

## NOTICE OF MEETING

LAW COMMITTEE

**February 7, 2024 - 4:00 PM**

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081

LEC-West Conference Room

To Join the Meeting Remotely:

Dial: +1 636-452-0229  
Enter PIN: 587 225 471#

*MEMBERS OF THE COMMITTEE MAY BE APPEARING REMOTELY. PERSONS WANTING TO OBSERVE THE MEETING MAY COME TO THE LAW ENFORCEMENT CENTER OR LISTEN REMOTELY.*

### **\*Agenda\***

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

### **Medical Examiner**

- Review year end variance report

### **Sheriff**

- Sheriff's Report  
*(The Sheriff's Report is a summary of key activities. No action will be taken by the Law Committee resulting from the report, unless it is a specific item on the agenda.)*
- Consideration of paying the attached invoice with MEG Unit State Drug Forfeiture funds
- Review updates to the Orange Cross Ambulance billing schedule
- Consideration of repairs to Squad 42
- Discussion of damage to Squad 63 (Progressive Handling Claim)
- Consideration of repairs to Squad 54
- Consideration of a Recommendation to Appoint Tyler Wuestenhagen to the EMS Council, replacing Rory Beebe, representing the Fire Chiefs Association
- Discussion of 4<sup>th</sup> Quarter Variance Report
- Consideration of equity adjustments for certain sworn supervisors

- Consideration of approving vouchers
- Consideration of attendance of members at other meetings or functions
- Adjourn

Prepared by:  
Jodi LeMahieu  
Recording Secretary

Gerald Jorgensen  
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to call 459-3895 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081

**December 6, 2023**

**Called to Order: 4:03 PM**

**Adjourned: 4:50 PM**

MEMBERS PRESENT: **In Person:** Chairman Gerald Jorgensen, Vice Chairman Paul Gruber, Member Carl Nonhof  
**Remote:** Secretary Wendy Schobert

MEMBERS ABSENT: Member Jacob Immel

ALSO PRESENT: Chad Broeren, Cory Roeseler, Steve Steinhardt

### **Call to Order**

Chairman Jorgensen called the meeting to order.

### **Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

### **Certification of Compliance with Open Meeting Law**

The meeting notice was posted on December 4, 2023 at 12:55 p.m. in compliance with the open meeting law.

### **Approval of Minutes**

Motion by Gruber, second by Nonhof, to approve the minutes from the previous meeting. Motion carried with no negative votes.

### **Correspondences/Communications**

There were no correspondences/communications.

### **Sheriff**

Sheriff Roeseler informed the Committee of recent resignations/retirements.

Motion by Nonhof, second by Gruber, to approve the budget adjustment for the Seatbelt Grant. Motion carried with no negative votes.

Motion by Schobert, second by Gruber, to approve the recommendation of the appointment of Jennifer Vorpapel to the Local Emergency Planning Committee representing Media/Public Information. Motion carried with no negative votes.

Motion by Nonhof, second by Gruber, to approve the recommendation of the appointment of Dr. Erin McGlynn to the EMS Council representing the Medical Association, replacing Dr. Steve Zils. Motion carried with no negative votes.

Motion by Gruber, second by Schobert, to approve the repairs to Squad 38. Motion carried with no negative votes.

Motion by Nonhof, second by Gruber, to approve the recommendation from the Communication Council regarding reimbursement to Town of Wilson for encryption key fee contingent that a current Sheriff's Office radio can be exchanged. Motion carried with no negative votes.

Discussion was held regarding the 3<sup>rd</sup> Quarter Variance Report.

Discussion was held regarding the Chapter DMA 2 PSAP Grant Award.

Sheriff Roeseler provided an update on the Vorpahl Radio Tower Site.

### **Vouchers**

Motion by Schobert, second by Nonhof, to approve the vouchers. Motion carried with no negative votes.

### **Approval of Attendance at Other Meetings or Functions**

There were no requests for approval of attendance at other meetings or functions.

### **Adjournment**

Motion by Gruber, second by Nonhof, to adjourn. Motion carried with no negative votes.

Jodi LeMahieu  
Recording Secretary

Wendy Schobert  
Committee Secretary

**VARIANCE REPORT FOR DEPARTMENT -- MEDICAL EXAMINER  
FOR THE QUARTER ENDING 12/31/2023**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Interest and Other Revenue</b>		
	Other Misc. Revenue	(2,545.09)	Less than budgeted tissue harvesting and need for transport pouches and body removal.
	<b>Interdepartmental Revenue</b>		
	Other Interdept'l Revenue	12,500.00	Received additional funds from the Overdose Fatality grant through HHS.
	<b>Personnel Related Expenditure</b>		
	Wages	5,066.46	Less than anticipated death calls.
	<b>Operating Expenses</b>		
	Purchased Services	12,355.63	Autopsies have been much lower than anticipated.
	General Operating	5,210.91	Mileage has been lower than expected due to lower death calls and autopsies. Less than anticipated seminars were attended which also resulted in lower than budgeted employee meals & lodging.
	<b>Interdepartmental Charges</b>		
	Employee Related Insurance	(10,954.74)	An employee started taking county insurance mid-year.
	<b>Variances Less Than Justification Threshold</b>	<b>533.12</b>	
	<b>TOTAL</b>	<b>22,166.29 Positive</b>	



# Invoice

# INV-002042

Balance Due  
**\$2,140.00**

## LETS A Law Enforcement Technologies Corporation

712 Bancroft Rd., #441  
Walnut Creek, California 94598  
9255665600

Bill To  
**Sheboygan Co MEG Unit**  
1315 N 23rd St, Suite 101  
Sheboygan, WI 53081

Invoice Date : 30 Jan 2024  
Terms : Net 30  
Due Date : 29 Feb 2024  
P.O.# : 2024 NEW SALE  
Salesperson : Tina Thompson

Ship To  
Sheboygan Co MEG Unit  
1315 N 23rd St, Suite 101  
Sheboygan, WI 53081

#	Item & Description	Qty	Rate	Amount
1	<b>LETS - Base Service</b> Base Service - Annual LETS license, access to apps from app stores, evidence manager, unlimited users, case management, unlimited Monitor apps, 1 hour online training. Includes maintenance & standard support.	1.00	1,495.00	1,495.00
2	<b>LETS - Transmitter</b> Use any cell phone to transmit live audio, video and GPS to your team. Includes Monitor app. Annual fee includes maintenance & standard support.	1.00	495.00	495.00
3	<b>LETS - Initial Setup Fee</b> Initial Setup Fee for LETS Dashboard and Vendor Registration if required.	1.00	150.00	150.00
4	<b>LETS - Monitor</b> LETS Monitor app for iOS and Android. Allows monitoring and remote control of Transmitter and monitoring of Phone app phone calls. Unlimited installs.	1.00	0.00	0.00
5	<b>LETS - Evidence Storage</b> Evidence Storage - Unlimited	1.00	0.00	0.00
6	<b>LETS - 24/7 Phone Support</b> 10% of total invoice or Free with 3 Year Contract Renewal	1.00	0.00	0.00
7	<b>LETS - Standard Support</b> Standard Support for LETS is through our email ticketing system.	1.00	0.00	0.00

#	Item & Description	Qty	Rate	Amount
8	TERM/LICENSE TERM/LICENSE - 1 YEAR AUTOMATICALLY RENEWS EVERY YEAR ON: JANUARY 30 TERM PERIOD: JANUARY 30, 2024 TO JANUARY 30, 2025	1.00	0.00	0.00
			Sub Total	2,140.00
			<b>Total</b>	<b>\$2,140.00</b>
			<b>Balance Due</b>	<b>\$2,140.00</b>

**Notes**

Welcome to LETS!  
 We are the leader in Law Enforcement Technology.  
 Because of our relationship with law enforcement, we have continued to make advancements in officer safety and efficiency using our innovative technology.  
 If you have any questions or concerns, please notify us immediately.  
 We look forward to working with you.  
 Thanks,  
 The Lets Team  
 925-566-5600, press 1 for Sales , 2 for Support and 3 for Billing.

**Terms & Conditions**

Privacy Policy: <https://letscorp.us/privacy-policy>  
 Terms Of Service: <https://letscorp.us/tos>  
 [Custom Terms of Service are available at \$400 per hour with a minimum of 1 hour.]



## Orange Cross Ambulance Inc. Charge Update 2024

<b>Category</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>BLS Non-Emergency</b>	\$776.06	\$822.63	\$871.98
<b>BLS Emergency</b>	\$973.14	\$1031.53	\$1,093.42
<b>BLS On-Scene</b>	\$371.32	\$300.00	\$300.00
<b>ALS Non-Emergency</b>	\$1008.00	\$1068.48	\$1,132.59
<b>ALS 1 Base</b>	\$1323.96	\$1403.40	\$1,487.60
<b>ALS 2 Base</b>	\$1609.54	\$1706.11	\$1,900.00
<b>ALS On-Scene</b>	\$1063.02	\$371.32	\$371.32
<b>Specialty Care Transport</b>	\$1824.36	\$1915.58	\$2,200.00
<b>Mileage</b>	\$19.76	\$22.50	\$23.50
<b>EKG/IV Supplies</b>	\$37.03	\$39.25	\$41.60
<b>Oxygen</b>	\$63.13	\$66.92	\$70.94
<b>Intercept</b>	\$260.00	\$260.00	\$260.00
<b>Lift Assist</b>	\$78.78	\$80.00	\$80.00
<b>Private Line IV Start</b>	\$50.00	\$60.00	\$60.00



Tyler Wuestenhagen  
1608 Fieldstone Ln.  
Howards Grove, WI 53083

## Education

### **Lakeshore Technical College**

Associates Degree Police Science

## Employment

### **Sheboygan County Sheriffs Dept.**

Detective 01/2019 -- Present

Deputy Sheriff 11/18/2002 – 01/2019

K9 Handler 10/2006 -- 9/2013

MEG Unit Investigator 12/2016 – 01/2019

### **Washington County Sheriff's Dept.**

Deputy Sheriff

08/2002 – 11/2002

### **Sheboygan County Sheriff's Dept.**

Correctional Officer

09/2000 – 07/2002

### **Plymouth Ambulance Service**

EMT – Basic

2000-2002

## Additional

### **Howards Grove Fire Department**

Fire Chief

08/2016 – Present

Firefighter

08/2013 – 08/2016

**VARIANCE REPORT FOR DEPARTMENT -- SHERIFF  
FOR THE QUARTER ENDING 12/31/2023**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Intergovernmental Revenues</b>		
	Federal Grants	37,475.00	Awarded the FY22 & FY23 JAG grant that was not budget for.
	State Grants	39,245.02	Budgeted for the Seat Belt grant, but ended up not being awarded the grant. Awarded the smaller Traffic Safety grant. Received the Law Enforcement Safety grant, but it was not budgeted for.
	<b>Public Charges for Services</b>		
	General Government	2,399.35	Receipted old/unclaimed evidence.
	Public Safety	(94,456.65)	Decline in juvenile boarders and collection of inmate fees.
	<b>Interest and Other Revenue</b>		
	Rent Revenue	1,468.47	True up caused more than budgeted tower rent revenue.
	Other Misc. Revenue	257,207.98	Provided more than anticipated security for private businesses. Due to a higher jail population and the new use of tablets in the jail, receiving higher commission on phone and tablet purchases. Transferred Regional Hazmat Grant money into the operating budget to cover purchase of a new Hazmat truck. That amount is \$103,863.
	<b>Interdepartmental Revenue</b>		
	Other Interdept'l Revenue	(1,243.93)	HHS has not given our detective as many fraud cases to work on as budgeted. We have not been serving as many papers to inmates at the Detention Center.
	<b>Personnel Related Expenditure</b>		
	Wages	357,411.06	Due to vacancies in Corrections, Patrol and Dispatch. <b>This would be a higher positive variance, but we had \$196,782 in retirement payouts and the additional 1.5% pay increase for all employees caused roughly an additional \$152,065 in wages. That is a combined total of \$348,847.</b>

Overtime	(887,121.74)	Due to vacancies in Corrections, Patrol and Dispatch. Patrol has been guarding inmates far more than in the past. This is causing a large burden on overtime.
Benefits	(60,114.03)	Due to vacancies in Corrections, Patrol and Dispatch.
<b>Operating Expenses</b>		
Purchased Services	(166,310.54)	Increased jail population has created higher than budgeted inmate meal and medical costs. Aurora Medical was holding on to OWI blood draw invoices and finally provided them to the department for payment.
Repairs and Maintenance	(83,793.60)	Needed to purchase more than budgeted squad parts. Many unexpected equipment repairs needed at the Detention Center and Detention Center/Jail Kitchens.
General Operating	40,257.36	Large savings in gas due to lower gas prices.
Fixed Charges	41,925.56	Decrease of individuals placed on electronic monitoring which creates a decreased cost in rental of equipment.
<b>Interdepartmental Charges</b>		
Employee Related Insurance	267,960.74	Due to vacancies in Corrections, Patrol and Dispatch.
Repairs & Maintenance Charges	(1,417.12)	More than anticipated Highway and Building Services labor needed for the department.
System Operation Charges	5,992.50	Less than anticipated printing needs for the department.
Other Interdepartmental	(1,497.76)	Accountant wages higher than budgeted.
<b>Capital Outlay</b>	(89,496.82)	Purchased a new Hazmat truck that was not budgeted, but is covered by transferred Regional Hazmat Grant money seen above in the positive variance of other misc. revenue.
<b>Variances Less Than Justification Threshold</b>	<b>100,811.89</b>	
<b>TOTAL</b>	<b>(233,297.26) Negative</b>	