

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 302
Sheboygan WI 53081

January 12, 2012

Called to Order: 5:00 PM

Adjourned: 7:10 PM

MEMBERS PRESENT: Chair Devin LeMahieu, Vice Chair Roger TeStroete, Secretary Fran Damp, and Member Val Schultz

MEMBERS ABSENT: Leo Dunton

OTHERS PRESENT: Human Resources Director Michael Collard, Corporation Counsel Carl Buesing, Supervisor Brian Hoffmann, Inspector William Bruckbauer, Health and Human Services Director Tom Eggebrecht, Administrator Michael Taubenheim, County Clerk Julie Glancey, Carol Bukovic, Gina Mackie, Marcia Beauchaine, Dave Wehrwein, Deb Althen, Jean Wodach, Michael Newby, Pat Schmidt, Tanya DesArmo, Pat Prigge, Ann Binder, Marie Seger, Joe Leon, and Joel Bastian

Chairman LeMahieu called the meeting to order at 5:00 PM, in Conference Room 302 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted January 6, 2012 at 3:00 PM and subsequently amended and reposted January 11, 2012 at 10:15 AM, in compliance with the open meeting law.

Inspector Bill Bruckbauer met with the Committee requesting blanket approval for establishing eligibility lists for Deputies, Dispatchers and Correctional Officers. A motion was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried.

Inspector Bill Bruckbauer requested a member of the Human Resources Committee join Chairman LeMahieu and the group that will assist in the hiring process of the Inspector. It was the consensus of the Committee that Supervisor Damp will join them.

Supervisor Hoffmann excused himself from the meeting at 5:04 PM.

Health and Human Services Director Tom Eggebrecht met with the Committee requesting approval to post and fill the position of Psychiatric Nurse. A motion was made by Supervisor Schultz granting approval. Supervisor TeStroete seconded the motion. Motion carried.

Health and Human Services Director Tom Eggebrecht next requested approval for vacation carry overs. A motion was made by Supervisor TeStroete granting approval. Supervisor Schultz seconded the motion. Motion carried.

On behalf of Administrator Michael Taubenheim, Supervisor Schultz requested that the early retirement options for non-bargaining employees be withdrawn from the agenda.

HUMAN RESOURCES COMMITTEE MEETING

January 12, 2012

Page 2

Human Resources Director Michael Collard reviewed with the Committee Group II's personnel policies drafts. The information was received and no formal action was taken.

Human Resources Director Michael Collard reviewed the insurance transition with UMR.

Due to another commitment, Supervisor Schultz excused himself at 6:45 PM.

A motion to go into closed session pursuant to Wis. Stat. §19.85(1)(c) consideration and review of performance evaluation for Veteran's Service Officer and a retirement agreement for employee 6565 was made by Supervisor Damp. Supervisor TeStroete seconded the motion. Upon call of the roll, all supervisors voted "AYE." Motion carried.

A motion to go into open session was made by Supervisor TeStroete. Supervisor Damp seconded the vote. Upon call of the roll, all supervisors voted "AYE." Motion carried.

A motion to approve the evaluation as presented was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried.

A motion to approve the retirement agreement for employee 6565 was made by Supervisor Damp. Supervisor TeStroete seconded the motion. Motion carried.

A motion to approve the minutes of December 14, 2011 as presented was made by Supervisor TeStroete. Supervisor Dunton seconded the motion. Motion carried

A motion to approve the vouchers as presented was made by Supervisor Damp. Supervisor TeStroete seconded the motion. Motion carried.

A motion was made by Supervisor TeStroete granting approval for Supervisors LeMahieu and Damp be eligible to claim per diem for their attendance in the Inspector process. Supervisor LeMahieu seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried with adjournment at 7:10 PM.

Penny Elsner
Recording Secretary

Fran Damp
Secretary