

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

October 19, 2010

Called to Order: 4:30 PM

Adjourned: 5:19 PM

PRESENT: Ed Procek, Jim Glavan, Tom Epping, John Oppeneer

ABSENT: John Raml

OTHERS PRESENT: Carl Buesing, Corporation Counsel; Bob Harker, Sheboygan County Museum; Michael Taubenheim, Administrator – Rocky Knoll; Jim TeBeest, Gail Ulezelski, Building Services

CALL TO ORDER

Chairperson Procek called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted October 18, 2010 at 11:15 AM.

APPROVAL OF MINUTES

Moved by Epping/seconded by Glavan to approve the October 5, 2010 minutes as printed; motion carried.

APPROVAL OF VOUCHERS

Moved by Epping/seconded by Glavan to approve as presented; motion carried.

CORRESPONDENCE – None at time of mailing.

DISCUSSION/ACTION VETERANS MEMORIAL LEASE

Lease drafted because one was never drafted when the Veterans Memorial was built. Upon approval of the proposed lease by Property Committee, it will be forwarded to the Veterans Committee (an Ad Hoc group of area veterans). A resolution can then be drafted for full County Board approval. Grass cutting and snow removal were questioned. Moved by Glavan/seconded by Epping to approve the lease as presented; motion carried.

DISCUSSION/ACTION SHEBOYGAN COUNTY MUSEUM SIGN DESIGN

Reviewed final design, dimensions and sign placement. The 10' x 10' sign, with 4' x 8' LED will be at the corner of Erie Avenue and Taylor Drive if approved by the City of Sheboygan. Moved by Epping/seconded by Oppeneer to approve as presented; motion carried.

DISCUSSION/ACTION CONTINGENCY FUND REQUEST -

- Rocky Knoll Woodland Village HVAC – Request of \$28,332 revised to \$24,065 to correct heating and cooling water connections installed incorrectly during construction in 2002. In contact with Construction Manager from the project regarding potentially recouping expenses incurred in attempts to correct the problem. Moved by Glavan/seconded by Epping to approve request of \$24,065 and request TeBeest to report pertaining to cooperation with Construction Manager; motion carried.

DISCUSSION/ACTION SHEBOYGAN COUNTY ADMINISTRATION BUILDING SIGNAGE

Reviewed two proposals. Moved by Epping/seconded by Glavan to approve 10" lettering even with lobby roof; motion carried.

DISCUSSION PROJECT UPDATES

- Aging and Disability Resource Center Air Conditioning – Hope to complete specs with gas heat by year-end and bid project in January, 2011.
- Courthouse Energy Team – Continue to explore new ideas to conserve electric and natural gas. Meet at 1:00 PM, the first Thursday (every other month; next meeting in December), in Room 119 of the Administration Building.
- Courthouse Morgue Upgrade – Must balance water system; otherwise complete.
- Courthouse Water/Sewer Upgrade – Two-year project; AE Comm designing project. Intend to bid in January, 2011.
- Detention Center Security Upgrade – Installation of new security cameras, doors and intercom control; hope to complete by December 25, 2010.
- Health & Human Services Fiber Optic Link – Handling Information Systems project; hope to complete before year-end.
- Health & Human Services WIC Remodel – Grant project; must be complete before year-end.
- Rocky Knoll Elevator Upgrades – Jack replacement in Annex and 1972 building with four interior upgrades; complete.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS

None.

DATE / TIME/ LOCATION NEXT MEETING

Tuesday – November 2, 2010 @ 4:30 PM, Building Services Conference Room.

ADJOURNMENT

Moved by Glavan/seconded by Epping to adjourn. Motion carried and meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary