconsin Sheboygan – Moved by Glavan/seconded by Raml to approve as presented; motion carried.
- Building Services – Moved by Glavan/seconded by Oppeneer to approve as presented; motion carried.

### **DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS**

Moved by Oppeneer/seconded by Procek to approve per diem for Glavan and Raml for attending Budget Review meeting on August 6, 2010 at 9:00 AM; motion carried.

### **DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – August 17, 2010 @ 4:30 PM, Building Services Conference Room.

### **ADJOURNMENT**

Moved by Glavan/seconded by Oppeneer to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary