SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building

508 New York Avenue

Sheboygan WI 53081

**September 14, 2022 Called to Order: 3:30 P.M. Adjourned: 4:35 P.M.**

MEMBERS PRESENT: Roger Te Stroete, Kathleen Donovan, William Goehring

MEMBERS ABSENT: Thomas Wegner, Keith Abler

ALSO PRESENT: **In Person:** Adam Payne, Alayne Krause, Wendy Charnon, Jeremy Fetterer, Evan Grossen, Desirae Miley, Chris Lewinski, Ryan O’Rourke, Chris Nehring, Melody Lorge, Cory Roeseler, Stefanie Albrecht, Ed Procek, Natascha Rowell, Jennifer Zimmerman, Vern Koch, Ryan McRoberts, Chad Boeren

 **Remote:** Kayla Clinton, Jeremy Fredericks

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 5:00 P.M. on September 9, 2022.

Supervisor Goehring moved to approve the minutes of August 31, 2022. Motion seconded by Supervisor Donovan. Motion Carried.

Correspondence – none.

County Administrator, Adam Payne updated the committee on the Legislative breakfast held earlier this month. Then, provided an update for employee benefits for 2023. Finally, he mentioned the budget development process is going very well.

County Administrator, Adam Payne requested a budget adjustment for management employees and requested a budget adjustment for vehicle maintenance and repairs. Supervisor Goehring moved to approve both motions. Supervisor Donovan seconded the motion. Motion Carried.

Information Technology Director, Chris Lewinski presented a Vacant Position Request for the Senior Programmer Analyst. Supervisor Donovan moved to approve the motion. Supervisor Goehring seconded the motion. Motion Carried.

Rocky Knoll Administrator, Kayla Clinton requested to transfer funds to the State Grant Project at Rocky Knoll. Supervisor Goehring moved to approve the request. Supervisor Donovan seconded the motion. Motion Carried.

The Committee reviewed the 2023 Court Commissioner Budget. Supervisor Goehring moved to approve the budget as presented and hold the additional levy request until the September 28, 2022 meeting. Motion seconded by Supervisor Donovan. Motion Carried.

The Committee reviewed the 2023 Medical Examiner Budget. Supervisor Donovan moved to approve the budget as presented and hold the additional levy request until the September 28, 2022 meeting. Motion seconded by Supervisor Goehring. Motion Carried.

The Committee reviewed the 2023 Clerk of Court budget. Supervisor Goehring moved to approve the budget as presented. Motion seconded by Supervisor Donovan. Motion Carried.

The Committee reviewed the 2023 Sheriff Department Budget. Supervisor Donovan moved to approve the budget as presented and hold the capital outlay and additional levy requests until the September 28, 2022 meeting. Motion seconded by Supervisor Goehring. Motion Carried.

The Committee reviewed the 2023 District Attorney Budget. Supervisor Goehring moved to approve the budget as presented. Motion seconded by Supervisor Donovan. Motion Carried.

The Committee reviewed the 2023 Finance Department Budget. Supervisor Donovan moved to approve the budget as presented. Motion seconded by Supervisor Donovan. Motion Carried.

Auditor/ Analyst, Stefanie Albrecht present the Financial Statements for July.

Finance Director, Wendy Charnon presented the Investment Statements for July.

Vouchers were reviewed. Supervisor Goehring moved to approve the expenditures. Motion seconded by Supervisor Donovan. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Goehring moved to adjourn. Motion seconded by Supervisor Donovan. Motion Carried.

The next scheduled meeting will be Wednesday, September 21, 2022 at 3:30 p.m.

Desirae Miley William C. Goehring

Recording Secretary Secretary