

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway, Plymouth, WI 53073  
West Conference Room

**April 10, 2012**                      **Called to Order: 10:00 AM**                      **Adjourned: 10:26 AM**

**MEMBERS PRESENT:**            Supervisor Charles Conrardy, Chairperson; Supervisor Roger Otten, Vice Chairperson; Supervisor Val Schultz, Secretary; Supervisor Dale Cary

**MEMBERS ABSENT:**            Supervisor Eustacio Medina

**ALSO PRESENT:**                Jennifer Rohrbeck, Interim Administrator; Tim Woodworth, Staff Accountant; Vicki Weigel; Ken Plummer; Violet Feldmann

Chairperson Conrardy called the meeting to order at 10:00 AM. It was noted the agenda was posted on April 5, 2012 at 12:15 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Cary and seconded by Supervisor Schultz to approve the minutes of the March 27<sup>th</sup> meeting. Motion carried.

Ms. Rohrbeck updated the Committee on the status of the Administrator position at Rocky Knoll. The County is in the process of reviewing applications for this position which are scheduled to be due by April 23<sup>rd</sup> and expect to have someone on board in May or early June.

On Thursday, April 5<sup>th</sup>, the State Surveyors came to Rocky Knoll to do their survey review of the deficiencies that the facility received in the annual survey performed in February. We have been cleared of all of our deficiencies.

Ms. Rohrbeck has been meeting with Nursing and the CNA's every month to work with them on their concerns. She has also been meeting with the management team to obtain cost savings ideas for the facility while keeping quality of care in mind, as our financials are not where they need to be. There have been some staff layoffs but all have been able to fill other open positions within Rocky Knoll. As our census went down, we have adjusted our schedules accordingly to be mindful of our budget.

At the last HCC Committee Meeting, Supervisor Conrardy emphasized his recommendation and stressed the importance of the benefits to have a representative of Rocky Knoll plan to attend The LeadingAge 2012 Spring Conference at The Wisconsin Dells on May 2-4, 2012. Ms. Rohrbeck indicated that we will plan to send one or two of our Area Nurse Manager's to attend this conference.

Ms. Rohrbeck informed the Committee that Mr. Dan Seiler, Social Worker, will be attending the Alzheimer's Association Conference on Alzheimer's Disease and Related Dementias at The Wisconsin Dells on May 7, 2012. A motion was made by Supervisor Cary and seconded by Supervisor Otten to approve Mr. Seiler's attendance at this conference. Motion carried.

Ms. Rohrbeck presented to the Committee a VPA (Vacant Position Analysis) for the Administrator position at Rocky Knoll. Although this request has been approved by the HR Committee earlier in the month, we have requested approval of the HCC Committee to fill this open position.

There were no vouchers to approve.

There were no meetings for Committee members to report on.

Public comment was received.

A motion was made by Supervisor Otten to adjourn the meeting which was seconded by Supervisor Cary. Motion carried. Meeting adjourned.

Jill Daane  
Recording Secretary