

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

Sheboygan County Courthouse Annex  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**October 5, 2010**

**Called to Order: 4:30 PM**

**Adjourned: 5:27 PM**

**PRESENT:**

Ed Procek, Jim Glavan, John Raml, Tom Epping, John Oppeneer

**OTHERS PRESENT:**

Carl Buesing, Corporation Counsel; Bob Harker, Sheboygan County Museum; Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services

### **CALL TO ORDER**

Chairperson Procek called the meeting to order at 4:30 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Agenda posted October 1, 2010 at 12:00 PM.

### **APPROVAL OF MINUTES**

Moved by Epping/seconded by Oppeneer to approve September 21, 2010 minutes as printed; motion carried.

### **APPROVAL OF VOUCHERS**

Moved by Glavan/seconded by Raml to approve as presented; motion carried.

**CORRESPONDENCE** – None at time of mailing.

### **DISCUSSION/ACTION SHEBOYGAN COUNTY MUSEUM SIGN DESIGN**

Funds in place to construct an electronic message sign at the corner of Erie Avenue and Taylor Drive. Moved by Glavan/seconded by Raml to approve the project (bidding, company and final design selection) and request Harker report back with final design before construction may begin; motion carried.

### **DISCUSSION/ACTION UNIVERSITY OF WISCONSIN SHEBOYGAN**

- Naming Gym Floor – The University of Wisconsin Sheboygan Foundation requests to rename the gym floor as the “Jack Snyder Memorial Court”. All associated costs responsibility of the Foundation. The Dean and Campus body will meet next week regarding the request. Moved by Glavan/seconded by Raml to approve the request contingent upon approval by the Dean and Campus body and approval of final design; motion carried.
- Master Plan – Significant changes occurred on Campus over the years; there is a need to update the Master Plan. TeBeest and Janairo to review options and report back.
- Parking – With increased enrollment, parking lots have been at or near capacity. TeBeest and Janairo will explore options and report back.
- Signage – Two phases...\$9,650 in 2010 and \$4,650 in 2011 totaling \$14,300. An agreement shall be drafted by Corporation Counsel between the University Campus and Bookworm Gardens pertaining to signage.

**DISCUSSION/ACTION CONTINGENCY FUND REQUEST -**

- Highway Department Boiler Repair – Discussed replacement of the boiler with a more efficient one and if the Highway Department burns their own waste oil. Moved by Glavan/seconded by Oppeneer to transfer \$1,900 from Building Services contingency to Highway Department heating to weld cracked boiler tube; motion carried.

**DISCUSSION/ACTION HEALTH & HUMAN SERVICES JOINT MEETING**

Health & Human Services committee requests joint meeting to discuss potential building remodeling and interior updating. Consensus of Committee to meet Wednesday – October 13, 2010 at 5:00 PM.

**DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS**

Moved by Glavan/seconded by Epping to approve Committee attendance joint meeting of Property and Health & Human Services when scheduled; motion carried.

**DATE / TIME/ LOCATION NEXT MEETING**

Tuesday – October 19, 2010 @ 4:30 PM, Building Services Conference Room.

**ADJOURNMENT**

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary