

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

August 10, 2010

Called to Order: 10:03 AM

Adjourned: 12:17 PM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten; Supervisor Val Schultz; Supervisor Dale Cary

MEMBERS ABSENT: Supervisor Eustacio Medina

ALSO PRESENT: Michael Taubenheim, Administrator-RK; Angela Iserloth, Office Manager-RK

Chairperson Conrardy called the meeting to order at 10:03 a.m. It was noted the agenda was posted on August 3, 2010 at 2:00 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Medina to approve the minutes of the July 13th meeting. Motion carried.

Mr. Taubenheim informed the Committee that Rocky Knoll has secured the development of a separate network system to meet the growing needs of the Health Care Center with Patheon Consulting. Rocky Knoll could be up and running as early as the end of September or early October, providing there are no major delays in securing the appropriate internet access from the area cable company.

Mr. Taubenheim announced that Kortnei Munz has accepted the vacant position of Area Nurse Manager and will join Rocky Knoll on August 23, 2010.

Mr. Taubenheim informed the Committee that the Center has a consultant coming in from SMS (Specialized Medical Services) to train our staff on the new MDS 3.0 and RUG's 4 programs. This two-day training program is to keep us up-to-date on the government changes within the system that involves resident assessment and reimbursement rates.

Mr. Taubenheim informed the Committee that a Night Shift Nurse Supervisor position is vacant and indicated that at the next meeting he will be submitting a Vacant Position Analysis to request to post and fill that vacancy.

Mr. Taubenheim reviewed with the Committee the authorized travel for the Center personnel for the period covering July 29th – November 10th. There were a total of 7 travel requests to attend meetings and or training and educational sessions.

Mr. Taubenheim discussed the 2011 Proposed Budget for Rocky Knoll. He explained to the Committee that the Rocky Knoll department heads were involved in the budget process from start to finish. The budget started with a \$0 base and was built from the ground up. The targeted goal set for the Center by Sheboygan County has been met and exceeded again for 2011. Mr. Taubenheim handed out information on the 2011 Operational Budget. It was requested that the Health Care Center Committee members review the budget contents and plan to review, discuss and approve or amend the 2011 budget at the next Health Care Center Meeting scheduled for August 24, 2010.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Otten to approve the vouchers as presented. Motion carried.

Chairperson Conrardy advised the Committee that he and Supervisor Otten attended the Rocky Knoll Budget Review Meeting with the County Administrator on Monday, August 2. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to cover their expenses. Motion carried.

There was no public comment.

A motion was made by Supervisor Schultz and seconded by Supervisor Cary to go into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(e). Upon call of the roll, Supervisors: Conrardy (Aye), Schultz (Aye), Cary (Aye), and Otten (Aye). Motion carried.

A motion to return to **OPEN SESSION** was made by Supervisor Otten and seconded by Supervisor Cary. Upon call of the roll, Supervisors: Conrardy (Aye), Schultz (Aye), Cary (Aye), and Otten (Aye). Motion carried.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to adjourn the meeting. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary