

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

February 14, 2024

Called to Order: 3:30 P.M.

Adjourned: 4:20 P.M.

MEMBERS PRESENT:

In Person: Roger Te Stroete, Kathleen Donovan, William Goehring, Keith Abler

Remote: Thomas Wegner

MEMBERS ABSENT:

ALSO PRESENT:

In Person: Vernon Koch, Gerald Jorgensen, Edward Procek, Alayne Krause, Steve Hatton, Jon Dolson, Emily Stewart, Bryan Olson, Stefanie Albrecht, Kevin Dulmes, Chris Lewinski, Jeremy Fetterer

Remote: Tara Duwe, Brenda Hanson, Matthew Strittmater

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 4:30 P.M. February 9, 2024.

Supervisor Goehring moved to approve the minutes of January 10, 2024. Motion seconded by Supervisor Abler. Motion Carried.

Correspondence – Steve Hatton presented a letter from the City of Sheboygan to the County of Sheboygan notifying the County of a creation of a new TIF district in the city.

County Administrator, Alayne Krause shared with the committee her recent attendance at the Wisconsin Counties Association Legislative Exchange. Session topics discussed with the committee include Real Estate Transfer Fees and Kinship Care definition and payment legislation. She then informed the committee of a task force formed of Wisconsin County Executives and County Administrators to address court system funding and how this may affect Sheboygan County's Clerk of Courts budget. County Administrator Krause discussed her attendance in Washington D.C. for the National Counties Association Exchange where artificial intelligence was a main theme. She then provided an update on the Onion River Solar Project which began operations this past December. Finally, she gave an update regarding the elected officials salary review which is underway in collaboration with the Human Resources Department.

Finance Director, Steve Hatton provided updates to the committee regarding 2023 Finance Department year end processes, staffing update, and at the request of Finance Committee Chair Te Stroete, progress update on the Financial System implementation.

County Clerk, Jon Dolson distributed & reviewed the Dog License Sales Report for 2023 indicating a balance of \$39,194 available to the Sheboygan County Humane Society. No action was taken.

Transportation Director, Bryan Olson, Transportation Business Manager, Emily Stewart Presented a budget adjustment for 2023 Airport year end. Transportation Director, Bryan Olson and Deputy Finance Director, Jeremy Fetterer presented a budget adjustment for Highway and Transportation Fund 2023 year end. Supervisor Goehring moved to approve both requests in a single motion. Motion seconded by Supervisor Donovan. Motion Carried.

Information Technology Director, Chris Lewinski presented a request to use General Fund Unassigned Fund Balance for County Board Technology Updates. Supervisor Abler moved to approve the request. Motion seconded by Supervisor Donovan. Motion Carried.

Auditor/Analyst, Stefanie Albrecht presented the preliminary Financial Statements for December.

Auditor/Analyst, Stefanie Albrecht presented the preliminary 4th Quarter Variance Reports.

Finance Director, Steve Hatton presented the Investment Statements for December.

Vouchers were reviewed. Supervisor Goehring moved to approve the expenditures Motion seconded by Supervisor Donovan. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Donovan moved to adjourn. Motion seconded by Supervisor Abler. Motion Carried.

The next scheduled meeting will be Wednesday, February 28, 2024 at 3:30 P.M.

Jeremy Fetterer
Recording Secretary

William Goehring
Secretary