

NOTICE OF MEETING

EXECUTIVE COMMITTEE

May 24, 2021

3:30 P.M.

Administrative Building
Room 302
508 New York Ave
Sheboygan WI 53081

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – April 26, 2021 Executive Committee Meeting

Consideration of 2020-2021 Per Diem Report

Consideration of 1st quarter variance reports

County Administrator's Report

Approval of Attendance at Other Meetings or Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:
Peggy Osthelder, Recording Secretary

Approved by:
Vernon Koch, Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

Posted on 05/21/2021 at 8:15 am

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING MINUTES

Remote Meeting Via Zoom

April 26, 2021

Called to Order: 4:01 P.M.

Adjourned: 4:57 P.M.

MEMBERS PRESENT: Vern Koch, Robert Ziegelbauer, William Goehring, Keith Abler, and Ed Procek

ALSO PRESENT: Gerald Jorgenson, Paul Gruber, Adam Payne, Alayne Krause, Aaron Brault, Crystal Fieber, Matt Grenoble, Chris Lewinski, and Peggy Osthelder

Chairman Koch called the meeting to order. Peggy Osthelder verified that the meeting notice was posted on April 22, 2021 at 1:00 P.M. in compliance with the open meeting law.

Supervisor Ziegelbauer made a motion to approve the minutes of the March 29, 2021 Executive Committee meeting. Motion seconded by Supervisor Abler. Motion carried unanimously.

Consideration of Resolution No. 01 - Disallowance of Roe Claim Against Sheboygan County. Corporation Counsel Crystal Fieber gave an overview of the resolution and answered questions. Supervisor Goehring made a motion to approve the resolution and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

Consideration of Resolution No. 03 - Adoption of the Sheboygan County Comprehensive Outdoor Recreation & Open Space Plan 2021. Planning & Conservation Director Aaron Brault gave an overview of the plan and answered questions. Supervisor Goehring made a motion to approve the resolution and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

Consideration of Resolution No. 05 - Approving First Amendment to Sheboygan County Airport Ground Lease with Sheboygan County Aviation Corp. Airport Superintendent Matt Grenoble gave an overview and answered questions. Supervisor Procek made a motion to approve the resolution and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The Committee discussed the County Board Annual Leadership Forum Agenda. County Administrator Adam Payne provided an overview of the draft agenda, and invited the Executive Committee to make suggestions. The Committee discussed the agenda and provided feedback.

Discussion regarding in-person County Board meetings. Chairman Vern Koch shared that vaccines are now readily available, and thought that most board members have been vaccinated. In addition, the County Board Chambers has plexi-glass dividers, and there is adequate space for supervisors to social distance. Chairman Koch requested input from the Executive Committee on re-establishing in-person County Board meetings beginning in May. The Committee discussed and provided favorable input for holding the May 18 County Board meeting in-person, with the virtual zoom connection option for those supervisors, staff and

members of the public who are more comfortable participating remotely.

County Administrator Adam Payne reported on a number of activities including: the recent tree sale held by the Planning and Conservation Department; the Amsterdam Dunes Mitigation Bank was approved and next steps; a roundtable discussion that he and Chairman Koch had with Governor Evers and other officials regarding the need for more affordable housing; the 2022 budget development process and budget assumptions memo; ideas to enhance employee appreciation; an update on the Bookworm Gardens lease expansion request; exploring a potential partnership with Discover Wisconsin to showcase Sheboygan County; the upcoming Heads of Local Government meeting; the status of the federal stimulus funds; and Ryder Cup plans and preparations.

Vouchers were reviewed. Supervisor Goehring made a motion to approve the vouchers and authorize Peggy Osthelder to sign them. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The next Executive Committee meeting is scheduled for Monday, May 24 at 3:30 pm.

Supervisor Ziegelbauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried unanimously.

William Goehring, Secretary

Peggy Osthelder, Recording Secretary



SHEBOYGAN COUNTY

Vernon Koch
County Board Chairman

COMMITTEE REPORT TO THE COUNTY BOARD

We, the Executive Committee, herewith submit a summary of payments for per diem for the County Board members for the period commencing April 16, 2020 through April 19, 2021.

NAME	TOTAL MEETINGS	PER DIEM EARNED
Abler, Keith	67	\$ 2,380.00
Bosman, Alan J	38	1,330.00
Brauer, Curt A	55	1,960.00
Clarke, Rebecca	45	1,610.00
Damp, Frances	51	1,890.00
Goehring, William C	147	5,390.00
Gruber, Paul	36	1,295.00
Hilbelink, Brian R	23	840.00
Hoffmann, Brian C	133	4,690.00
Immel, Jacob	27	980.00
Jorgensen, Gerald	32	1,155.00
Koch, Vernon C - Chair	0	--
Kulow, George	4	140.00
Montemayor, Marilyn	56	1,995.00
Nelson, Henry	60	2,135.00
Nennig, Charlette	41	1,470.00
Ogea, Michael	27	945.00
Procek, Edward J	45	1,610.00
Schneider, Vicky	3	105.00
Schobert, Wendy	51	1,820.00
Smith, Brian	0	--
Te Stroete, Roger	83	3,010.00
Veldman, Jacqueline	42	1,505.00
Wegner, Thomas G	99	3,500.00
Ziegelbauer, Robert J	90	3,185.00
GRAND TOTAL	1,255	\$ 44,940.00

Respectfully submitted this 15th day of June, 2021.

EXECUTIVE COMMITTEE

Vernon Koch, Chairperson

Robert Ziegelbauer

William C. Goehring

Keith Abler

Edward J. Procek

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY ADMINISTRATOR
FOR THE QUARTER ENDING 03/31/2021**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	1,357.11	Less wage expense than budgeted
	Interdepartmental Charges		
	Employee Related Insurance	3,303.11	Less insurance expense than budgeted
	Variances Less Than Justification Threshold	(982.86)	
	TOTAL	3,677.36	Positive Variance

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY BOARD
FOR THE QUARTER ENDING 03/31/2021**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	(1,570.96)	Higher wage expense than budgeted.
	Operating Expenses		
	General Operating	9,579.69	Some expenses not yet incurred. Less expenses than budgeted for Supervisors mileage and conference fees waived.
	Interdepartmental Charges		
	Employee Related Insurance	3,234.21	Less insurance expense than budgeted.
	Variances Less Than Justification Threshold	49.29	
	TOTAL	11,292.23	Positive Variance