

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Job Center
3620 Wilgus Avenue
Sheboygan, WI 53081
Room 106

November 16, 2010

Called To Order: 8:00 A.M.

Adjourned: 9:50 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, and Mr. Curtiss Nyenhuis

MEMBERS ABSENT: Supervisor Vernon Koch – Secretary; Mr. Eldon Burg, and Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Joan Kettermann, Elizabeth Mahloch, Martin Bonk, Dale Hippensteel, Carol Bukovic, Kim Pagel, Tim Gessler, Tony Dziedzic, Noel Ryder, County Administrator Adam Payne, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:00 a.m.

Supervisor Feider informed the Committee that Mr. Eldon Burg is excused from today's meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the November 16, 2010 meeting of the Health and Human Services Committee was posted on November 11, 2010, at 11:00 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: November 2, 2010

Supervisor Van Der Male moved and Mr. Nyenhuis seconded to approve the minutes of the November 2, 2010 Health and Human Services Committee meeting. Motion carried.

Supervisor Wheeler arrived at 8:05 a.m.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that the Wisconsin Counties Association will be conducting an educational seminar entitled Dealing with Conflict which will be held on December 13, 2010. Tom asked Committee members to inform him if they are interested in attending, and the information will be forwarded to them.

Tom Eggebrecht informed the Committee that the Wisconsin Counties Association will be conducting an informational meeting of the County Ambassadorship Program. If Committee members are interested in attending, Tom asked that they contact him and the information will be forwarded to them.

Tom Eggebrecht informed the Committee that at the November 8, 2010 Legislative Breakfast, Senator Grothmann asked Department Heads to take a close look at current state administrative requirements that do not add value to the work that they do and to report back.

County Administrator Adam Payne informed the Committee that he will be forwarding a similar request to Department Heads to identify non-value added mandates and to take a closer look at what is in the county's best interest.

Supervisor Feider informed the Committee that the Sheboygan County Economic Development Corporation will be holding a meeting tonight, November 16, 2010, at the Weill Center from 5:00 p.m. to 7:00 p.m.

Supervisor Feider reminded the Committee that there will be a joint meeting of the Health Care Center Committee and Health and Human Services Committee on Tuesday, November 30, 2010, at 10:00 a.m., at Rocky Knoll Health Care Center.

PRESENTATION ON EMPLOYMENT AND TRAINING SERVICES – Tony Dziedzic from the Kaiser Group

Elizabeth Mahloch introduced Tim Gessler who is the lead supervisor of the Employment and Training Services Program and Tony Dziedzic from the Kaiser Group. Tony informed the Committee that the County sub-contracts with the Kaiser Group to provide employment and training services. Tim provides day to day directional assistance to the Kaiser Group employees who provide these services to consumers. Tony informed the Committee that Sheboygan and Manitowoc Counties make up the Lakeshore Consortium. He also informed the Committee of the program/case management services they provide to consumers enrolled in the Wisconsin Works (W-2) program, Food Stamp and Employment Training program, Child First program, and the Transitional Jobs program.

Elizabeth informed the Committee contracting with the Kaiser Group is done on an annual basis and there is no tax levy associated with the contract with the Kaiser Group.

PRESENTATION ON LAKESHORE COMMUNITY ACTION PROGRAM – Noel Ryder

Noel Ryder informed the Committee that the Lakeshore Community Action Program is a federally funded program that provides services to Door, Kewaunee, Manitowoc, and Sheboygan counties. The Lakeshore Community Action Program focuses on basic human needs, home ownership/rental development, and family development issues. In Sheboygan County, they provide home ownership programming, rental housing development, special needs housing, and food security. Through federal stimulus funding, the program was able to provide emergency housing/homeless prevention programming working with the Salvation Army, mortgage assistance, continuum of care assistance for homeless households/persons, and capacity building for food pantries. This funding, however, ends in July 2011.

Noel distributed a needs assessment survey that Lakeshore Community Action Program conducted. Participants included low income household and community leaders. Major concerns listed by the participants were health, housing, education/employment, transportation, education, and parenting/childcare, and behavioral health issues. This survey is conducted every three years.

Noel informed the Committee that Lakeshore Community Action Program's focus for 2011 will be on strategic planning for the future, continuing to seek opportunities to provide services within its mission of family self-sufficiency, and their commitment to resolve affordable housing issues. He also informed the Committee that Lakeshore Community Action Program's funding comes from Federal Community Block Grant monies as well as other grants.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A CHILD PROTECTIVE SERVICES INTAKE SOCIAL WORKER – Division of Social Services

Martin Bonk presented a Vacant Position Analysis (VPA) for a Child Protective Services Intake Social Worker and explained the necessity of filling this position. Martin Bonk informed the Committee that Social Worker Laura Lemon has submitted her letter of resignation and another social worker will be out on Family Medical Leave for approximately six weeks.

After discussion, Mr. Nyenhuis moved and Supervisor Van Der Male seconded to approve the Vacant Position Analysis (VPA) for a Child Protective Services Intake Social Worker and forward the request to the Human Resources Committee. Motion carried.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR AN ENVIRONMENTAL HEALTH SANITARIAN – Division of Public Health

Dale Hippensteel presented a Vacant Position Analysis (VPA) for an Environmental Health Sanitarian and explained the necessity of filling this position.

After discussion, Supervisor Otten moved and Supervisor Wheeler seconded to approve the Vacant Position Analysis (VPA) for an Environmental Health Sanitarian and forward the request to the Human Resources Committee. Motion carried.

UPDATE ON THE WOMEN, INFANTS, AND CHILDREN (WIC) PROGRAM REMODELING PROJECT – Dale Hippensteel

Dale Hippensteel distributed to the Committee copies of floor plans for the remodeling project. Dale informed the Committee that he has received word that the project does not have to be completed by December 31, 2010. He also informed the Committee that \$60,000 in state funding is available for the remodeling project, and the projected cost is \$48,000. Dale will keep the Committee updated as the remodeling project goes forward.

ADMINISTRATIVE UNIT STRATEGIC PLAN UPDATE – Carol Bukovic

Due to time constraints, this item will be brought before the Committee at their next meeting.

REVIEW AND APPROVE VOUCHERS

After questions were answered, Mr. Nyenhuis moved and Supervisor Van Dixhorn seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Otten moved and Supervisor Van Der Male seconded to approve the attendance of the following Committee member at the following meeting:

- **November 9, 2010 – JOINT MEETING OF THE AGING AND DISABILITY RESOURCE CENTER GOVERNING COMMITTEE AND AGING UNIT ADVISORY COMMITTEE –**

Mr. Nyenhuis

Motion carried.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS

None.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department

ADJOURNMENT

At 9:50 a.m., Supervisor Van Der Male moved and Supervisor Wheeler seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

November 30, 2010 at 10:00 a.m.: Joint Meeting of the Health Care Center Committee and the Health and Human Services Committee at Rocky Knoll Health Care Center.

December 7, 2010 at 8:00 a.m.: Health and Human Services Committee Meeting at the Health and Human Services Department – Room 413.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary

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