

NOTICE OF MEETING

**SHEBOYGAN COUNTY BOARD OF SUPERVISORS**

Sheboygan County Courthouse  
615 North 6<sup>th</sup> Street, 5<sup>th</sup> Floor  
Sheboygan WI

**TUESDAY, FEBRUARY 21, 2017 at 6:00 P.M.**

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

**AGENDA**

**CALL TO ORDER** – Chairperson Thomas G. Wegner

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF JANUARY 17, 2017 JOURNAL**

**PRESENTATIONS - NONE**

**PUBLIC ADDRESSES**

*As of the preparation of this Agenda no one has requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.*

**LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS**

*Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.*

**COUNTY ADMINISTRATOR'S REPORT**

*The County Administrator's Report is a monthly report by the Administrator in which noteworthy activities of County government are highlighted. In addition, the Administrator's Report presents the Administrator's perspective on the Resolutions and Ordinances being considered or introduced at this meeting. The Administrator's Report is not an action item, and no debate or deliberation arises from the Report.*

**CONSIDERATION OF COMMITTEE REPORTS - EXECUTIVE COMMITTEE**

**Resolution No. 30 (2016/17)**

Re: Carryover of Unexpended 2016 Appropriations to 2017

**Committee Recommendation: Adopt**

**Signed in Opposition: None**

**\*POSTED\***  
**02.17.17**  
**2:00 PM**

**CONSIDERATION OF COMMITTEE REPORTS - FINANCE COMMITTEE**

**Resolution No. 31 (2016/17)**      Re: Participating in Snowmobile Aids Program-2017/18  
**Committee Recommendation: Adopt**  
**Signed in Opposition: None**

**RESOLUTIONS INTRODUCED**

*Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.*

**Resolution No. 32 (2016/17)**      (From Law Committee)  
Re: Authorizing Expenditure of not More Than \$35,000.00  
From the County Jail Fund

**Resolution No. 33 (2016/17)**      (From Supervisor Thomas Wegner)  
Re: Supporting Proposed Wisconsin/Lake Michigan National  
Marine Sanctuary

**ORDINANCES INTRODUCED - NONE**

**ADJOURNMENT**

Respectfully submitted this 17<sup>th</sup> day of February, 2017.

  
\_\_\_\_\_  
JON DOLSON, COUNTY CLERK

**NOTES:**

**Reminder:** Expense sheets for the period ending February 15, 2017 are due in the County Clerk's Office no later than Tuesday, February 21, 2017.

The Legislative Breakfast will be held on March 13, 2017 at 8:00 A.M. at the Fountain Park Family Restaurant.

The Legislative Breakfast is a monthly informational question and answer session between Sheboygan County's federal and state legislative delegation and Sheboygan County Supervisors and department heads. Because a majority of the Board or a Committee may attend, it is a meeting open to the public under the Open Meeting law even though there is no formal agenda, no action will be taken, and no minutes are being kept.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

**JOURNAL OF THE MEETING OF THE  
SHEBOYGAN COUNTY BOARD OF SUPERVISORS**

**January 17, 2017**

Pursuant to Wis. Stat. § 59.11, the January 17, 2017 session of the Sheboygan County Board was called to order by Vice-Chairperson George Marthenze at 6:00 p.m. Vice-Chairperson Marthenze noted that the notice of meeting was posted on January 13, 2017 at 10:00 a.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present.

The roll call was taken and recorded with 23 Supervisors present; Absent: 2, Supervisors Ogea, and Wegner.

**Supervisor Winkel moved for approval of the December 20, 2016 Journal, which was distributed to all supervisors prior to the meeting.** The motion was seconded by Supervisor Glavan and carried on unanimous roll call vote of the board.

**PRESENTATIONS - NONE**

**LETTERS AND COMMUNICATIONS - NONE**

**COUNTY ADMINISTRATOR'S REPORT**

County Administrator Adam Payne thanked the Transportation Department employees for the tremendous work they have been doing keeping the roads in good condition. Mr. Payne spoke about the new Combined Dispatch Center and Emergency Radio System that is now in place. It provides for a more efficient and effective level of service, eliminates delays associated with transferring calls, and provides better radio coverage county-wide. Mr. Payne thanked the County Board for their support and recognized Sheriff Priebe, Inspector Risseeuw, Lieutenant DeBlaey, former Inspector Bruckbauer and the Dispatchers for their outstanding work. Inspector Risseeuw then gave a powerpoint overview of the new combined dispatch center, related equipment and key milestones. Inspector Risseeuw also acknowledged the excellent collaboration between the County, City of Sheboygan and Fire Departments to see this project to fruition.

**COMMITTEE REPORTS**

The Clerk read the report of the Executive Committee regarding **Ordinance No. 10 (2016/17) Repealing and Re-creating Chapter 70, Sanitary Regulations** recommending enactment.

**Supervisor Goehring moved to enact the ordinance.** The motion was seconded by Supervisor Baumgart and carried on unanimous roll call vote of the board.

The Clerk read the report of the Executive Committee regarding **Ordinance No. 11 (2016/17) Repealing and Re-creating Chapter 75, Erosion Control and Stormwater Management Ordinance** recommending enactment.

**Supervisor Damp moved to enact the ordinance.** Supervisor Baumgart seconded the motion which carried on unanimous roll call vote of the board.

Pursuant to Rule IV of the Rules of Order, the following resolutions were introduced by the Clerk and referred by the Vice-Chairperson as indicated:

**Resolution No. 30 (2016/17)** Re: Carryover of Unexpended 2016 Appropriations to 2017 referred to the Executive Committee.

**Resolution No. 31 (2016/17)** Re: Participating in Snowmobile Aids Program – 2017/18 referred to the Finance Committee.

#### **ADJOURNMENT**

**Supervisor Bemis moved to adjourn.** Supervisor Winkel seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 6:43 p.m. The next scheduled meeting is Tuesday, February 21, 2017 at 6:00 p.m.

1 SHEBOYGAN COUNTY RESOLUTION NO. 30 (2016/17)

2  
3 Re: Carryover of Unexpended 2016 Appropriations to 2017

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6 WHEREAS, the 2016 County Budget included appropriations for certain items which  
7 were expected to be completed in 2016 but for a variety of reasons were not, and

8  
9 WHEREAS, the Finance Committee has asked each Department having a surplus and  
10 with unexpended 2016 appropriations supported by levy to justify carryover of the appropriation  
11 to 2017, and the Committee has carefully reviewed each such request and recommends that  
12 the items on the attached list be carried over to and authorized for expenditure in 2017, in the  
13 total amount of \$1,051,407.50; and

14  
15 WHEREAS, while the exact amount of the carryover cannot be determined until the  
16 books for 2016 have been closed, the amount requested for carryover will be adjusted to actual  
17 available balances,

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19 NOW, THEREFORE, BE IT RESOLVED that the aforementioned expenditures be and  
20 hereby are approved for carryover to and expenditure in 2017.

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22  
23 Respectfully submitted this 17th day of January, 2017.

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26 FINANCE COMMITTEE

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Greg Weggeman, Chairperson

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George Marthenze, Vice-Chairperson

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Mark S. Winkel, Secretary

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37   
William C. Goehring, Supervisor

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Roger L. TeStroete, Supervisor

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43 Opposed to Introduction:

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ACCOUNT NUMBERS	AMOUNT APPROVED	SUBTOTAL BY DEPT.	PROJECT	JUSTIFICATION
168.533925	\$ 1,000.00		General Operating - Other - Office F&E under \$500	Replacement of several chairs - The office furniture store rep brought two samples that were not well received. During December attention was on tax bills and more time is needed to find chairs that will work for the individuals that need them.
<b>Dept. Total</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>		<b>Treasurer</b>
149.533725	\$ 1,550.00		General Operating - Office Supplies - Postage	Postage - Needed for documents recorded in 2016 but not ready to be mailed prior to end of year. Due to unexpected medical leaves and the retirement of one person, our office got behind on auditing our documents that were recorded. We currently are about 2 1/2 months behind. The average postage cost per month is roughly \$480.00.
<b>Dept. Total</b>	<b>\$ 1,550.00</b>	<b>\$ 1,550.00</b>		<b>Register of Deeds</b>
127.532145	\$35,000.00		Repair & Maintenance - Maintenance Service - Structural	New Privy - A new privy at the Marsh north campground area is an overwhelming popular request, due to the odor the current outdated facilities offer. Floodplain study is required prior to installing privy. Study was not completed until Sep/Oct, so it became too late in season to install.
1063.531505	\$ 200.00		Purchased Services - Client Service	Conservation BMPs installed using cost-share dollars improve soil and water quality on waterways in the County. Helmer and Schultz farms are under contract to have BMPs installed. Coordination of construction meant that 2017 is a more appropriate timeframe.
1102.532145	13,000.00		Repair & Maintenance - Maintenance Service - Structural	Amsterdam Dunes observation platform - Platform will provide a useful and enjoyable amenity to Amsterdam Dunes. Donation was received for platform, but Department was unable to build/install platform during this construction season due to timing of the donation.
<b>Dept. Total</b>	<b>\$53,200.00</b>	<b>\$53,200.00</b>		<b>Planning and Conservation</b>
191.56501	\$ 103,087.00		Capital Outlay - Communication Equipment	New sound system - new sound system for all five courtrooms. Includes all new wiring, speakers, microphones, boardroom control on judges' bench and new telephone interface module. Life exhausted over 25 years old. New updating to be more efficient. Project was not yet complete in 2016.
<b>Dept. Total</b>	<b>\$ 103,087.00</b>	<b>\$ 103,087.00</b>		<b>Clerk of Courts</b>
101.532145	38,000.00		Repair & Maintenance - Maintenance Service - Structural	Administration Building recarpet 1st floor. Existing carpet wore and separating from backing. Project requires bid specifications that Director has been too busy to write. Avoids prevailing wage.
101.532145	40,000.00		Repair & Maintenance - Maintenance Service - Structural	Administration Building recarpet 2nd floor. Existing carpet wore and separating from backing. Project requires bid specifications that Director has been too busy to write. Avoids prevailing wage.
101.533926	3,500.00		General Operating - Other - Non Cap Equip over \$500	Upgrade Administration Building lobby cameras to digital. Cannot identify faces with analog equipment (part of PO #212533). Radio Project involvement delayed progress.
103.533955	48,504.00		General Operating - Other - Contingency	Remaining Building Services contingency. Unknown emergencies helped through carryover of unspent budgeted amount. Emergency expenses less than budget and prior year carryover; Rocky Knoll returning \$27,500.

103.533926	2,706.00	General Operating - Other - Non Cap Equip over \$500	Upgrade Courthouse lobby cameras to digital. Cannot identify faces with analog equipment (part of PO #212533). Radio Project involvement delayed progress.
104.532125	2,720.00	Repair & Maintenance - Maintenance Service - Electrical	Detention Center parking lot lights. Many burned out; now time to upgrade to LED (PO #212624). Radio Project involvement delayed progress.
104.532145	3,165.00	Repair & Maintenance - Maintenance Service - Structural	Detention Center sign and lighting. Sign was dated, lacked address and logo. Sign installed. Radio Project delayed progress.
104.532145	2,000.00	Repair & Maintenance - Maintenance Service - Structural	Detention Center elevator flooring. Vinyl flooring cracked and wore out. Unable to order before year end.
104.532145	12,436.00	Repair & Maintenance - Maintenance Service - Structural	Detention Center door maintenance (2015). Door mechanicals ok, but controls outdated. Radio Project involvement delayed progress.
104.532145	12,436.00	Repair & Maintenance - Maintenance Service - Structural	Detention Center door maintenance (2016). Door mechanicals ok, but controls outdated. Radio Project involvement delayed progress.
104.532145	1,200.00	Repair & Maintenance - Maintenance Service - Structural	Detention Center add FOB to Room 105. Bracelet program requires frequent use of secure door. Radio Project involvement delayed progress.
105.533926	6,500.00	General Operating - Other - Non Cap Equip over \$500	Upgrade Health & Human Services lobby cameras to digital. Cannot identify faces with analog equipment (part of PO #212533). Radio Project involvement delayed progress.
106.532125	2,000.00	Repair & Maintenance - Maintenance Service - Electrical	Law Enforcement Center generator maintenance contract. Needs of Dispatch dictate diesel generator expert maintenance. Radio Project involvement delayed progress.
106.532145	13,500.00	Repair & Maintenance - Maintenance Service - Structural	Law Enforcement Center basement vinyl floor replacement. Gaps in floor tile and dated (PO #210239). Work in progress; not completed.
106.532145	8,000.00	Repair & Maintenance - Maintenance Service - Structural	Law Enforcement Center 1st floor vinyl floor replacement. Gaps in floor tile and dated (PO #210239). Work in progress; not completed.
106.532145	2,550.00	Repair & Maintenance - Maintenance Service - Structural	Law Enforcement Center Garage move two support columns. Columns not equally spaced and stall is too narrow. On hold; garage may be sold with Pennsylvania Avenue properties.
106.532145	11,100.00	Repair & Maintenance - Maintenance Service - Structural	Law Enforcement Center Garage paint exterior. Water penetrating concrete block. On hold; garage may be sold with Pennsylvania Avenue properties.
198.565020	4,070.00	Machinery & Equipment	Courthouse boiler replacement. Summer boiler failed (PO #205328). Supplier has not provided final part.
198.565020	4,555.00	Machinery & Equipment	Detention Center water heating boiler - Phase I. Water heater failed (PO #210471). Unit on back order; may be installed before year end.
198.565020	3,805.00	Machinery & Equipment	Detention Center water heating boiler - Phase II. Water heater failed (PO #211444). Unit on back order.
<b>Dept. Total</b>	<b>\$ 222,747.00</b>	<b>Building Services</b>	
154.532125	\$ 20,000.00	Repair & Maintenance - Maintenance Service - Electrical	Cabling and installation of cabling for the pod kiosks at the Detention Center. Pod kiosks will allow the detention center to become more efficient by allowing the inmates to order commissary, phone time, check their accounts, and file grievances. The County electrician did not have the time to complete his portion before the contracted electrician could come in and pull the cable, due to the radio project.
<b>Dept. Total</b>	<b>\$ 20,000.00</b>	<b>Sheriff</b>	

143-533955	\$214,600.00	General Operating - Other - Contingency Expense	City of Sheboygan Chargeback for Nema/JL French Settlement and NFRS Memorial Mall. Settlements not communicated to us during budget development and is due February 15, 2017.
143-533926	\$356,801.00	Non Cap Equip	Subscriber Radio purchases. Delays in the Radio Project have pushed final invoicing for the Subscriber Radios into late January, early February
<b>Dept. Total</b>	<b>\$571,401.00</b>		<b>Non-Departmental</b>
<b>Subtotal</b>	<b>\$ 972,985.00</b>		<b>General Fund</b>
2511-531105	\$ 42,500.00		Consulting - Continuation of Trauma Informed Care Training - Trauma Informed Care Coordinator position was filled late June of 2016 which delayed the start of the planned training curriculum.
<b>Dept. Total</b>	<b>\$ 42,500.00</b>		<b>Health &amp; Human Services</b>
<b>Subtotal</b>	<b>\$ 42,500.00</b>		<b>Special Revenue Fund</b>
423-531105	\$5,350.00	Purchased Services - Consulting	Consulting services to migrate archived emails out of old system and into new system. PO# 205117 This is a PO that was issued in 2015. The work was approximately 50% complete at the end of 2015 and is still in progress.
423-531105	\$8,822.50	Purchased Services - Consulting	Consulting services for Finance/HHS systems integration. PO# 211796 Project is in progress and approximately 50% complete as of 12/6/2017.
423-531105	\$6,750.00	Purchased Services - Consulting	Consulting services for JD Edwards environment split. PO# 211795 Project is in progress and approximately 70% complete as of 12/6/2017.
423-531105	\$15,000.00	Purchased Services - Consulting	Consulting services for Security Posture Review. PO#212755. Project is in progress and approximately 75% complete as of 12/6/2017.
<b>Dept. Total</b>	<b>\$35,922.50</b>		<b>IT</b>
<b>Subtotal</b>	<b>\$35,922.50</b>		<b>Internal Service Fund</b>
<b>Grand Total</b>	<b>\$ 1,051,407.50</b>		



1 SHEBOYGAN COUNTY RESOLUTION NO. 31 (2016/17)

2  
3 Re: Participating in Snowmobile Aids Program – 2017/18

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5  
6 **WHEREAS**, Sheboygan County is interested in maintaining, acquiring, and developing  
7 lands for public outdoor motorized snowmobile trail use, and


8  
9 **WHEREAS**, counties are eligible to receive state funding for public motorized  
10 snowmobile trail purposes under Wis. Stat. § 23.09(26);

11  
12 **THEREFORE, BE IT RESOLVED** that Sheboygan County desires to receive aids under  
13 Wis. Stat. § 23.09(26) for the purposes described therein.

14  
15 **BE IT FURTHER RESOLVED**, that the Sheboygan County Planning & Conservation  
16 Director is authorized and directed to act on behalf of Sheboygan County to submit an  
17 application to the State of Wisconsin Department of Natural Resources for any financial aid that  
18 may be available; sign any required documents; and take necessary action to undertake, direct,  
19 and complete any project approved for state funding.

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21  
22 Respectfully submitted this 17th day of January, 2017.

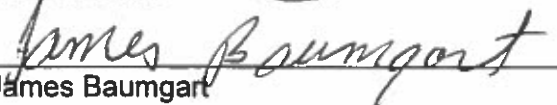
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25 **PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE\***

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27   
28 \_\_\_\_\_  
29 Keith Abler, Chairperson

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32 \_\_\_\_\_  
33 Fran Damp, Vice-Chairperson

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36 Libby Ogea, Secretary

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39 \_\_\_\_\_  
40 Steven Bauer

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43 \_\_\_\_\_  
44 James Baumgart

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Opposed to Introduction:

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\*County Board members signing only

**FISCAL NOTE**  
**January 2017**

**Resolution No. 31 (2016/17) RE: Participating in Snowmobile Aids Program – 2017/18**

**Funding:**

No additional funding is required.

Respectfully Submitted,



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Wendy A. Charnon, Finance Director  
January 11, 2017

1                   SHEBOYGAN COUNTY   RESOLUTION NO. 32 (2016/17)

2  
3           Re:   **Authorizing Expenditure of not More Than \$35,000.00 From the**  
4           **County Jail Fund**

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7           **WHEREAS**, Wis. Stat. § 302.46 provides for the imposition of a jail surcharge in certain  
8 circumstances when a court imposes a fine or forfeiture for violation of statute law or municipal  
9 or county ordinances, and

10  
11           **WHEREAS**, the proceeds of the jail surcharge are required to be deposited in a  
12 separate county jail fund pursuant to Wis. Stat. § 59.25(3)(g), and

13  
14           **WHEREAS**, as of December 31, 2016, the balance in the County Jail Fund was  
15 \$246,000.00, and the use of these funds is limited by Wis. Stat. § 302.46 to "construction,  
16 remodeling, repair, or improvement of county jails and for costs related to providing educational  
17 medical services to inmates," and

18  
19           **WHEREAS**, to maintain and improve efficiency in jail operations, conversion of existing  
20 and future jail medical records to electronic records and to install three wireless access points,  
21 expenditures not to exceed \$35,000.00 should be made out of the County Jail Fund:

22  
23           **NOW, THEREFORE, BE IT RESOLVED** that, pursuant to Wis. Stat. §§ 59.25(3)(b) and  
24 (g), expenditure of not to exceed \$35,000.00 is hereby authorized for the specific item described  
25 above, and the Finance Department is directed to transfer such amounts to the 2017 Capital  
26 Outlay or Supply Budget.

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29           Respectfully submitted this 21st day of February, 2017.

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32                                   **LAW COMMITTEE**

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37 Vernon Koch, Chairperson

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39 Thomas V. Epping, Vice-Chairperson

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43 \_\_\_\_\_  
44 Fay Uraynar, Secretary

45 \_\_\_\_\_  
46 Libby Ogea

47 \_\_\_\_\_  
48 Mark S. Winkel

49  
50                                   Opposed to Introduction:

**FISCAL NOTE**  
**February 2017**

**Resolution No. 32 (2016/17) RE: Authorizing Expenditure of not More Than  
\$35,000.00 From the County Jail Fund**

**Funding:**

The County Jail Fund has an adequate balance to fulfill this resolution request and the purpose falls within the parameters for use of these funds.

Respectfully Submitted,



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Wendy A. Charnon, Finance Director  
February 17, 2017

1                   SHEBOYGAN COUNTY   RESOLUTION NO. 33 (2016/17)  
2

3       Re:     **Supporting Proposed Wisconsin/Lake Michigan National Marine Sanctuary**  
4

5  
6           **WHEREAS**, Wisconsin's Great Lakes contain some of the nation's most important  
7 natural, cultural, and recreational resources, and  
8

9           **WHEREAS**, in 2014 Governor Walker submitted a successful sanctuary nomination to  
10 the National Oceanic and Atmospheric Administration (NOAA) on behalf of the State of  
11 Wisconsin and the coastal communities in the proposed sanctuary, and  
12

13           **WHEREAS**, in January 2017, based on the sanctuary nomination, NOAA proposed  
14 designation of the 1,075 square-mile Wisconsin/Lake Michigan National Marine Sanctuary  
15 which would protect 37 historic shipwrecks and related underwater heritage sites, 18 of which  
16 are listed on the National Register of Historic Places with archival research indicating as many  
17 as 80 shipwrecks as yet to be discovered, and  
18

19           **WHEREAS**, the State of Wisconsin and local communities have invested in  
20 documenting, preserving, and celebrating Wisconsin's rich maritime heritage, and  
21

22           **WHEREAS**, NOAA's National Marine Sanctuary System was established in 1972, and  
23 today the program serves as the trustee for a system of 13 national marine sanctuaries and two  
24 national monuments encompassing more than 600,000 square miles of ocean and Great Lakes  
25 waters, and  
26

27           **WHEREAS**, national marine sanctuaries draw regional, national, and international  
28 tourism, impact regional and local economies, and are featured and promoted in national  
29 magazines, journals, books, and films, and  
30

31           **WHEREAS**, national marine sanctuaries support a wide variety of educational programs  
32 to share the history of Great Lakes shipwrecks with the public and promote science, technology,  
33 engineering, and mathematics (STEM), and  
34

35           **WHEREAS**, national marine sanctuaries protect nationally significant resources such as  
36 Wisconsin's Great Lakes shipwrecks and support research and documentation to better  
37 understand, protect, and increase public appreciation and access to the well-preserved  
38 shipwrecks, and  
39

40           **WHEREAS**, the proposed Wisconsin/Lake Michigan National Marine Sanctuary would  
41 leverage the investment made by the State and mid-Lake Michigan harbor towns to enhance  
42 tourism as a key component of economic development in the State and this region, and  
43

44           **WHEREAS**, local resources and infrastructure may be used in partnership with NOAA to  
45 complement and enhance a national marine sanctuary in the State, and  
46

47           **NOW THEREFORE, BE IT RESOLVED** that Sheboygan County supports the  
48 designation of the Wisconsin/Lake Michigan National Marine Sanctuary; agrees to partner with  
49 neighboring communities located within the Mid-Lake Region; and requests the Governor and

50 Sheboygan County's state representatives in the Senate and Assembly to support the  
51 designation of a national marine sanctuary on the western shores of Lake Michigan.  
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54 Respectfully submitted this 21st day of February, 2017.  
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Thomas Wegner

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February 10, 2017, draft

**FISCAL NOTE**  
**February 2017**

**Resolution No. 33 (2016/17) RE: Supporting Proposed Wisconsin/Lake Michigan  
National Marine Sanctuary**

**Funding:**

No additional funding is required.

Respectfully Submitted,



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Wendy A. Charnon, Finance Director  
February 17, 2017