

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
West Conference Room

January 24, 2012 **Called to Order: 10:00 AM** **Adjourned: 10:57 AM**

MEMBERS PRESENT: Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten, Vice Chairperson; Supervisor Eustacio Medina

MEMBERS ABSENT: Supervisor Val Schultz, Secretary; Supervisor Dale Cary

ALSO PRESENT: Michael Taubenheim; Michael Vandersteen; Jaimie Schirmer, Billing Supervisor; Ken Plummer; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:00 a.m. It was noted the agenda was posted on January 19, 2012 at 1:45 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Otten and seconded by Supervisor Medina to approve the minutes of the January 10th meeting. Motion carried.

Mr. Taubenheim advised the Committee that Rocky Knoll has filled the Director of Nursing Services position effective January 17th; Ms. Jennifer Rohrbeck, RN, has accepted the position.

Mr. Taubenheim informed the Committee that Rocky Knoll had four State Surveyors come to the Center to follow-up on a self-report as well as a complaint investigation. Although we have not yet been officially notified of what our statement of deficiencies will be, we expect to receive 4 or 5 deficiencies, all minor in scope and severity. All staff have already been re-educated on the course of action that took place.

There were no travel notifications.

Mr. Taubenheim, along with Ms. Jaimie Schirmer, Billing Supervisor, presented the Center's Accounts Receivable Write-Off document for January 2012 that consisted of two separate accounts from 2010. After a thorough review of these transactions by our Billing Department and our Corporate Attorney, these accounts were found to be uncollectible. A motion was made by Supervisor Otten and seconded by Supervisor Medina to approve the write-offs for January 2012. Motion carried.

Mr. Taubenheim informed the Committee that Rocky Knoll continues to have labor management meetings with the AFSCME Local 2427 union. The current focus with the union centers on a modification of the Full Time job category and the scheduling of Holidays.

Mr. Taubenheim presented the Committee with a letter to the Wisconsin Department of Health Services to change Rocky Knoll Health Care Center's Skilled Care Nursing Home License and Medicare and Medicaid Certifications effective January 12, 2012. The Center has converted rooms which were licensed and certified as semi-private rooms to private or single bed rooms and have modified the number of certified licensed beds from 195 to 175 which significantly reduces our bed tax.

Rocky Knoll Health Care Center and Health & Human Services had a follow-up meeting with Aurora Sheboygan Memorial Medical Center and the Crisis Management Team to establish a procedure for our Emergency Protective Placement Program which seems to be operating well. There are no other issues or concerns that would require a joint meeting between the HCC Committee and Health & Human Services so it is confirmed that there will not be a meeting on January 31st. The next joint meeting to be placed "on hold" is May 29 at 10:00 AM at Rocky Knoll Health Care Center.

Supervisor Otten commended Mr. Taubenheim on his strategic planning efforts in working with the local hospitals regarding the Alzheimer's Dementia Plan. Mr. Taubenheim added that he appreciates the Committees support.

Vouchers were reviewed. A motion was made by Supervisor Otten and seconded by Supervisor Medina to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

A motion was made by Supervisor Otten to adjourn the meeting which was seconded by Supervisor Medina. Motion carried. Meeting Adjourned.

Jill Daane
Recording Secretary