

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**September 29, 2010**

**Called to Order: 3:30 P.M.**

**Adjourned: 5:05 P.M.**

**MEMBERS PRESENT:** Roger Te Stroete, William Goehring, Keith Abler, Constance Ziegelbauer, and Greg Weggeman

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Adam Payne, Michael Vandersteen, Julie Glancey, Terry Hanson, Mary Wegmann, Brian Hoffmann, Greg Schnell, Bernie Rammer, Laura Henning-Lorenz, Ed Procek, Representatives from Kangaroo Messenger Service and Impact Direct Marketing Services

Chairperson Te Stroete called the meeting to order. He verified that the meeting notice was posted on September 27, 2010 at 2:45 P.M. in compliance with the open meeting law.

Supervisor Ziegelbauer moved to approve the minutes of the September 14, September 20, September 21, and September 23, 2010 meetings as mailed. Motion seconded by Supervisor Abler. Carried.

The Committee discussed Resolution #22 Authorizing County Aid for Bridge/Culvert Construction in the Towns of Herman, Holland, and Lima. **Supervisor Goehring moved to recommend that the Resolution be Adopted.** Motion seconded by Supervisor Ziegelbauer. Carried.

Supervisor Weggeman arrived at 3:32 PM

County Administrator Adam Payne distributed and reviewed the 2011 budget status. There are two refinements necessary to the budget as approved at the last Finance Meeting. A reduction of \$35,000 in the Health and Human Services Budget for an item that was a duplicate of an item included in the Sheriff's Department budget and a net increase of \$30,000 in Highway Department revenue resulting from an increase in State Transportation Aids of \$243,000 and an increase in Roadway Supplies of \$213,000.

County Treasurer, Laura Henning-Lorenz distributed and reviewed the investment report and gave an update on In-Rem 37.

Highway Commissioner Greg Schnell requested 2010 budget adjustments totaling \$31,500 in both revenue and expense in order allocate costs to the proper line items and also requested authorization to utilize the remaining \$55,000 in capital outlay for the purchase of box spreaders and message boards. **Supervisor Ziegelbauer moved to approve the budget adjustments.** Motion seconded by Supervisor Abler. Carried.

Finance Director Terry Hanson reviewed the 2011 budget. **Supervisor Goehring moved to approve the refinements outlined earlier in the meeting, decreasing the proposed levy by \$65,000.** Motion seconded by Supervisor Weggeman. Carried. Terry also distributed and reviewed the Budget Public Hearing Notice. **Supervisor Ziegelbauer moved to approve the notice as presented.** Motion seconded by Supervisor Abler. Carried.

The Committee reviewed the quotations received for the Courier Service. Quotations were received from Kangaroo Messenger Service and Impact Direct Marketing Services. **Supervisor Ziegelbauer moved to forward the information to the Committee conducting the Audit of the Information Services Department and ask them to make discussion of this item a priority.** Motion seconded by Supervisor Goehring. Carried.

Terry Hanson requested authorization for Jeremy Fetterer to attend a GFOA Training in Chicago on November 8<sup>th</sup>. **Supervisor Ziegelbauer moved to approve the request.** Motion seconded by Supervisor Weggeman. Carried.

Discussion of the Investment Policy was tabled until the next meeting.

County Clerk Julie Glancey reviewed the Rocky Knoll Patient Funds insurance options. **Supervisor Ziegelbauer moved to be self-insured for Patient Funds.** Motion seconded by Supervisor Abler. Carried.

Julie also distributed and reviewed the Insurance Claims Lists for July and August.

The Committee reviewed the County's Long Term Debt Schedule.

Vouchers were reviewed. Supervisor Goehring moved to approve the expenses. Motion seconded by Supervisor Abler. Carried.

Terry gave a presentation on the July Financial Statements.

Supervisor Ziegelbauer left the meeting at 5:03 PM.

Supervisor Goehring moved to adjourn. Motion seconded by Supervisor Weggeman. Carried.

The next meeting is October 12, 2010-3:30 PM.

---

Keith Abler, Secretary

Julie Glancey, Recording Secretary