

NOTICE OF MEETING

SHEBOYGAN COUNTY BOARD OF SUPERVISORS

Sheboygan County Courthouse
615 North 6th Street, 5th Floor
Sheboygan WI

TUESDAY, August 20, 2013 at 6:00 P.M.

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

AGENDA

CALL TO ORDER – Chairperson Roger L. Te Stroete

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF JULY 16, 2013 JOURNAL

CONSIDERATION OF APPOINTMENT BY CHAIRPERSON

Communications Council
Vernon Koch, 923 Dillingham Avenue, Sheboygan

PRESENTATIONS

Dale Hippensteel, Public Health Manager; Jean Beinemann, Nurse Supervisor and Steve Steinhardt, Emergency Management Director – Update on the TB Situation in Sheboygan County

Supervisor Mark Winkel – Update on East Wisconsin Railroad Consortium

PUBLIC ADDRESSES

As of the preparation of this Agenda no one has requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.

LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS

Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.

COUNTY ADMINISTRATOR'S REPORT

The County Administrator's Report is a summary of County activities for the previous month and planned for upcoming months.

CONSIDERATION OF COMMITTEE REPORTS - FINANCE COMMITTEE

Resolution No. 08 (2013/14) Re: Authorizing an Application for a Transportation Economic Assistance Grant (TEA Grant) for County Road C Improvements

**Committee Recommendation: Adopt
Signed in Opposition: None**

Resolution No. 09 (2013/14) Re: Petitioning the Secretary of Transportation for Airport Improvement Aid

**Committee Recommendation: Adopt
Signed in Opposition: None**

CONSIDERATION OF COMMITTEE REPORT - JOINT FINANCE-PROPERTY COMMITTEES

Resolution No. 07 (2013/14) Re: Approving Expenditures to Construct Addition to the Health and Human Services Building

**Committees Recommendations: Adopt
Signed in Opposition: (1) Supervisor LeMahieu**

RESOLUTIONS INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

Resolution No. 10 (2013/14) Re: Honoring the Life of Former County Board Supervisor Donald A. Schramm, Sr.

***CONTEMPLATED ACTION: Per County Board Rule 2.13, this Resolution will be on the floor for immediate action**

Resolution No. 11 (2013/14) Re: 2014 Five-Year Capital Plan

Resolution No. 12 (2013/14) Re: Authorizing Participation in Southeast Wisconsin Hazardous Materials Taskforce

ORDINANCES INTRODUCED – NONE

ADJOURNMENT

Respectfully submitted this 14th day of August, 2013.



JON DOLSON, COUNTY CLERK

NOTES: Reminder: Expense sheets for the period ending August 15, 2013 are due in the County Clerk's Office no later than Monday, August 19, 2013. Please return your budget books if you haven't already done so.

The Legislative Breakfast will be held on September 9, 2013 at 8:00 A.M. at the Fountain Park Family Restaurant.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

JOURNAL OF THE MEETING OF THE SHEBOYGAN COUNTY BOARD OF SUPERVISORS

July 16, 2013

Pursuant to Wis. Stat. § 59.11, the July 16, 2013 session of the Sheboygan County Board was called to order by Chairperson Roger L. Te Stroete at 6:00 p.m. Chairperson Te Stroete noted that the notice of meeting was posted on July 10, 2013 at 3:15 p.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present.

The roll call was taken and recorded with 21 Supervisors present; Absent: 4, Supervisors Abler, Hoffmann, Ogea, and Otten.

Supervisor Winkel made a motion for approval of the June 18, 2013 Journal, which was distributed to all supervisors prior to the meeting. The motion was seconded by Supervisor LeMahieu and carried on unanimous roll call vote of the board.

PRESENTATIONS - NONE

LETTERS AND COMMUNICATIONS

The Clerk presented a resolution from the Eau Claire County Board of Supervisors endorsing clean energy choice as a policy for Wisconsin residents. By Chairperson referred to the Planning, Resources, Agriculture and Extension Committee.

The Clerk presented a resolution from the Brown County Board of Supervisors that favors freezing the renewable energy requirements at the 2011 levels. By Chairperson received for information.

The Clerk presented a resolution from the Outagamie County Board of Supervisors opposing any legislation that would allow bail bondsmen to operate in the state of Wisconsin. By Chairperson received for information.

The Clerk presented a resolution from the Outagamie County Board of Supervisors supporting any legislation requiring a county to make a library service payment to each public library in an adjacent county. By Chairperson received for information.

The Clerk presented a resolution from the Adams County Board of Supervisors opposing all efforts of the state legislature to micro-manage operations of county government (Assembly Bill 85 & Senate Bill 95). By Chairperson received for information.

The Clerk presented a resolution from the Winnebago County Board of Supervisors seeking legislation amending §706.05 to require recording of mortgage assignments. By Chairperson received for information.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Adam Payne reported that the Aging and Disability Resource Center will be celebrating its 40th year of providing meals to seniors during the Senior Picnic on Wednesday, July 17th and encouraged Board members to attend. Mr. Payne shared the history and objectives of the senior dining program, and that more than two million meals have been provided to 57,320 seniors since the program was established. Mr. Payne also reviewed the status of the 2014 budget development process, goal and targets and pointed out that information is also included in the employee newsletter that was recently distributed and county website. Mr. Payne also recognized Greg Schnell and Kris Wheeler who are celebrating birthdays.

COMMITTEE REPORTS

The Clerk read the report of the Executive Committee regarding **Ordinance No. 05 (2013/14) Amending County Employee Grievance Procedure** recommending enactment.

Supervisor Goehring made a motion to enact the ordinance. The motion was seconded by Supervisor Feider and carried on unanimous roll call vote of the board.

The Clerk read the report of the Law Committee regarding **Ordinance No. 04 (2013/14) Correcting Technical Errors in Code** recommending enactment.

Supervisor Epping made a motion to enact the ordinance. Supervisor Glavan seconded the motion which carried on unanimous roll call vote of the board.

(Vice-Chairperson Wegner presiding)

Pursuant to Rule IV of the Rules of Order, the following resolutions were introduced by the Clerk and referred by the Vice-Chairperson as indicated:

Resolution No. 06 (2013/14) Re: Sale of Excess Land in Town of Rhine referred to the Finance Committee.

Supervisor Winkel made a motion to pull Resolution No. 06 from committee for immediate action. The motion was seconded by Supervisor Glavan and carried on unanimous roll call vote of the board.

Supervisor Winkel made a motion to adopt the resolution. Supervisor Glavan seconded the motion which carried on unanimous roll call vote of the board.

Resolution No. 07 (2013/14) Re: Approving Expenditures to Construct Addition to the Health and Human Services Building referred to a Joint meeting of the Finance and Property Committees.

Resolution No. 08 (2013/14) Re: Authorizing an Application for a Transportation Economic Assistance Grant (TEA Grant) for County Road C Improvements referred to the Finance Committee.

Resolution No. 09 (2013/14) Re: Petitioning the Secretary of Transportation for Airport Improvement Aid referred to the Finance Committee.

ADJOURNMENT

Supervisor Bemis made a motion to adjourn to 6:00 p.m. on Tuesday, August 20, 2013. Supervisor Winkel seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 6:30 p.m.



SHEBOYGAN COUNTY

Roger L. Te Stroete
County Board Chairman

TO THE HONORABLE MEMBERS OF THE SHEBOYGAN COUNTY BOARD:

I, Roger L. Te Stroete, Chairman of the Sheboygan County Board of Supervisors, pursuant to Ordinance No. 25 (1988-89), submit for your confirmation the following appointment to the Communications Council for the remainder of a two-year term expiring April, 2014:

Vernon Koch, 923 Dillingham Avenue, Sheboygan, WI 53081
(Representing the County Board)

Respectfully submitted this 20th day of August, 2013.


Roger L. Te Stroete, Chairman of the Board

SHEBOYGAN COUNTY RESOLUTION NO. 08 (2013/14)

Re: **Authorizing an Application for a Transportation Economic Assistance Grant (TEA Grant) for County Road C Improvements**

WHEREAS, through the adoption of Resolution No. 3 (2011/2012) Sheboygan County authorized an application to the Wisconsin Department of Transportation for a Transportation Economic Assistance Grant (TEA Grant) to revitalize the freight rail link between Plymouth and Kohler, and

WHEREAS, Sheboygan County received this grant which has meant an enhanced economic environment for businesses along the freight line corridor, and

WHEREAS, Sheboygan County has the opportunity to apply for a similar TEA Grant from the Wisconsin Department of Transportation for the purpose of improving the road base/surface, ensure positive drainage, as well as enhance the safety of County Road C which is a major highway artery serving one of the largest private employers in Sheboygan County (Sargento Foods) as well as several other major local businesses, and

WHEREAS, applying for a TEA Grant to support improvements to County Road C will improve accessibility to the businesses served by County Road C and ultimately will be beneficial in preserving and creating Sheboygan County jobs, and

WHEREAS, Sheboygan County is not able to fund County Road C upgrades on its own without the support of a TEA Grant but could provide for its local match obligation under the grant terms through its normally budgeted asphaltic maintenance program,


NOW, THEREFORE, BE IT RESOLVED that the appropriate Sheboygan County officials be authorized and directed to apply for a TEA Grant from the Wisconsin Department of Transportation for improvements to County Road C and to administer the grant in accordance with its terms and the terms of this Resolution.

Respectfully submitted this 16th day of July, 2013.

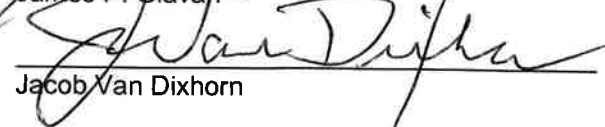
TRANSPORTATION COMMITTEE


Richard C. Bemis, Chairperson


Mark S. Winkel, Vice-Chairperson


Charles W. Conrardy, Secretary


James P. Glavan


Jacob Van Dixhorn

Opposed to Introduction:

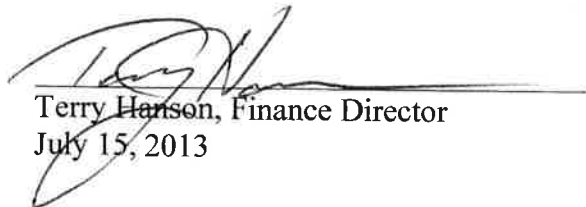
FISCAL NOTE

Re: Authorizing an Application for a Transportation Economic Assistance Grant (TEA Grant) for County Road C Improvements

Adoption of this resolution authorizes the application for a TEA grant for County Road C improvements. The project is estimated at \$730,437.50. The terms of the grant allow for up to a 50% match.

Funding:

The potential match of \$365,218.75 will be submitted as part of the Transportation Department's 5 Year Capital Plan under the reconstruction of asphaltic surfaces program.



Terry Hanson, Finance Director
July 15, 2013

SHEBOYGAN COUNTY RESOLUTION NO. 09 (2013/14)

Re: **Petitioning the Secretary of Transportation for Airport Improvement Aid**

WHEREAS, Sheboygan County, Wisconsin, also hereinafter referred to as "Sponsor," being a municipal body corporate of the State of Wisconsin, is authorized pursuant to Wis. Stat. § 114.11 to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, Sponsor desires to develop or improve its Sheboygan County Memorial Airport, Sheboygan County, Wisconsin,

WHEREAS, Airport users have been consulted in formulation of the proposed improvements identified in this Resolution, and

WHEREAS, a public hearing was held on June 6, 2013, in accordance with Wis. Stat. § 114.33(2), and

WHEREAS, Sheboygan County is required by Wis. Stat. § 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for, and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act and is authorized by law to designate the Secretary as its agent for other purposes;

"Petition"

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board of Supervisions, as Sponsor, petitions for Federal and/or State aid as follows:

Sheboygan County, desiring to sponsor an Airport Development Project with Federal and State aid, or State aid only, in accordance with the applicable State and Federal laws respectfully represents and states:

1. That the Airport, which it is desired to develop, should generally conform to the requirements for a general aviation-type airport as defined by the Federal Aviation Administration;
2. The character, extent, and kind of improvements desired under the project are as follows: replace gates; construct/expand/purchase/refurbish terminal building; conduct wildlife study; reconstruct/extend Taxiway B, Taxiway TH01SC-50 (PCI Index Map), GA apron and Taxiway A01SC-60 (PCI Index Map), Taxiway TWTSC-20 (PCI Index Map); and any necessary related work; and
3. The Airport project which Sheboygan County desires to sponsor is necessary to meet the existing and future needs of the Airport.

BE IT FURTHER RESOLVED that the County Board recognizes that the improvements petitioned for will be funded individually or collectively as funds are available with specific project costs to be approved as work is authorized; the proportionate cost of the Airport Development Projects described above shall be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the Project; any unneeded and unspent balance after the Project is completed shall be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary upon request of the Secretary to complete the Project as described above; the Secretary shall have the right to suspend or discontinue the Project at any time additional monies are found to be necessary by the Secretary and the

55 Sponsor does not provide the same; and in the event the sponsor unilaterally terminates the Project, all
56 reasonable federal and state expenditures related to the Project shall be paid by the Sponsor.
57

58 **"Designation of Secretary Of Transportation as Sponsor's Agent"**
59

60 **THEREFORE BE IT FURTHER RESOLVED** that the Secretary is hereby designated as
61 Sheboygan County's agent and is requested to agree to act as such in matters relating to the Airport
62 Development Project described above and is hereby authorized as its agent to make all arrangements for
63 the development and final acceptance of the completed project whether by contract, agreement, force
64 account, or otherwise; and particularly to accept, receive, receipt for and disburse federal monies or other
65 monies, either public or private, for the acquisition, construction, improvement, maintenance, and
66 operation of the Airport; and to acquire property or interests in property by purchase, gift, lease, or
67 eminent domain under Chapter 32 of the Wisconsin Statutes; and to supervise the work of any engineer,
68 appraiser, negotiator, contractor, or other person employed by the Secretary; and to execute any
69 assurance or other documents required or requested by any agency of the federal government and to
70 comply with all federal and state laws, rules, and regulations relating to Airport Development Projects.
71

72 **BE IT FURTHER RESOLVED** that Sheboygan County requests that the Secretary provide
73 pursuant to Wis. Stat. § 114.33(8)(a) that Sheboygan County may acquire certain parts of the required
74 land or interests in land that the Secretary shall find necessary to complete the aforesaid project.
75

76 **"Airport Owner Assurances"**
77

78 **BE IT FURTHER RESOLVED** that Sheboygan County agrees to maintain and operate the airport
79 in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or
80 in accordance with Sponsor assurances enumerated in a Federal Grant Agreement.
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82 **BE IT FURTHER RESOLVED** that the County Administrator and County Clerk be authorized and
83 directed to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances
84 authorized by this Resolution.
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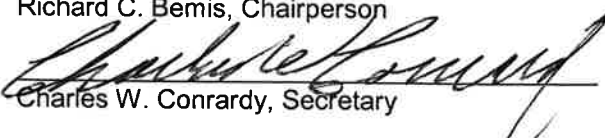
86 **BE IT FURTHER RESOLVED** that the Airport Superintendent is authorized and directed to
87 forward copies of this petitioning resolution for the Secretary of Transportation and such other agency
88 officials as may be necessary together with such necessary supporting documents including a transcript
89 of the public hearing referred to herein.
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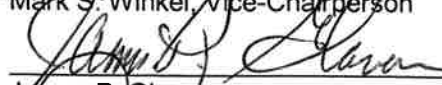

91 Respectfully submitted this 16th day of July, 2013.
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93 **TRANSPORTATION COMMITTEE**

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95 _____
96 Richard C. Bemis, Chairperson

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99 Mark S. Winkel, Vice-Chairperson

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102 Charles W. Conrardy, Secretary

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105 James P. Glavan
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108 Jacob Van Dixhorn

Opposed to Introduction:

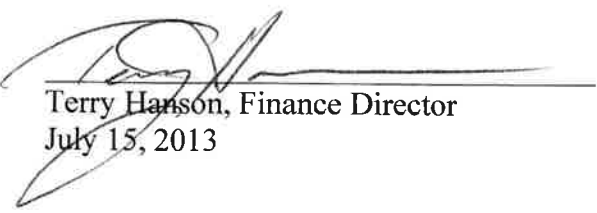
FISCAL NOTE

Re: Petitioning the Secretary of Transportation for Airport Improvement Aid

Adoption of this resolution designates the Secretary of Transportation as the County's agent with regards to the Airport Development Project.

Funding:

No funding is needed at this time. Future may be needed as individual projects proceed to comply with grant agreements.



Terry Hanson, Finance Director
July 15, 2013

1 **SHEBOYGAN COUNTY RESOLUTION NO. 07 (2013/14)**

2
3 **Re: Approving Expenditures to Construct Addition to the Health and**
4 **Human Services Building**

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6
7 **WHEREAS**, the 2006 operational study of the Health and Human Services Department
8 identified that the Health and Human Services Building design adversely impacted on the
9 efficiency and effectiveness of the Department's operations and diminished the quality of
10 services to the Department's clients, and

11
12 **WHEREAS**, in addition to the observations noted in the operational study, the
13 Department is aware that the current building design has security, confidentiality, and
14 accessibility limitations which also adversely impact the Department's operations and services
15 to its clients, and

16
17 **WHEREAS**, an architectural design and evaluation conducted in 2012, a copy of which
18 is on file with the Clerk, recommended a lobby renovation and expansion at an estimated cost of
19 \$1.5 Million to address the Building limitations noted above, and

20
21 **WHEREAS**, the Health and Human Services Committee, having reviewed the 2012
22 recommendations and having considered other options, believes that such a renovation and
23 expansion is in the best interests of the County, and

24
25 **WHEREAS**, the Health and Human Services Committee believes that this project needs
26 to be undertaken as soon as possible;

27
28 **NOW THEREFORE BE IT RESOLVED** that the Health and Human Services
29 Department, in conjunction with the Building Services Department under the supervision of the
30 Property Committee and with the input of the Health and Human Services Committee, is
31 authorized and directed to implement the architectural recommendations for building renovation
32 and expansion at a cost not to exceed \$1.6 Million including furniture and furnishings and the
33 addition of a negative pressure room suitable for tuberculosis examinations.

34
35 **BE IT FURTHER RESOLVED** that the Finance Department is authorized and directed to
36 draw financing for the project from the County's Capital Projects Fund Balance in an amount
37 equal to the sum transferred into said account pursuant to Resolution No. 4 (2013/14) with the
38 remainder transferred from the General Fund.

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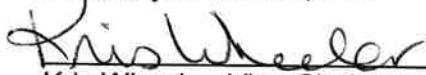
BE IT FURTHER RESOLVED that the Finance Department be authorized and directed to publish any Class I Notice which may be required pursuant to Wis. Stat. § 65.90(5) as a result of this Resolution.

Respectfully submitted this 16th day of July, 2013.

HEALTH & HUMAN SERVICES COMMITTEE*



Peggy Feider, Chairperson



Kris Wheeler, Vice-Chairperson



Vernon C. Koch, Secretary

Brian C. Hoffmann

Roger R. Otten


Jacob Van Dixhorn

Opposed to Introduction:

*County Board members signing only


FISCAL NOTE

Re: Approving Expenditures to Construct Addition to the Health and Human Services Building

Adoption of this resolution allows expenditures for the construction and furnishing of the addition to the Health and Human Services building.

Funding:

The total project is estimated at \$1,600,000. \$932,339 (58%) will be funding from existing capital projects fund balance. The balance of \$667,661 (42%) will be funded via a transfer from the General Fund.



Terry Hanson, Finance Director
July 15, 2013

1 **SHEBOYGAN COUNTY RESOLUTION NO. 10 (2013/14)**

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3 **Re: Honoring the Life of Former County Board Supervisor Donald A.**
4 **Schramm, Sr.**

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6
7 **WHEREAS**, former County Board Supervisor Donald A. Schramm, Sr., passed away on
8 August 11, 2013, and

9
10 **WHEREAS**, Mr. Schramm served the citizens of Sheboygan County through a 29-year
11 career in law enforcement, culminating in his selection as a Special Investigator in the
12 Sheboygan County District Attorney's Office before his retirement in 1988, and

13
14 **WHEREAS**, after his retirement he continued to serve the citizens of Sheboygan County
15 as a County Board Supervisor from 1988 to 1994, and from 1996 to 2010, and

16
17 **WHEREAS**, over that period, he served on the Property, Law, Resources, Human
18 Resources, and Executive Committees, including service as Chair of the Human Resources
19 Committee, and

20
21 **WHEREAS**, Mr. Schramm will be remembered by his fellow supervisors for bringing a
22 detective's inquisitiveness and healthy skepticism to the pressing issues of local government,
23 for his good humor, and for his strong leadership in making County government operate in an
24 efficient and cost-effective manner;

25
26 **NOW, THEREFORE, BE IT RESOLVED** that by passage of this Resolution, the County
27 Board herewith makes public its recognition of Mr. Schramm's dedicated service to the citizens
28 of the County and expresses its heartfelt sympathy to his friends and family, and especially his
29 wife, Evelyn, his children, Donald Jr., David, Douglas, and Deborah, and his ten grandchildren.

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31 **BE IT FURTHER RESOLVED** that the Clerk be directed to forward a copy of this
32 Resolution to Evelyn Schramm and his children.

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35 Respectfully submitted this 20th day of August, 2013.

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