

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway, Plymouth, WI 53073  
West Conference Room

**March 27, 2012**                      **Called to Order: 10:00 AM**                      **Adjourned: 11:25 AM**

**MEMBERS PRESENT:**              Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten, Vice Chairperson; Supervisor Val Schultz, Secretary; Supervisor Dale Cary

**MEMBERS ABSENT:**              Supervisor Eustacio Medina

**ALSO PRESENT:**                  Adam Payne, County Administrator; Tim Woodworth, Staff Accountant; Eva Nechodomu, Pam Kacmarynski, Controller; Alissa Schmahl, Accounts Receivable Analyst; Vicki Weigel; Ken Plummer; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:00 a.m. It was noted the agenda was posted on March 23, 2012 at 9:30 AM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the minutes of the March 13<sup>th</sup> meeting. Motion carried.

The meeting started out by viewing a DVD that was obtained at The LeadingAge Wisconsin (formerly WAHSA – Wisconsin Association of Homes and Services for the Aging) 2012 Winter Symposium, entitled: “Real People Really Care”. This DVD explained how important it is to have nursing homes available and how detrimental it would be to everyone if they were to close.

Supervisor Conrardy emphasized his recommendation to have a representative of Rocky Knoll plan to attend the The LeadingAge 2012 Spring Conference at The Wisconsin Dells on May 2-4, 2012. He stressed the importance of the benefits that this conference could have for Rocky Knoll.

Mr. Payne informed the Committee that Ms. Jennifer Rohrbeck, RN, has accepted the role of Interim Administrator while a permanent replacement is achieved. Ms. Eva Nechodomu, RN, has stepped up to be Interim Director of Nursing, as we move forward and focus on providing excellent care to the people that live at Rocky Knoll.

As part of the last phase of licensed bed reductions that was approved by the HCC Committee in September 2011, a letter was submitted to the Department of Health Services / Division of Quality Assurance to change Rocky Knoll Health Care Center’s Skilled Care Nursing Home License and Medicare and Medicaid Certifications effective March 27, 2012. The Center has converted rooms which were licensed and certified as semi-private rooms to private or single bed rooms and have modified the number of certified licensed beds from 175 to 165 which will reduce our bed tax.

Mr. Payne introduced Mr. Tim Woodworth, Staff Accountant, and welcomes his involvement with the financials of Rocky Knoll as he has been working with the Department Heads to focus on the budget going forward. Mr. Woodworth presented the Center’s February 2012 YTD financial results and explained that in the future, we will be looking at adjusting our budgets based on our actual census. Therefore, with our revised budget being of a lower census, the adjusted census amount will be provided in this report to give us a better picture.

There were no travel notifications.

Vouchers were reviewed. A motion was made by Supervisor Schultz and seconded by Supervisor Otten to approve the vouchers as presented. Motion carried.

There were no meetings for Committee members to report on.

Public comment was received.

A motion was made by Supervisor Otten and seconded by Supervisor Cary to go into **CLOSED SESSION PURSUANT TO** Wis. Stat. §19.85(1)(c) and Wis. Stat. §19.85(1)(f). Upon call of the roll, Supervisors: Otten, (Aye), Cary (Aye), Schultz (Aye), Conrardy (Aye). Motion carried.

A motion to return to **OPEN SESSION** was made by Supervisor Otten and seconded by Supervisor Cary. Upon call of the roll, Supervisors: Otten (Aye), Cary (Aye), Schultz (Aye), Conrardy (Aye). Motion carried.

A motion was made by Supervisor Cary to adjourn the meeting which was seconded by Supervisor Schultz. Motion carried. Meeting adjourned.

Jill Daane  
Recording Secretary