

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue - Room 336  
Sheboygan WI 53081

**March 14, 2012**

**Called to Order: 5:45 PM**

**Adjourned: 6:55 PM**

**MEMBERS PRESENT:** Chair Devin LeMahieu, Vice Chair Roger TeStroete, Secretary Fran Damp, and Member Val Schultz

**MEMBERS ABSENT:** Leo Dunton

**OTHERS PRESENT:** Human Resources Director Michael Collard, County Administrator Adam Payne, Corporation Counsel Carl Buesing, Health and Human Services Director Tom Eggebrecht, Highway Commissioner Greg Schnell, Airport Manager Chuck Mayer, County Clerk Julie Glancey, Treasurer Laura Henning-Lorenz, Register of Deeds Ellen Schleicher and Mary Hickey

Chairman LeMahieu called the meeting to order at 5:45 PM, in Conference Room 336 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted March 12, 2012 at 2:00 PM, in compliance with the open meeting law.

Due to another commitment of the County Administrator Adam Payne, Chairman LeMahieu deviated from the agenda and proceeded to the Highway Commissioner Greg Schnell in the request for a change in highway department name and table of organization (i.e., combining airport personnel.) After discussion, a motion was made by Supervisor TeStroete granting approval for the change in name and table of organization. Supervisor Damp seconded the motion. Motion carried.

Health and Human Services Director Tom Eggebrecht met with the Committee requesting approval to post and fill the position of Mental Health Specialist. A motion was made by Supervisor Schultz granting approval. Supervisor TeStroete seconded the motion. Motion carried.

Airport Manager Chuck Mayer met with the Committee requesting approval to hire a limited term employee (LTE) for the remainder of 2012. A motion was made by Supervisor TeStroete granting approval. Supervisor Damp seconded the motion. Motion carried.

Human Resources Director Michael Collard and County Clerk Julie Glancey met with the Committee regarding the report on elected officials salaries and benefits for the upcoming term. After discussion, a motion was made by Supervisor TeStroete to forward the report to the County Board. Supervisor Schultz seconded the motion. Motion carried.

Corporation Counsel Carl Buesing reviewed the monthly and year to date budget with Committee.

Next, Corporation Counsel Carl Buesing reviewed the summary of previous two month's activities and hours report and the claims and litigation report with the Committee.

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Human Resources Director Michael Collard reviewed with the Committee Work Group III policies status.

On behalf of Administrator Michael Taubenheim, Human Resources Director Michael Collard requested approval to post and fill the position of Nursing Shift Supervisor. A motion was made by Supervisor TeStroete granting approval. Supervisor Schultz seconded the motion. Motion carried.

A motion to approve the minutes of February 22, 2012 as presented was made by Supervisor Schultz. Supervisor Damp seconded the motion. Motion carried

A motion to approve the vouchers as presented was made by Supervisor TeStroete. Supervisor Schultz seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Schultz. Supervisor TeStroete seconded the motion. Motion carried with adjournment at 6:55 PM.

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Penny Elsner  
Recording Secretary

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Fran Damp  
Secretary