

NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

February 5, 2024

9:00 A.M.

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073
Conference Room

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Citizen Input and Comments

Approval of Minutes: Transportation Committee Meeting – January 8, 2024

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

Airport/Highway

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Discussion on Potential Purchase of Commercial Hangar - **Contemplated Closed Session**: It is contemplated that a motion will be made to consider this agenda item in closed session pursuant to Wis. Stat. § 19.85 (1)(e) which states that a closed session may be held for the following purpose: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Committee will reconvene in OPEN SESSION immediately after the closed session is concluded to vote on matters discussed in closed session requiring decision if any action is deemed necessary and to conclude work on any other items listed in this meeting notice.
- **Open Session**
- Consideration of Consideration of Transportation Department Lake Breeze Aviation Policy Exceptions
- Consideration of Res. No. ____ (2023/24) Re: Approving Municipal Access, Storm Sewer, Lighting, Camera & Safety Equipment Easement with Village of Elkhart Lake
- Consideration of Hiring Above Midpoint
- Consideration of 2023 Budget Adjustments – Highway Division
- Consideration of Sheboygan County Resolution No. ____ (2023/24) Re: Purchase of Approximately 30 Acres of Northeasterly of State Highway and South of Garton Road (Parcel No. 59014-185537)
- Consideration of Equity Adjustment

- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Next Scheduled Meeting: Monday, March 4, 2024

Prepared by:
Amy Wieland 920-459-3822
Recording Secretary

Thomas Wegner
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

January 8, 2024

Called to Order: 9:00 A.M.

Adjourned: 10:40 A.M.

MEMBERS PRESENT: Thomas Wegner, Al Bosman, Jon Kuhlow, Roger Te Stroete, and Jackie Veldman

ALSO PRESENT in person: Bryan Olson, Matt Grenoble, Emily Stewart, Vernon Koch, Steve Hatton, Crystal Fieber, and Amy Wieland

Chairman Wegner called the meeting to order at 9:00 a.m.

Chairman Wegner certified compliance with the open meeting law. The notice was posted at 4:45 p.m. on January 5, 2024.

Supervisor Bosman made a motion and Supervisor Kuhlow seconded the motion to approve the minutes from December 4, 2023 as presented. Motion carried.

Supervisor Veldman made a motion and Supervisor Bosman seconded the motion to approve the vouchers. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Veldman seconded the motion to approve Supervisor Wegner and Supervisor Te Stroete's attendance at a Fixed Based Operator meeting in December 2023. Motion carried.

Correspondence: Transportation Director Bryan Olson read letters of appreciation from employees who were promoted and / or received equity adjustments.

Airport Superintendent Matt Grenoble updated the committee on current activities.

Supervisor Bosman made a motion and Supervisor Kuhlow seconded the motion to approve 2023 Airport Budget Adjustments. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bosman seconded the motion to approve 2024 Budget Amendment for Fixed Based Operator. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Veldman seconded the motion to approve Sheboygan County Resolution No. __ (2023-24) Re: Amending Chapters 61, 62, 63, 64 and 65 related to Airport Minimum Standards, Safety and the Airport Advisory Committee, and Naming of Sheboygan County Memorial International Airport. Motion carried.

Supervisor Bosman made a motion and Supervisor Te Stroete seconded the motion to approve Airport Signage. Motion carried.

Supervisor Veldman made a motion and Supervisor Bosman seconded the motion to approve New Individual Aircraft Hangar Lease with Carl Schwibinger for N6046 Resource Drive. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Kuhlow seconded the motion to approve New Individual Aircraft Lease with Daniel Dominguez for N6055 Resource Drive. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bosman seconded the motion to approve New Individual Aircraft Hangar Lease with Airworthy WI, LLC for N6185 Resource Drive. Motion carried.

Supervisor Bosman made a motion and Supervisor Kuhlow seconded the motion to approve Two Employees to Attend Bridge Refresher Training. Motion carried.

Transportation Director Bryan Olson discussed the potential safety / parking issues on County Road PP.

Olson updated the committee on current activities for the Highway Department.

The next Transportation Committee meeting will be on February 6, 2024 at 9:00 a.m.

Motion by Supervisor Kuhlow and seconded by Supervisor Kuhlow to adjourn at 10:40 a.m. Motion carried.

Amy Wieland
Recording Secretary

Al Bosman
Committee Secretary

1 **SHEBOYGAN COUNTY RESOLUTION NO. _____ (2023/24)**

2
3 **Re: Purchase of Approximately 30 Acres Northeasterly of State Highway 42**
4 **& South of Garton Road (Parcel No. 59014-185537)**

5
6
7 **WHEREAS**, the Transportation Committee has evaluated the operational needs of the
8 Transportation Department; and

9
10 **WHEREAS**, the Transportation Committee has determined that there is insufficient space at
11 the State Highway 42 County shed to accommodate current and anticipated future growth at the
12 facility; and

13
14 **WHEREAS**, the County Board has determined that acquiring the approximately 30 acres
15 adjacent to the State Highway 42 County shed will best serve the public interest as well as future
16 needs of County operations.

17
18 **NOW, THEREFORE, BE IT RESOLVED**, the WB-13 Vacant Land Offer to Purchase dated
19 _____, 2024, for parcel no. 59014-185537, on file in the County Clerk's Office and
20 approved by sellers is hereby approved.

21
22 **BE IT FURTHER RESOLVED**, by the Board of Supervisors that the County Board
23 Chairperson and the County Clerk are authorized and directed to execute all documents as
24 necessary to complete such transaction.

25
26 **BE IT FURTHER RESOLVED**, that the 2024 Budget as adopted by the County Board on
27 November 7, 2023, is hereby amended and adjusted to reflect the Transportation Department's use
28 of \$445,725.00 from the _____ for the purchase of the herein described parcel.

29
30 Respectfully submitted this 20th day of February, 2024.

31
32
33 **TRANSPORTATION COMMITTEE**

34
35
36
37 _____
38 Thomas Wegner, Chairperson

39 _____
40 Roger Te Stroete, Vice-Chairperson

41
42
43
44 _____
45 Al Bosman, Secretary

46 _____
47 Jacqueline Veldman

48 _____
49 Jon Kuhlow

50 Opposed to Introduction: