

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073  
Shah West Conference Room

**November 9, 2010  
PM**

**Called to Order: 10:00 AM**

**Adjourned: 12:15**

**MEMBERS PRESENT:** Supervisor Charles Conrardy, Chairperson; Supervisor Val Schultz; Supervisor Dale Cary; Supervisor Roger Otten; Supervisor Eustacio Medina

**ALSO PRESENT:** Michael Taubenheim, Administrator-RK; Jaimie Schirmer, Billing Supervisor-RK; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:00 a.m. It was noted the agenda was posted on November 3, 2010 at 2:30 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Medina to approve the minutes of the October 12<sup>th</sup> meeting. Motion carried. Supervisor Otten asked for clarification on whether Rocky Knoll was ready for the RUGs IV and MDS 3.0. Mr. Taubenheim explained what training had been conducted and did confirm that we have everything in place for these two programs. Supervisor Otten also asked for clarification on the issues with the cooling system at Woodland Village. Mr. Taubenheim explained that Corporation Counsel for the County will be pursuing payment from the original contractor, as the cooling system was built wrong. Mike will continue to keep the Committee updated on the situation.

Mr. Taubenheim informed the Committee that he met Brian Yerges, the new Director of City Services at the Plymouth Rotary meeting. They plan to meet on November 11<sup>th</sup> to discuss what synergies Rocky Knoll and the City of Plymouth can form. He also indicated that on November 24<sup>th</sup>, he will meet with Andy Bagnell and Tom Onan from St. Nicholas Hospital. Andy is the President and CEO of operations. They are going to discuss also how Rocky Knoll and St. Nicholas Hospital can partner and develop a stronger working relationship on different programs (i.e. wound program, and increased physician involvement up to possible Medical Directorship for specialized programing) to form an overall stronger work relationship between the two entities.

Mr. Taubenheim informed the Committee that there are plans in place to expand the metal storage building in the upper parking lot to accommodate the new snow plow. As once the plow is mounted the vehicle does not fit into the storage building. Estimated cost of this is \$5,500 and will be covered by the funds already approved by the committee from capital project excess funds.

There is a canopy top that has been ordered and will be installed soon over the Smoking Patio. This will allow the Smoking Patio to be used in inclement weather.

Mr. Taubenheim stated that the network conversion is complete and things are running smoothly. The Electronic Medical Record program is also up and running with training ongoing. Staff has been asked to be supportive of these programs. He also indicated that the anticipated kick-off date for the Point of Care program is November 15<sup>th</sup>. This program is where the C.N.A.'s will do their resident charting. They will be the primary users of this program, however all staff are able to use.

Mr. Taubenheim will attend a meeting to review the RFP responses for the Information Systems Department on November 12<sup>th</sup>. Terry Hanson, Finance Director is also on this committee.

Mr. Taubenheim indicated that he, Jenny Rohrbeck, and Jaimie Schirmer will attend Medicare/Medicaid 2010: The Year in Review in Green Bay, WI on December 15, 2010. This seminar is hosted by Specialized Medical Services who has provided training for us in the past.

Mr. Taubenheim spoke with Tom Eggebrecht, Director of Health & Human Services about the proposed meeting dates as shown on memo to Health Care Center Committee members dated October 15, 2010. Chairperson Conrardy requested that if anyone wants to discuss anything in particular at any meeting hosted at Rocky Knoll, to please get in contact with Mike to have it placed on the agenda. A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve the dates for meetings. Motion carried.

Meeting dates were discussed for the Rocky Knoll Foundation and Health Care Center Committee on December 27 and December 28 respectively. A motion was made by Supervisor Cary and seconded by Supervisor Medina to cancel these meetings. Motion carried.

Discussion was held on the new Accounts Receivable policy which has been implemented at Rocky Knoll. A recommendation was made to change the postcard that is sent out to a 'perforated postcard' or a small letter notice to assure privacy. Mr. Taubenheim will check with Attorney Carl Buesing if there are any issues with the postcard. Discussion of bad debt write-offs will take place at the first meeting in December.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Otten to approve the vouchers as presented. Motion carried.

Supervisor Val Schulz made a motion that attendance by any committee member to "The Promise of Sheboygan County" at the Weill Center on November 16<sup>th</sup> be approved. Supervisor Cary seconded the motion. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

The Committee was provided a tour of the facility by Mr. Taubenheim.

A motion was made by Supervisor Cary and seconded by Supervisor Otten to adjourn the meeting. Motion carried. Meeting adjourned.

Angie Iserloth  
Recording Secretary