

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**February 28, 2024**

**Called to Order: 3:30 P.M.**

**Adjourned: 3:50 P.M.**

**MEMBERS PRESENT:** Roger Te Stroete, Kathleen Donovan, William Goehring, Thomas Wegner, Keith Abler

**MEMBERS ABSENT:**

**ALSO PRESENT:** **In Person:** Vernon Koch, Gerald Jorgensen, Edward Procek, Alayne Krause, Steve Hatton, Jeremy Fetterer, Chad Broeren, Matthew Spence, David Loomis, Wendy Siegert

**Remote:** Cory Roeseler, Crystal Fieber

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 5:00 P.M. February 23, 2024.

Supervisor Abler moved to approve the minutes of February 14, 2024. Motion seconded by Supervisor Goehring. Motion Carried.

Correspondence – None

County Administrator, Alayne Krause informed the committee the half-percent County sales tax revenue for the month of January was down compared to January 2023, she did note this is a trend across the state. Next, she reported on a recent opioid settlement and the anticipated payments the County will receive to be used for remediation. Next, she reminded the Committee 2024 is the final year in which we are able to spend or obligate American Recovery Plan Act (ARPA), Local Fiscal Recovery Funds (LFRF) and we will be diligently monitoring the use of funds and ensuring the County will take advantage of the full amount allocated to the County. Finally, the County Administrator informed the Committee that per ordinance, a sales tax review will be presented to the County Board in May.

Finance Director, Steve Hatton introduced the new Finance Department Administrative Assistant. He then provided an updated to the Committee surrounding year end 2023 audit preparation work. Finally, he provided a follow up to a question raised by the Committee during a previous meeting regarding the financial system implementation project. He discussed the project timeline, the establishment of a project steering committee, and shared that the County has enlisted the support of a project management firm to assist with project management.

Sheriff Cory Roeseler presented a budget adjustment request for equity adjustments for Certain Sworn Supervisors to be funded using Supplemental State Shared Revenue. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Donovan. Motion Carried.

Human Resource Director David Loomis presented a budget adjustment request for a long-term limited term employee and an intern position for additional support during the Tyler Munis project implementation. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Wegner. Motion Carried.

Vouchers were reviewed. Supervisor Wegner moved to approve the expenditures. Motion seconded by Supervisor Abler. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Goehring moved to adjourn. Motion seconded by Supervisor Wegner. Motion Carried.

The next scheduled meeting will be Wednesday, March 13, 2024 at 3:30 P.M.

Jeremy Fetterer/Wendy Siegert  
Recording Secretary

William Goehring  
Secretary