

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Building
1011 North 8th Street
Sheboygan, WI 53081
Room 413

November 2, 2010

Called To Order: 8:00 A.M.

Adjourned: 9:35 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT: Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Joan Kettermann, Elizabeth Mahloch, Martin Bonk, Dale Hippensteel, Milda Zuengler, Jody Gallaway, Carol Bukovic, Kim Pagel, Marian University Nursing Instructor Mary Polchert, Marian University Nursing Students Jessica Habeck, Kristin Taylor, and Alyssa Tighe

Supervisor Feider called the meeting to order at 8:00 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the November 2, 2010 meeting of the Health and Human Services Committee was posted on October 28, 2010, at 1:45 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: October 19, 2010

Supervisor Van Der Male moved and Supervisor Koch seconded to approve the minutes of the October 19, 2010 Health and Human Services Committee meeting. Motion carried.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that Dale Deterding has put together a newsletter entitled Seniors In Touch. This newsletter is intended for participants of the Sheboygan County Senior Dining Program. The goal of this newsletter is to provide information on issues that are important to seniors: nutrition, health and health care, and safety. Tom informed the Committee that a copy of this newsletter will be forwarded to the members. All future Seniors In Touch newsletters will also be forwarded to the Committee.

Tom Eggebrecht informed the Committee that, last week, five all agency staff meetings were held to inform staff on current initiatives, budget, and future planning for the Department.

Tom Eggebrecht informed the Committee that a tentative labor agreement has been reached with the professional employees of the Division of Public Health and Division of Community Programs.

Tom Eggebrecht informed the Committee that on November 1, 2010, a Health Insurance Portability and Accountability Act (HIPAA) meeting was held at the Administration Building. Information was provided by the State of Wisconsin Department of Health Services on changes in HIPAA which will include time and some financial obligation of this Department in order to be in compliance with the changes.

Supervisor Wheeler arrived at 8:05 a.m.

Tom Eggebrecht informed the Committee that on October 19, 2010 the District 3 Appellate Court made a ruling that affects consumers in long-term care. This will have an impact on the Department's providers who provide respite and personal care to these consumers. Tom informed the Committee that he is working with Corporation Counsel Carl Buesing and Human Resources Director Michael Collard to address the decision. Joan Kettermann and Martin Bonk are determining how this ruling could affect Sheboygan County consumers.

Tom Eggebrecht informed the Committee that Kewaunee County on behalf of the region has submitted a response to the State's Request for Information (RFI) on Behavioral Health Redesign, indicating interest in development of regionalized behavioral health services in the areas of core benefits, emergency services and possible general health integration.

Dale Hippensteel introduced three Marian University students who are interning in the Division of Public Health.

REPORT ON MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) GRANT AWARD – Milda Zuengler

Milda Zuengler informed the Committee that the Greater Wisconsin Area Agency on Aging Resources received federal dollars for two years to promote access to funding to assist low income elders with special help with Medicare copayments. This frees up the elder's income to pay for food, medications, and other needs. Sheboygan County applied for this funding and was awarded \$44,026. The funding must be used for outreach to the population and cannot replace existing dollars committed to services. The focus populations will be elders in rural areas of the county, disabled elders, and non-English speaking elders.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A LIMITED TERM EMPLOYEE (LTE) MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) OUTREACH WORKER – Division of Elder Services

Milda Zuengler presented a Vacant Position Analysis for an LTE MIPPA Outreach Worker and explained the necessity of filling this position.

After discussion, Mr. Nyenhuis moved and Mr. Burg seconded to approve the Vacant Position Analysis for a Limited Term Employee (LTE) Medicare Improvements for Patients and Providers Act (MIPPA) Outreach Worker and forward this request to the Human Resources Committee. Motion carried.

APPROVAL OF ADDITIONAL PHONE LINES – Joan Kettermann

This item was tabled as these phone lines can be added internally with no financial impact.

REVIEW OF VIRCHOW KRAUSE STUDY RECOMMENDATIONS AND DEPARTMENT STATUS

Tom updated the Committee on the status of the Virchow Krause Study recommendations. Many recommended objectives have been achieved. Continuing focus is being placed on organization design, processes, contract management, and outcome measures. This study will be an ongoing discussion item at meetings as a number of recommendations are still being worked on through the work of subcommittees, and the Committee will be kept updated on the status of these recommendations.

RESULTS OF CONSUMER PERCEPTION OF CARE SURVEY – Jody Gallaway

Clinical Services Supervisor Jody Gallaway and her staff applied for a federal grant to develop additional capacities in the area of Trauma Informed Care. Jody received word that Health and Human Services will not be receiving grant money. In conjunction with applying for the grant, Jody conducted an agency wide survey of clients that come into Health and Human Services intended to establish benchmarks for program development.

Jody gave a PowerPoint presentation on the results of the survey, focusing on consumer perceptions, what was learned, and moving forward. The primary focus will be on reviewing policies and procedures if a consumer wants to file a complaint and to continue to move forward to provide trauma-informed care without financial resources.

REVIEW AND APPROVE VOUCHERS

Mr. Nyenhuis moved and Supervisor Van Der Male seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

REPORT ON 2011 PURCHASE OF SERVICE CONTRACT PROCESS CHANGES

Carol Bukovic informed the Committee, per the recommendation of the Virchow Krause report that purchase of service contracts be better approached, managed, and monitored, a process will be implemented in which providers will have to provide more information, provide computation for both residential and non-residential services, and provide supporting schedules which include including salaries for staff and staffing patterns. Carol has set up a meeting for Wednesday, November 3, 2010 with 20 providers who the Department currently has purchase of service contracts amounting to \$100,000 or more. Carol also informed the Committee that with this new process, the Department will work with providers one-on-one as needed.

REVIEW AND APPROVE SEPTEMBER FINANCIAL STATEMENT – Carol Bukovic

Carol Bukovic presented the Financial Statement for year-to-date September 30, 2010.

After discussion, Supervisor Otten moved and Supervisor Wheeler seconded to approve the Financial Statement for year-to-date September 30, 2010. Motion carried.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS

Dale Hippensteel reported there has been one case of pertussis in Sheboygan County.

Tom Eggebrecht informed the Committee that there will be Joint Meeting of the Health Care Center Committee and the Health and Human Services Committee on November 30, 2010 at 10:00 a.m. at Rocky Knoll Health Care Center.

Tom Eggebrecht informed the Committee that the November 16, 2010 meeting of the Health and Human Services Committee will be held at the Job Center.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department

ADJOURNMENT

At 9:35 a.m., Supervisor Van Der Male moved and Supervisor Wheeler seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary

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