

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
West Conference Room

February 14, 2012

Called to Order: 10:05 AM

Adjourned: 11:47 AM

MEMBERS PRESENT:

Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten, Vice Chairperson; Supervisor Val Schultz, Secretary; Supervisor Dale Cary

MEMBERS ABSENT:

Supervisor Eustacio Medina

ALSO PRESENT:

Michael Taubenheim; Kim Loose, Director-Life Enrichment; Ken Plummer

Chairperson Conrardy called the meeting to order at 10:05 a.m. It was noted the agenda was posted on February 8, 2012 at 9:45 AM in compliance with the Open Meeting Law.

A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve the minutes of the January 24th meeting. Motion carried.

Ms. Kim Loose, Director of Life Enrichment, announced that the Life Enrichment Department had applied for a nationwide grant for the Well-Tuned Music Players for Health. There were fifteen \$3,500 grants available to nursing homes and assisted-living communities if they can contribute \$2,500 to become a Well-Tuned: Music Players for Health Provider. Rocky Knoll was the only center in the State of Wisconsin to receive this grant and only one of six in the nation with the Rocky Knoll Foundation planning to match it. Under this grant match, Rocky Knoll will receive 50 resident iPods, headphones, AC adapters, \$500 in iTunes gift cards, plus training and support for one year. We will keep the Health Care Center Committee informed about our progress of this program.

Mr. Taubenheim informed the Committee that last year Rocky Knoll had taken a hard stance on trying to curb overtime however several departments did not follow the policies put into place at the time so an audit of 2011 overtime was completed to assure that wages were made in accordance with the wage and hours laws. A revised policy has been put into place for 2012 and both unions have been informed of this policy.

Mr. Taubenheim provided a handout that discussed the proposals that Rocky Knoll had presented to the AFSCME Local 2427 union on the Full-Time II positions and the alternating of the A/B holiday time off schedules.

Mr. Taubenheim informed the Committee of a one-call software program that is used to aid with calling in staff to work when a particular position is required. An opt out feature has been established for those employees who want to be removed from this program which will stay in effect for about a year and the staff members waive their grievance rights. This program has worked out extremely well. Notification of this new feature will be communicated to our nursing staff.

Committee Chairperson Conrardy and Ms. Eva Nechodomu, Area Nurse Manager, will be attending The LeadingAge Wisconsin (formerly WAHSA) 2012 Winter Symposium in Madison, on February 29 – March 1, 2012. Chairperson Conrardy has asked the Committee to approve his attendance at this conference. A motion was made by Supervisor Otten and seconded by Supervisor Cary to approve Chairperson Conrardy's attendance. Motion carried.

Mr. Taubenheim presented the Center's December 2011 Financial results that revealed the budget, actual and variance for revenues and expenses for the Facility. The census continues to be down countywide with the economy continuing to be a major factor. Mr. Taubenheim is doing a financial analysis for the last 10-12 years and upon completion will expect to provide a report to the Committee. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to accept the December 2011 financials. Motion carried.

The Sheboygan County Finance Department will be hiring an Accountant, Mr. Tim Woodworth, who will be working at Rocky Knoll about 2-3 days per week with the remaining time in the Finance Department.

Mr. Taubenheim met with the State Legislators at the WACH (Wisconsin Association of County Homes) Annual Conference in Madison on January 25th and also Representative Mike Endsley came to meet with Mr. Taubenheim on January 30th as he was unable to make the arranged meeting in Madison due to scheduling conflicts. There were a number of issues and concerns that the State Legislators have been working with us on, one being the passing of the bill about the dual enforcement by both the State and Federal regulations which will eliminate the double jeopardy. We have asked for their support in attempting to secure the CPE (Certified Public Expenditure) funds that are currently being held by the Department of Health. By regulation we have not been getting the CPE funds and have asked for support from our State Legislators to obtain this reimbursement.

Mr. Taubenheim informed the Committee that in early February, Rocky Knoll had submitted to the State Department of Health our POC (Plan of Correction) to the SOD (Statement of Deficiencies) that we had received on a complaint investigation on January 18th. We are waiting on the response to our POC (Plan of Correction) from the Northeast Office of the State Department of Health. February 15th is the date we have submitted as our planned completion date for the deficiencies.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Cary to approve the vouchers as presented. Motion carried.

Public comment was received.

A motion was made by Supervisor Otten to adjourn the meeting which was seconded by Supervisor Cary. Motion carried. Meeting Adjourned.

Jill Daane
Recording Secretary