

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

December 13, 2010

Called to Order: 10:10 AM

Adjourned: 11:19 AM

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Val Schultz; Supervisor Dale Cary; Supervisor Roger Otten

MEMBERS ABSENT: Supervisor Eustacio Medina

ALSO PRESENT: Michael Taubenheim, Administrator-RK; Michael Vandersteen (via phone)

Chairperson Conrardy called the meeting to order at 10:10 a.m. It was noted the agenda was posted on December 7, 2010 at 4:45 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the minutes of the November 9th meeting. Motion carried.

A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve the minutes of the November 30th Health and Human Services/Health Care Center Committee Meeting. Motion carried.

Mr. Taubenheim informed the Committee that there was a State investigation regarding self-reports that we are required to report to the State regarding resident-to-resident altercations or complaints from residents that a staff member may have mistreated them, or an injury of self-origin; to conduct an investigation and report to the State Division of Quality Assurance. We had a number of self-reports that went out during the course of the year and the State came in to follow up on November 30th. As a result of the follow up, the Center received three Federal deficiencies: F225 and F226 dealing with the scope of the investigation of a resident-to-resident altercation, and a F425 deficiency involving a med pass. This deficiency was done on a staff complaint. All 3 being minor violations, we are in the process of writing our POC (Plan of Correction) to the State Division of Quality Assurance.

Mr. Taubenheim informed the Committee that we have sent Maggie Jaworski CNA, and Angela Puddy LPN to Dementia Specialist Training that took place in Milwaukee on December 2 and 9. JoAnne Ochowicz, Director of Nursing, is planning to attend the DON Symposium in Lake Geneva on February 6-9, 2011. This is an annual conference.

As mentioned previously when Rocky Knoll had revised their Accounts Receivables process earlier this year, it was promised that quarterly Accounts Receivables Write-Off Reports be presented to the Committee. The total write offs requested through December, 2010 equals 0.177% of net revenue. A review of the separate accounts was given to explain the process made in each case. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to proceed with the proposed write offs for December 2010 as presented. Motion carried.

Mr. Taubenheim reported that Rocky Knoll had their first session of union negotiations with the RN Union. Currently Rocky Knoll is working on a 2-year contract.

Mr. Taubenheim gave some insight of Rocky Knoll's strategic plan for 2011. Currently we are looking at moving forward considering that we do not anticipate the economy to pick up for at least 2-3 years. We are bearing in mind the fact of shorter stays because of co-pays, families are taking people in, and elective surgeries are down, which in turn brings our census down. We are concentrating on the requirements for marketing, staffing and training of staff so we have to make significant changes to keep the Health Care Center viable. There was discussion about the telephone system that Rocky Knoll will be putting into place next year. It is a voice-over-internet program which will allow us to offer every resident the option of a phone at a very reasonable cost.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

A motion was made by Supervisor Cary and seconded by Supervisor Otten to adjourn the meeting. Motion carried. Meeting adjourned.

Jill Daane
Recording Secretary