

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

September 28, 2010

Called to Order: 10:02 AM

Adjourned: 10:40 AM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Val Schultz; Supervisor Dale Cary

MEMBERS ABSENT: Supervisor Roger Otten; Supervisor Eustacio Medina

ALSO PRESENT: Michael Taubenheim, Administrator-RK

Chairperson Conrardy called the meeting to order at 10:02 a.m. It was noted the agenda was posted on September 23, 2010 at 11:45 AM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the amended minutes of the August 24th meeting. Motion carried.

Mr. Taubenheim informed the Committee that the Plymouth Chamber of Commerce Business Connections was hosted at Rocky Knoll Health Care Center on Thursday, September 16th. There were about 25-30 visitors and this event was a huge success.

Mr. Taubenheim reported to the Committee that on Friday, September 24th, Rocky Knoll held their 1st Annual Leadership Conference. All of Rocky Knoll's management staff and non-bargaining workers met to talk about what needs to be done and where to go to be successful in the future. Staff members were asked to put on a presentation on their area of responsibility along with Adam Payne-County Administrator, Michael Vandersteen-County Chairman, and Michael Collard-Director of Human Resources. There was good participation at this conference with the anticipation to hold this type of conference on a yearly basis.

Mr. Taubenheim updated the Committee that Rocky Knoll is in the process of rolling out our EMR (Electronic Medical Records) program and everything is going along well.

Mr. Taubenheim confirmed to the Committee that Rocky Knoll is undergoing training from SMS (Specialized Medical Services) for the new MDS 3.0 (Minimum Data Set), and RUGs 4 (Resource Utilization Group) the new assessment process that the Federal Government is rolling out beginning October 1 for Medicare/Medicaid reimbursement.

Mr. Taubenheim informed the Committee that Charlotte Limberg, Dietary Director, had attended the Reinhart Fall Food Show in Green Bay on September 28th. JoAnne Ochowicz, Director of Nursing, will be attending the DON Networking Seminar in Green Bay on October 6th. Gail Schmeiser, Clinical Admissions/Case Manager, has applied for a membership and plans to attend the Conference to American Case Management Association in Milwaukee on October 18th.

Mr. Taubenheim requested approval to reschedule the October 25th Health Care Center Foundation Meeting to October 18th, and to cancel the October 26th Health Care Center Committee meeting since he will be out of town. A motion was made by Supervisor Cary and seconded by Supervisor Schultz to cancel the October 26th Health Care Center Committee Meeting. Motion carried.

Mr. Taubenheim handed out and discussed the redrafted WACH (Wisconsin Association of County Homes) Resolution for Sheboygan County by our Attorney, Carl Buesing, to hold onto the funding for County Nursing Homes. It was pointed out on page 2 of this resolution, four actions that the Sheboygan County Board requests be taken by the Governor and State Legislative during 2011-2013. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve this redrafted resolution. Motion carried.

Mr. Taubenheim reported to the Committee that Rocky Knoll had two capital projects that have been approved for the Rocky Knoll patient medical records/communications and the elevator cylinder replacement project. These projects were approved in the 5-year capital program but both projects were funded by Rocky Knoll. Given that these projects are coming in under budget, we asked our Finance Department if we could reallocate these funds back to Rocky Knoll as they are from retained earnings. Therefore, with the approval of our Health Care Center Committee, we will be allowed to move the monies to fund other capital projects being completed by the Center. A motion was made by Supervisor Cary and seconded by Supervisor Schultz to reallocate these funds back to Rocky Knoll. Motion carried.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

There was no public comment.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to adjourn the meeting. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary