

## **SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES**

Administration Building  
508 New York Avenue - Room 336  
Sheboygan WI 53081

**April 4, 2012**

**Called to Order: 5:30 PM**

**Adjourned: 6:00 PM**

**MEMBERS PRESENT:** Chair Devin LeMahieu, Vice Chair Roger TeStroete, Secretary Fran Damp, and Member Val Schultz

**MEMBERS ABSENT:** Leo Dunton

**OTHERS PRESENT:** Human Resources Director Michael Collard, County Administrator Adam Payne, Building Services Director Jim TeBeest, Supervisor Ed Procek, Child Support Director Jim Graf, Child Support Manager Kathy Pluskat and Mary Hickey

Chairman LeMahieu called the meeting to order at 5:30 PM, in Conference Room 336 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted March 30, 2012 at 4:00 PM, in compliance with the open meeting law.

County Administrator Adam Payne met with the Committee requesting to post and fill the position of Administrator for Rocky Knoll, the temporary salary increase for Interim Administrator and Interim Director of Nursing. After discussion, a motion was made by Supervisor Schultz granting approval. Supervisor Damp seconded the motion. Motion carried.

Building Services Director Jim TeBeest met with the Committee requesting approval to hire three (3) Limited Term Employees (LTE's) for summer help. A motion was made by Supervisor TeStroete granting approval. Supervisor Schultz seconded the motion. Motion carried.

Child Support Director Jim Graf and Child Support Manager Kathy Pluskat met with the Committee requesting approval for a change in their table of organization (increasing part time position to a full time position.) A motion was made by Supervisor Damp granting approval. Supervisor TeStroete seconded the motion. Motion carried.

Human Resources Director Michael Collard reviewed with the Committee the Sheboygan Area School District anticipated participation with the InHealth Clinic. The information was received and no formal action was taken.

Human Resources Director Michael Collard next reviewed with the Committee the possible amendment of the Report on Elected Officials Compensation and the legality of the amendment.

Lastly, Human Resources Director Michael Collard updated with the Committee with the status of Group III policies revisions.

A motion to approve the minutes of March 14, 2012 as presented was made by Supervisor Schultz. Supervisor Damp seconded the motion. Motion carried

A motion to approve the vouchers as presented was made by Supervisor Damp. Supervisor Schultz seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Schultz. Supervisor Damp seconded the motion. Motion carried with adjournment at 6:00 PM.

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Penny Elsner  
Recording Secretary

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Fran Damp  
Secretary