

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

October 12, 2010

Called to Order: 10:00 AM

Adjourned: 11:15 AM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Val Schultz; Supervisor Dale Cary

MEMBERS ABSENT: Supervisor Roger Otten; Supervisor Eustacio Medina

ALSO PRESENT: Michael Taubenheim, Administrator-RK; Violet Feldmann; Fran Damp

Chairperson Conrardy called the meeting to order at 10:00 a.m. It was noted the agenda was posted on October 6, 2010 at 4:00 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the minutes of the September 28th meeting. Motion carried.

Mr. Taubenheim informed the Committee that Rocky Knoll has hired a new Billing Supervisor, Ms. Jaimie Schirmer, the former Billing Clerk in the office. As promised earlier in the year, the policies and procedures for receivables will be presented in November.

Mr. Taubenheim confirmed that the Rocky Knoll Foundation is in the process of solidifying their new website. By entering rockyknollfoundation.org, it will bring you to the placeholder where there are two links that will take you to the Center's website or to the County's website. Also, the Foundation marketing brochure has been finalized and placed in card stock draft which has been completed and sent to the Marketing Committee for their approval.

Mr. Taubenheim reported that Rocky Knoll is about 60% completed with their network updates and are currently in the process of transferring e-mail. The plan is to be operating on our own by October 22, 2010.

Mr. Taubenheim reported to the Committee that Rocky Knoll has completed the upgrading of the elevator interiors and replacement of cylinders. Also, the #2 well pump installation and repairs has been completed.

Mr. Taubenheim informed the Committee that Medicaid rates have gone down a couple of months ago. MDS (Minimum Data Set) 3.0 went into effect October 1st, along with the RUGs IV (Resource Utilization Group) reimbursement rate. Also, our EMR (Electronic Medical Records) program is moving along. We are targeting to go "live" by November 15th.

Mr. Taubenheim reported that our plan is to give the Committee a tour of the Center in November.

Mr. Taubenheim informed the Committee that Rocky Knoll will have a planned power outage today, Tuesday, October 12th, at 1:30-6:30 PM to allow the Plymouth Public Utilities to replace a transformer. The west elevators will be working and the Dietary Department has already made arrangements to have everything in order.

Mr. Taubenheim informed the Committee that Victoria Harmelink, Area Nurse Manager, will be attending a Dementia Conference by Theda Clark in Neenah on October 15. Jennifer Rohrbeck, Area Nurse Manager/Clinical Reimbursement, will be attending the WAHSA 2010 Medicaid Nursing Home Reimbursement Formula Update and Medicaid/Medicare/MDS 3.0 & RUGs IV Seminar in Kimberly on October 27.

Mr. Taubenheim advised the Committee that Rocky Knoll has raised some concerns about numerous vendors and are looking at price and patient care, therefore, putting out a Pharmacy Request for Proposals. A letter will be sent to Omnicare Pharmacy informing them that Rocky Knoll will be going through the bidding process and will be soliciting proposals.

Mr. Taubenheim informed the Committee of concerns raised by Rocky Knoll's Resident Council where vehicles are driving throughout the parking lot above the posted 15 mph speed limit. For the safety of the residents at Rocky Knoll, the Foundation is in the process of obtaining quotes to cut a pathway through the woods to the north end of the Facility to divert from walking on the roadway and they are also looking to obtain graduated speed bumps throughout the campus. An aerial photo of the Rocky Knoll campus was distributed and Mr. Taubenheim described where the traffic issues are located.

Mr. Taubenheim reported that Rocky Knoll has been having problems with the cooling system on the Woodland Village unit which was built in 2002; where after further investigation, it was concluded that mistakes were made during construction where the piping was completed incorrectly. The hot and chilled water supply lines were connected wrong and must be changed out. Rocky Knoll is planning to report to the Property Committee to obtain contingency funds to pay for these repairs. A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve going to the Property Committee to request contingency funds to cover the repairs. Motion carried.

Discussion was held regarding the Health Care Center Committee and Health & Human Services to hold a joint meeting in November. Mr. Taubenheim indicated that since there are five Tuesday's in November, this may be a good time to hold a joint meeting. Therefore, he will meet with the H&HS Department and will confirm to the Committee the dates and times of the upcoming joint meetings.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to adjourn the meeting. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary