

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue - Room 119  
Sheboygan WI 53081

**January 26, 2012**                      **Called to Order: 5:00 PM**                      **Adjourned: 5:55 PM**

**MEMBERS PRESENT:**              Chair Devin LeMahieu, Vice Chair Roger TeStroete, Secretary Fran Damp, and Member Val Schultz

**MEMBERS ABSENT:**              Leo Dunton

**OTHERS PRESENT:**              Human Resources Director Michael Collard, Corporation Counsel Carl Buesing, Sheriff Todd Priebe, Inspector William Bruckbauer, Finance Director Terry Hanson, Carol Bukovic and Mary Hickey

Chairman LeMahieu called the meeting to order at 5:00 PM, in Conference Room 119 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted January 23, 2012 at 2:15 PM and subsequently amended and reposted January 24, 2012 at 1:45 PM, in compliance with the open meeting law.

Inspector Bill Bruckbauer met with the Committee requesting approval for the hiring of a Limited Term Employee for the Dispatch area. A motion was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried.

Inspector Bill Bruckbauer next requested approval to reduce the FLSA productive hours from 171 productive hours in a 28 day rotation to 160 hours in a 28 day rotation for Corrections. After a brief discussion, a motion was made by Supervisor Damp granting approval of change, effective January 15, 2012. Supervisor TeStroete seconded the motion. Motion carried.

Lastly, Inspector Bill Bruckbauer requested approval that the support staff be granted the same FLSA modification as given to the Corrections and Dispatch. After a brief discussion, a motion was made by Supervisor Damp to deny the request. Supervisor TeStroete seconded the motion. Motion carried.

Finance and IT Director Terry Hanson met with the Committee requesting a change in the Table of Organization (adding Accounts Receivable Analyst and eliminating Account Clerk II.) A motion was made by Supervisor Schultz granting approval. Supervisor TeStroete seconded the motion. Motion carried.

The Committee reviewed merit increases for non-bargaining unit personnel for 2012. It was the consensus of the Committee that an ordinance be brought to the County Board freezing merit pay for 2012. This will be placed on the agenda for the meeting of February 8, 2012.

Human Resources Director Michael Collard reviewed with the Committee Group II's final personnel policies drafts. After review, a motion was made by Supervisor Schultz approving the final drafts as amended. Supervisor Damp seconded the vote. Motion carried.

A motion to approve the minutes of January 12, 2012 as presented was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried

A motion to approve the vouchers as presented was made by Supervisor Schultz. Supervisor Damp seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor TeStroete. Supervisor Damp seconded the motion. Motion carried with adjournment at 5:55 PM.

Penny Elsner  
Recording Secretary

Fran Damp  
Secretary